

## FINANCE COMMITTEE

### MINUTES

September 28, 2020

WARREN COUNTY CENTRAL OFFICE, SCHOOL BOARD CONFERENCE ROOM

#### **COMMITTEE MEMBERS PRESENT:**

Mr. Joseph Colosimo, Chaired in Members Absence  
Mr. Kevin Lindvay  
Mr. Jeffrey Labesky, Served in Committee Members Absence

#### **COMMITTEE MEMBERS ABSENT:**

Mr. Arthur Stewart

#### **OTHERS PRESENT:**

|                     |                          |                         |
|---------------------|--------------------------|-------------------------|
| Ms. Donna Zariczny  | Ms. Elizabeth Huffman    | Mr. Rick Gignac         |
| Mr. Paul Mangione   | Ms. Amy Stewart          | Mr. Matt Jones          |
| Ms. Ruth Huck       | Ms. Mary Passinger       | Ms. Jessica Fortner     |
| Mr. Jim Grosch      | Dr. Norbert Kennerknecht | Mr. Brian Ferry, WTO    |
| Ms. Marcy Morgan    | Ms. Lynn Shultz          | 4 Members of the Public |
| Mr. Eric Mineweaser |                          |                         |

### **1. Opening Activities**

#### **1.1 Call to Order**

Mr. Joseph Colosimo, Acting Chairperson called the meeting to order at 6:09 p.m.  
Mr. Jeffrey Labesky served as committee member in member's absence.

#### **1.2 Public Comment**

None

### **2. Old Business**

#### **2.1 Other**

**Discussion:** None

### **3. New Business**

#### **3.1 Budget Transfer - \$1,392,372.00**

**Discussion:** This funds transfer is to reclass Social Security revenue to the proper Budget Unit Number (BUN) according to the PDE Chart of Accounts.

**Motion:** That the Board of School Directors approve the Resolution and Budget Transfer in the amount of \$1,392,372.00.

**Action:** Forward to October 12<sup>th</sup> Board Meeting.

### 3.2 Tax Collector Resolution

**Discussion:** This is the tax collector exoneration which exonerates the Tax Collectors in the amounts as listed on real estate property returned for non-payment to the County Commissioners as certified by said collectors for the year 2019; approves the estimated tax revenue for 2020; and approves the resolution authorizing the identified Tax Collectors to collect the 2020 taxes.

**Motion:** That the Board of School Directors exonerates the following Tax Collectors in the amounts as listed on real estate property returned for non-payment to the County Commissioners as certified by said collectors for the year 2019; approves the estimated tax revenue for 2020; and approves the resolution authorizing the identified Tax Collectors to collect the 2020 taxes.

**Action:** Forward to October 12<sup>th</sup> Board Meeting

### 3.3 Life Insurance Renewal

**Discussion:** Annual life insurance renewal.

**Motion:** That the Board of School Directors approves the life insurance renewal agreement between MetLife and the Warren County School District for the period starting November 1, 2020 through October 31, 2021 with a 5% increase in the basic life rate, as presented.

**Action:** Forward to October 12<sup>th</sup> Board Meeting

### 3.4 Food Service Equipment Grant

**Discussion:** Equipment money that helps the district provide meal services in the buildings.

**Motion:** That the Board of School Directors instructs the administration to work with the district's Food Service Management Company (FSMC) to develop a Food Service Equipment Grant application for any eligible building in the Warren County School District with qualifying food service equipment needs.

**Action:** Forward to October 12<sup>th</sup> Board Meeting

### 3.5 Wellness Committee

**Discussion:** PDE requires the district to have a committee to ensure the food service is running smoothly and that we are compliant with all of the needs at the school.

Members of the committee for this year include:

Mrs. Amy Stewart - Superintendent  
Mrs. Andrea Shene - Athletic Trainer  
Mr. Steve O'Nuffer - Physical Education Instructor  
Ms. Julie Eckstrom - District Nurse  
Mr. Scott Johnson - Nutrition Manager  
Mr. Andrew Morrison - YMCA  
Mr. Michael Kiehl - Transportation Manager  
Mr. Ian Darling - Student

**Motion:** That the Board of School Directors approve the following individuals to the Wellness Committee.

**Action:** Forward to October 12<sup>th</sup> Board Meeting

#### **4. Informational Items**

##### **4.1 Financial Reports**

**Discussion:** Contact Mr. Jim Grosch if there are any questions or concerns with any of the reports.

##### **4.2 Other**

**Discussion:** Food services has switched to Summer Food Program for this school year so all of our students will receive free breakfasts and lunches during the week. We are looking into serving these meals over the weekends to anyone 18 years old or younger.

#### **5. Other**

##### **5.1 Other**

**Discussion:** None

#### **6. Closing Activities**

##### **6.1 Next Meeting Date**

Monday, October 26, 2020 Following PPF

##### **6.2 Executive Session**

None

##### **6.3 Adjournment**

Meeting adjourned at 6:12 p.m.