

FINANCE COMMITTEE

MINUTES

January 25, 2021

WARREN COUNTY CENTRAL OFFICE, SCHOOL BOARD CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Mr. Arthur Stewart, Chairperson

Mr. Kevin Lindvay

Mr. Joseph Colosimo

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Ms. Donna Zariczny

Mr. Jeffrey Labesky

Mr. Mike Kiehl

Mr. Paul Mangione

Ms. Marcy Morgan

Dr. Norbert Kennerknecht

Ms. Elizabeth Huffman

Ms. Mary Passinger

Mr. Gary Weber

Mr. Eric Mineweaser

Mr. Matt Jones

Mr. Rick Gignac

Ms. Ruth Huck

Ms. Amy Stewart

Ms. Lynn Shultz

Mr. Jim Grosch

Ms. Ericka Alm

Ms. Louise Tharp

Dr. Patty Hawley

Mr. Chris Byham

Mr. Brian Ferry, Warren Times Observer

28 Members of the Public

1. Opening Activities

1.1 Call to Order

Mr. Arthur Stewart, Chairperson called the meeting to order at 6:01 p.m.

1.2 Public Comment

None

2. Old Business

2.1 Other

3. New Business

3.1 Felix & Gloekler, P.C. Audit Results 2019-2020

Discussion: Annual presentation on the 2019-2020 audit results.

Motion: That the Board of School Directors accepts the Audit Report as submitted by Felix & Gloekler, P.C., for the year ended June 30, 2020, as presented.

Action: Forward to February Board Meeting

3.2 GRANT: Elementary and Secondary School Emergency Relief Fund II (ESSER II)

Discussion: The Elementary and Secondary School Emergency Relief II Fund (ESSER II Fund), authorized by the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA), awards grant to Local Education Agencies to address the impact that COVID-19 has had, and continues to have, on elementary and secondary schools across the state. We are asking the Board of School Directors to instruct Administration to develop and submit an application for the above-mentioned grant.

Motion: That the Board of School Directors instructs the administration to develop and submit an application to the Elementary and Secondary School Emergency Relief II (ESSER II) Grant for eligible expenses as listed in the grant guidance.

Forward: Forward to February Board Meeting

4. Informational Items

4.1 Financial Reports

Discussion: Contact Mr. Jim Grosch if there are any questions or concerns with any of the reports.

4.2 The Nutrition Group – Newsletter

Discussion: We receive this monthly newsletter from The Nutrition Group.

4.3 Grant Report

Discussion: The attached report does not include the grant listed in item 3.2 nor the ESSER grant that will be presented at the Curriculum, Instruction, and Technology Committee. Contact Mr. Matt Jones if there are any questions or concerns with the report.

4.4 Budget Timeline

Discussion: Presented for the Board to see the progress and upcoming deadlines for the budget.

4.5 Seven-Year Plan Discussion

Discussion: Mr. Mineweaser presented the Board of School Directors the Seven-Year Textbook Plan. Administration uses this plan to fiscally manage textbooks and the electronic delivery of curriculum and manage the adoption cycle that we use for curriculum.

Mr. Weber presented the Board of School Directors the Seven-Year Technology Plan. With the additional expenses that were added this summer and spring to prepare for COVID, our long-term projects have seen some challenges. The district was on a four-year plan for the replacement and purchases of computers/iPads and with COVID that was moved to a one-year plan. Administration is looking into a cycling plan for devices to help alleviate a large purchase in the future.

VarTek is currently working with Administration on the replacement of the server farm.

4.6 TTM Analysis

Discussion: Administration presented the trailing twelve-month analysis to the Board of School Directors. In December of 2019, we were at a burn rate of 99.85% and December of 2020 we are at a burn rate of 100.18%.

4.7 Reassessment Discussion

Discussion: Mr. Chris Byham presented the Reassessment Discussion to the Board of School Directors. Mr. Byham reviewed objectives; for all property owners to pay their fair share of real estate taxes and to create equity and fairness, not to increase tax revenue or impose higher taxes on any particular property owner or type of property. All properties must be accurately assessed to meet these objectives. Countywide re-assessment has not occurred since 1989. The finance committee asked Mr. Byham to bring a letter with a response deadline to the February Board meeting to be issued from the District to the Warren County Commissioners asking the three sub points under Objective I.

4.8 FFCRA Discussion

Discussion: Administration is continuing to gather data to present to the Board of School Directors in regards to FFCRA in the future.

4.9 Transportation Contracts

Discussion: At this time, the District is following the transportation contracts and only paying for runs that are made. At the next finance committee, Administration will provide the details the contractors have concerning their variable costs during the shutdown. Administration will also acquire details on costs that our transportation contractors accrued while the district was providing virtual learning.

4.10 Other

Discussion: None

5. Other

5.1 Other

Discussion: None

6. Closing Activities

6.1 Next Meeting Date

Monday, February 22, 2021 Following PPF

6.2 Executive Session

None

6.3 Adjournment

Meeting adjourned at 7:12 p.m.