

**WARREN COUNTY SCHOOL DISTRICT**  
**BOARD OF SCHOOL DIRECTORS**  
**MEETING MINUTES**  
**MONDAY, JULY 27, 2020**

**1. Opening Activities**

**1.1 Call to Order**

The special meeting of the Warren County School District Board of School Directors was called to order by Mrs. Zariczny, President, at 7:02 p.m. in the Board Room of Central Office, 6820 Market Street, Russell, Pennsylvania and via Zoom conference call.

**1.2 Pledge of Allegiance**

Mrs. Zariczny led the Pledge of Allegiance.

**1.3 Roll Call**

Present:

Mr. Joseph Colosimo	Mrs. Marcy Morgan
Mrs. Elizabeth Huffman	Mrs. Mary Passinger
Mr. Jeffrey Labesky	Mr. Arthur Stewart
Mr. Kevin Lindvay	Mrs. Donna Zariczny
Mr. Paul Mangione	

Others Present:

Mrs. Amy Stewart, Superintendent; Dr. Norbert Kennerknecht, Director of Operations; Mr. Gary Weber, Director of Administrative Support Services; Dr. Patricia Hawley, Director of Pupil Services; Mr. James Grosch, Director of Business Services; Mrs. Lynn Shultz, Supervisor of Elementary Education; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Rick Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mr. Michael Kiehl, Transportation and Purchasing Manager; Mr. Matt Jones, Coordinator of Grants and Foundation Development; Mr. James Hazlett, Vartek; Mr. Randy Bussell, Vartek; Brian Ferry, Times Observer; and approximately 30 members of the public in attendance.

**1.4 Reading of the Mission Statement - Mrs. Marcy Morgan**

*The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.*

**1.5 Reading of the WCSD/PSBA Principles of Governance and Leadership - Mr. Jeffrey Labesky**

Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. The actions taken by the Board ultimately have both short and long-term impact in the classroom. Therefore, school directors collectively and individually will...

Lead Responsibly

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mr. Gary Weber, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

- Prepare for, attend and actively participate in board meetings
- Work together in a spirit of harmony, respect, and cooperation
- Participate in professional development, training and board retreats
- Collaborate with the Superintendent as the Team of 10

1.6 Public Comment

There was no public comment.

2. New Business

2.1 Exoneration Request - Warren County Redevelopment Authority - FIN - Mr. Arthur Stewart

Exoneration  
Request - Warren  
County  
Redevelopment  
Authority  
Approved  
8-1-0

**MOTION:** That the Board of School Directors agrees to forgive the real estate taxes, penalties, and interest for the property located at 58 Bush Lane in Tidioute (TD-199-371400) for the time period preceding the date on which the County Redevelopment Authority takes ownership of the property, contingent upon (i) the County Redevelopment Authority taking ownership of the property prior to January 1, 2021; and (iii) forgiveness of the past due taxes, penalties, and interest for the property by the County and Township.

Motion by Marcy Morgan, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

No: Jeffrey Labesky

2.1.1 Items 2.2 through 2.4

Items 2.2 through  
2.4  
Approved  
9-0-0

**MOTION:** That the Board of School Directors approves Items 2.2 through 2.4 as presented.

Motion by Joseph Colosimo, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Jeffrey Labesky, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

2.2 Preliminary Letter of Agreement for Title I Services with IU5 - CIT - Mr. Joseph Colosimo

Preliminary Letter  
of Agreement for  
Title I Services  
with IU5  
Approved  
9-0-0

**MOTION:** That the Board of School Directors approves the Preliminary Letter of Agreement in the amount of \$45,006.00 for Title I Services with IU5, as presented.

Motion by Joseph Colosimo, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Jeffrey Labesky, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

2.3 Clarion University of Pennsylvania Affiliation Agreement - CIT - Mr. Joseph Colosimo

Clarion  
University of  
Pennsylvania  
Affiliation  
Agreement  
Approved  
9-0-0

**MOTION:** That the Board of School Directors approves the Clarion University of Pennsylvania Affiliation Agreement with the Warren County School District, as presented.

Motion by Joseph Colosimo, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Jeffrey Labesky, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

- 2.4 Cyber Services Agreements and Cooperative Agreement for Open Campus Initiative - Ephrata Area School District, Bradford Area School District, Montoursville Area School District, and Kane Area School District - CIT - Mr. Joseph Colosimo

**MOTION:** That the Board of School Directors approves the Cooperative agreement for Open Campus Initiative and the separate agreements between the Warren County School District, Ephrata Area School District, Bradford Area School District, Montoursville Area School District, and Kane Area School District, as presented.

Motion by Joseph Colosimo, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Jeffrey Labesky, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

Cyber Services  
Agreements and  
Cooperative  
Agreement for Open  
Campus Initiative -  
Ephrata Area School  
District, Bradford  
Area School  
District,  
Montoursville Area  
School District, and  
Kane Area School  
District  
Approved  
9-0-0

- 2.5 Certificated Personnel Report - PACCA - Mr. Paul Mangione

**MOTION:** That the Board of School Directors approves the Certificated Personnel Report, as presented.

Motion by Mary Passinger, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Donna Zariczny, Kevin Lindvay

Abstain: Arthur Stewart

Certificated  
Personnel Report  
Approved  
8-0-1

- 2.6 Support Personnel Report - PACCA - Mr. Paul Mangione

**MOTION:** That the Board of School Directors approves the Support Personnel Report, as presented.

Motion by Mary Passinger, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

Support Personnel  
Report  
Approved  
9-0-0

- 2.7 Memorandum of Understanding Between the Warren Area Vocational Technical School and the Bureau of Career and Technical Education – CIT – Mr. Joseph Colosimo

**MOTION:** That the Board of School Directors approves the Memorandum of Understanding Between the Warren Area Vocational Technical School and the Bureau of Career and Technical Education for Participation in the BCTE Technical Assistance Program and authorizes the Superintendent and Director of the Warren County Area Vocational Technical School to execute the document as requested by the BCTE.

Motion by Elizabeth Huffman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

Memorandum of  
Understanding  
Between the  
Warren Area  
Vocational  
Technical School  
and the Bureau of  
Career and  
Technical  
Education  
Approved  
9-0-0

2.8 HVAC Recalibration and Balancing - Rabe Environmental Systems - PPF - Mrs. Marcy Morgan

HVAC  
Recalibration and  
Balancing - Rabe  
Environmental  
Systems  
Approved  
9-0-0

**MOTION:** That the Board of School Directors approves an agreement authorizing Rabe Environmental Systems Inc. to perform recalibration and balancing in the HVAC for all District buildings, subject to the restriction that the total amount paid shall not exceed \$20,000.

Motion by Marcy Morgan, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

2.9 HVAC Recalibration and Balancing – Scobell Company, Inc. - PPF - Mrs. Marcy Morgan

HVAC  
Recalibration and  
Balancing –  
Scobell  
Company, Inc.  
Approved  
9-0-0

**MOTION:** That the Board of School Directors approves an agreement authorizing Scobell Company, Inc., to perform recalibration and balancing in the HVAC for all District buildings, subject to the restriction that the total amount paid shall not exceed \$20,000.

Motion by Mary Passinger, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

2.10 Other

Mrs. Passinger asked for an update on opening schools. Mrs. Stewart stated that the 25 person limit on gatherings does not apply to schools. Changes continue to come and at the next board meeting these changes will be incorporated into the plan.

The administration held focus groups in the evening Monday through Thursday last week with parents in each attendance area. They were very well attended. Teachers had two meetings with the superintendent via Zoom on Wednesday in the morning and afternoon. Almost all teachers participated.

Mrs. Passinger asked how things were going with teachers who are health compromised and utilizing them for virtual learning. Mrs. Stewart said 1300 parents have responded to the survey about 12 percent are choosing virtual academy, 12 percent are choosing Option 3 and 76 percent are opting to return to school. The transportation survey shows about 44 percent will not ride district transportation leaving 56 percent riding district transportation.

The masks are the biggest points of conversation, and Dr. Levine is saying masks or some type of face covering are required for school.

Mrs. Stewart is putting out video messages on a frequent basis to keep everyone informed. She and Mr. Weber did a radio spot last week and was surprised at how many people were listening by the comments from people as they see them out and about.

Mrs. Passinger thanked Mrs. Stewart for going above and beyond to keep things moving ahead.

3. Closing Activities

Mrs. Zariczny announced at 7:13 p.m. an executive session would be held following adjournment to receive the Superintendent's Annual Safety Report.

3.1 Executive Session - Superintendent's Annual Safety Report

3.2 Adjournment

**MOTION:** It was moved by Mr. Colosimo and seconded by Mrs. Passinger that the meeting be adjourned.

The meeting adjourned at 7:14 p.m.

Respectfully Submitted,

---

Ruth A. Huck, Board Secretary