

## **PHYSICAL PLANTS AND FACILITIES COMMITTEE**

### **MINUTES**

JULY 27, 2020

6:00 P.M. FOLLOWING CURRICULUM, INSTRUCTION & TECHNOLOGY COMMITTEE

CENTRAL ADMINISTRATIVE OFFICES, BOARD ROOM

#### COMMITTEE MEMBERS PRESENT:

Ms. Marcy Morgan, Chairperson

Mr. Jeffrey Labesky

Mr. Arthur Stewart

#### COMMITTEE MEMBERS ABSENT:

None

#### OTHERS PRESENT:

Mr. Joseph Colosimo

Mr. Jim Grosch

Ms. Elizabeth Huffman

Ms. Lynn Shultz

Mr. Kevin Lindvay

Mr. Rick Gignac

Mr. Paul Mangione

Mr. Matt Jones

Ms. Mary Passinger

Mr. Mike Kiehl

Ms. Donna Zariczny

Mr. Jim Hazelett

Ms. Amy Stewart

Ms. Ruth Huck

Dr. Norbert Kennerknecht

Mr. Brian Ferry

Mr. Gary Weber

Approximately 30 members of the public present.

### **1.0 Opening Activities**

#### **1.1 Call to Order**

The meeting was called to order at 6:52 p.m. by Chairperson, Ms. Marcy Morgan.

#### **1.2 Public Comment**

There was no public comment.

## 2.0 Old Business

There was no old business to discuss.

## 3.0 New Business

### 3.1 HVAC Recalibration and Balancing – Rabe Environmental Systems - PPF – Ms. Marcy Morgan

Motion: That the Board of School Directors approves an agreement authorizing Rabe Environmental Systems Inc. to perform recalibration and balancing in the HVAC for all District buildings, subject to the restriction that the total amount paid shall not exceed \$20,000.

Action: This motion will go to Consent Agenda.

Discussion: Dr. Norbert Kennerknecht explained that the District needs to maximize the HVAC systems by adjusting the air intake and then balancing them to ensure that there is no compromising of the air quality. These adjustments are being made to increase the ventilation due to COVID-19 guidelines for schools.

Pennsylvania State laws says that contracts for under \$20,000 do not need to be advertised with a bid opening. The District received three quotes for the job; Rabe Environmental Systems, Scobell Company, and Wm.T. Spaeder. The District plans to utilize Scobell Company's Technician and Rabe Environmental Systems Balancer for the job.

### 3.2 HVAC Recalibration and Balancing – Scobell Company, Inc. – PPF – Ms. Marcy Morgan

Motion: That the Board of School Directors approves an agreement authorizing Scobell Company, Inc. to perform recalibration and balancing in the HVAC for all District buildings, subject to the restriction that the total amount paid shall not exceed \$20,000.

Action: This motion will go to Consent Agenda

Discussion: The discussion is the same as the discussion in 3.1. above.

## 4.0 Informational Items

### 4.1 Board Initiatives/Project Reports

Discussion:

None

### 4.2 Work Order Reports

Discussion:

None

### 4.3 Utilities Reports

Discussion:

None

### 4.4 Other

Discussion:

None

## **5.0 Other**

None

## **6.0 Closing Activities**

6.1 Next Meeting Date - August 31, 2020 following CIT

6.3 Adjournment at 6:56 p.m.

Respectfully Submitted,  
Taylor M. Josephson, Buildings & Grounds Information Specialist  
Physical Plant and Facilities Committee