

**WARREN COUNTY SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
ORGANIZATION MEETING MINUTES  
MONDAY, DECEMBER 7, 2020**

**1. Opening Activities**

1.01 Call to Order

The organization meeting of the Warren County School District Board of School Directors was called to order by Mrs. Zariczny, President, at 6:15 p.m. via Zoom meeting.

1.02 Pledge of Allegiance

Mrs. Zariczny led the Pledge of Allegiance.

1.03 Introduction of Board Members, Superintendent, Solicitor, Treasurer, and Board Secretary - Mrs. Donna Zariczny

1.04 Roll Call

Present:

Mr. Joseph Colosimo  
Mrs. Elizabeth Huffman  
Mr. Jeffrey Labesky  
Mr. Kevin Lindvay  
Mr. Paul Mangione

Mrs. Marcy Morgan  
Mrs. Mary Passinger  
Mr. Arthur Stewart  
Mrs. Donna Zariczny

Others Present:

Mrs. Amy Stewart, Superintendent; Dr. Norbert Kennerknecht, Director of Operations; Mr. Gary Weber, Director of Administrative Support Services; Dr. Patricia Hawley, Director of Pupil Services; Mr. James Grosch, Director of Business Services; Mr. Eric Mineweaser, Director of Curriculum, Instruction and Assessment; Mrs. Lynn Shultz, Supervisor of Elementary Education; Mr. Chris Byham, Solicitor; Mrs. Suzanne Turner, Assistant Board Secretary; Mr. Rick Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mr. Michael Kiehl, Transportation and Purchasing Manager; Mr. Matt Jones, Coordinator of Grants and Foundation Development; and approximately 127 members of the public in attendance.

1.05 Elect Temporary President

**MOTION:** I move that Donna Zariczny be elected as the temporary president.

Moved by Arthur Stewart and seconded by Mary Passinger

**MOTION:** I move to close the nominations.

Moved by Arthur Stewart and seconded by Joseph Colosimo

**Motion to closed nominations passed unanimously.**

Temporary  
President  
Elected  
Approved  
9-0-0

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mr. Gary Weber, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

**Motion to appoint Donna Zariczny as the temporary president passed unanimously.**

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

1.06 Public Comment

There was no public comment.

**2. New Business**

2.01 Election of President

Election of  
President  
Approved  
Approved  
9-0-0

**MOTION I:** I nominate Donna Zariczny for Board President.

Motion by Arthur Stewart and second by Elizabeth Huffman.

**MOTION II:** I move that the nominations be closed.

Motion by Mary Passinger and second by Elizabeth Huffman.

**Motion to close nominations passes unanimously.**

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

**Motion to elect Donna Zariczny as president passes unanimously.**

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

2.02 Newly Elected President Takes Seat and Presides Over the Meeting

2.03 Election of the Vice President

Election of Vice  
President  
Approved  
Approved  
9-0-0

**MOTION I:** I nominate Paul Mangione for Board Vice President.

Motion by Joseph Colosimo and second by Elizabeth Huffman

**MOTION II:** I move that the nominations be closed.

Motion by Arthur Stewart and second by Marcy Morgan

**Motion to close nominations passes unanimously.**

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

**Motion to elect Paul Mangione as vice president passes unanimously.**

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

2.04 Officers' Authorization – Payments

Officers'  
Authorization –  
Payments  
Approved  
Approved  
9-0-0

**MOTION:** That the Board of School Directors authorizes the officers of the Board to draw orders for payrolls and for payment of bonds, interest, utilities and other pertinent bills as they come due.

Motion by Arthur Stewart and second by Mary Passinger

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

2.05 Dates and Place of Board Meetings

**MOTION:** That the Board of School Directors approves all regular Board meetings be scheduled for 6:00 p.m. via Zoom meeting until gathering limitations due to COVID-19 are lifted at which time meetings will resume at Central Office, 6820 Market Street, Russell, Pennsylvania, on the dates listed.

Dates and Place  
of Board  
Meetings  
Approved  
9-0-0

Motion by Marcy Morgan and second by Arthur Stewart

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

Board Meeting Dates
January 11, 2021
February 8, 2021
March 8, 2021
April 12, 2021
May 10, 2021
June 14, 2021
July 12, 2020 (Tentative)
August 9, 2021
September 13, 2021
October 11, 2021
November 8, 2021
December 6, 2021 (Organizational Meeting precedes regular meeting)

2.06 Dates and Place of Committee Meetings

**MOTION:** That the Board of School Directors approves all committee meetings be scheduled for 6:00 p.m. via Zoom meeting until gathering limitations due to COVID-19 are lifted at which time meetings will resume at Central Office, 6820 Market Street, Russell, Pennsylvania, on the dates listed.

Dates and Place  
of Committee  
Meetings  
Approved  
9-0-0

Motion by Arthur Stewart and second by Marcy Morgan

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

Committee Meeting Dates
Monday, December 21, 2020 (PACCA - CIT - PPF - FIN)
Monday, January 25, 2021 (CIT - PPF - FIN - PACCA)
Monday, February 22, 2021 (PPF - FIN - PACCA - CIT)
Monday, March 29, 2021 (FIN - PACCA - CIT - PPF)
Monday, April 26, 2021 (PACCA - CIT - PPF - FIN)
Monday, May 24, 2021 (CIT - PPF - FIN - PACCA)
Monday, June 28, 2021 (PPF - FIN - PACCA - CIT)
Monday, July 26, 2021 (FIN - PACCA - CIT - PPF)
Monday, August 30, 2021 (PACCA - CIT - PPF - FIN)
Monday, Sept. 27, 2021 (CIT - PPF - FIN - PACCA)
Monday, October 25, 2021 (PPF - FIN - PACCA - CIT)
Monday, Nov. 22, 2021 (FIN - PACCA - CIT - PPF)

2.07 Reaffirmation of the PSBA Principals of Governance & Leadership

Reaffirmation of the  
PSBA Principals of  
Governance &  
Leadership  
Approved  
9-0-0

**MOTION:** That the Board of School Directors does hereby reaffirm its adoption of the resolution and commitment to the Pennsylvania School Boards Association's Principles of Governance & Leadership for Members of Pennsylvania School Boards Association, attached hereto as the standards and expectations for the conduct of the business and fulfillment of the public responsibilities of this Board of School Directors, effective immediately.

Motion by Arthur Stewart and second by Joseph Colosimo

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

2.08 Appointment of the Act 32 Tax Collection Committee Primary Voting Delegate and Alternate Voting Delegate

Appointment of the  
Act 32 Tax  
Collection  
Committee Primary  
Voting Delegate  
Approved  
9-0-0

**MOTION:** That the Board of School Directors approves the Director of Business Services as the District's Act 32 Tax Collection Committee Primary Voting Delegate and the Board Treasurer as the Alternate Voting Delegate for the 2021 calendar year.

Motion by Arthur Stewart and second by Joseph Colosimo

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

2.09 Appointment of Committee Members

Board members are asked to complete the Committee Preference form and return to the Board Secretary no later than December 9th.

**3. Closing Activities**

3.01 Adjournment

**MOTION:** It was moved by Marcy Morgan and seconded by Arthur Stewart that the meeting be adjourned.

The meeting adjourned at 6:38 p.m.

Respectfully Submitted,

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Suzanne Turner, Assistant Board Secretary