

**PHYSICAL PLANTS AND FACILITIES COMMITTEE  
MINUTES**

SEPTEMBER 28, 2020

6:00 P.M. FOLLOWING CURRICULUM, INSTRUCTION & TECHNOLOGY COMMITTEE  
CENTRAL ADMINISTRATIVE OFFICES, BOARD ROOM

COMMITTEE MEMBERS PRESENT:

Ms. Donna Zariczny, Chaired

Mr. Jeffrey Labesky

Mr. Kevin Lindvay, filled in

COMMITTEE MEMBERS ABSENT:

Ms. Marcy Morgan, arrive at 6:06 p.m.

Mr. Arthur Stewart

OTHERS PRESENT:

Mr. Joseph Colosimo

Mr. Eric Mineweaser

Mr. Paul Mangione

Mr. Rick Gignac

Ms. Mary Passinger

Mr. Matt Jones

Ms. Amy Stewart, *Superintendent*

Ms. Ruth Huck, *Board Secretary*

Dr. Norbert Kennerknecht

Mr. Brian Ferry, *Warren Times Observer*

Mr. Jim Grosch

Ms. Jessica Fortner

Ms. Lynn Shultz

Approximately 4 members of the public present.

**1.0 Opening Activities**

1.1 Call to Order

The meeting was called to order at 6:03 p.m. by Ms. Donna Zariczny, who filled in for Ms. Marcy Morgan, Chairperson.

1.2 Public Comment

There was no public comment.

**2.0 Old Business**

There was no old business to discuss.

### **3.0 New Business**

There was no new business to discuss.

### **4.0 Informational Items**

#### **4.1 Board Initiatives/Project Reports**

Discussion:

None

#### **4.2 Work Order Reports**

Discussion:

None

#### **4.3 Utilities Reports**

Discussion:

None

#### **4.4. Open-ended Agreements**

Discussion:

Dr. Norbert Kennerknecht reported that administration will be advertising for bids for the Open-ended Carpentry, Labor, and Electrical agreements in order to replenish funds needed to finish the WCCC Project. Much of those funds were used this summer getting prepared for students to return this fall with new COVID-19 modifications.

The bid opening will be on October 21<sup>st</sup> at 10:00 a.m.

#### **4.5. Other**

Discussion:

None

### **5.0 Other**

Ms. Donna Zariczny asked for a WCCC project updated. Dr. Kennerknecht states that right now, construction crews are working on the new addition to the front as well as the front administrative offices. The project is on schedule with the anticipated completion date of December 31, 2020 as it was extended by the number of days off in March, April and May due to COVID-19.

### **6.0 Closing Activities**

#### **6.1 Next Meeting Date - October 26, 2020 at 6:00 p.m.**

#### **6.2 Executive Session**

There was no executive session.

#### **6.3 Adjournment at 6:08 p.m.**

Respectfully Submitted,

Taylor M. Josephson, Secretary  
Physical Plant and Facilities Committee