

PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES
FEBRUARY 22, 2021
6:00 P.M.
CENTRAL ADMINISTRATIVE OFFICES, BOARD ROOM

COMMITTEE MEMBERS PRESENT:

Ms. Marcy Morgan, Chairperson
Mr. Jeffrey Labesky
Mr. Arthur Stewart

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Mr. Joseph Colosimo	Dr. Patricia Hawley
Ms. Elizabeth Huffman	Mr. Eric Mineweaser
Mr. Kevin Lindvay	Ms. Lynn Shultz
Mr. Paul Mangione	Ms. Ruth Huck, <i>Board Secretary</i>
Ms. Mary Passinger	Mr. Rick Gignac
Ms. Donna Zariczny	Mr. Matt Jones
Ms. Amy Stewart, <i>Superintendent</i>	Mr. Mike Kiehl
Dr. Norbert Kennerknecht	Mr. Randy Bussell
Mr. Gary Weber	Mr. Brian Ferry, <i>Warren Times Observer</i>
Mr. Jim Grosch	Ms. Jessica Fortner

Approximately 6 members of the public present.

1.0 Opening Activities

1.1 Call to Order

The meeting was called to order at 6:03 p.m. by chairperson, Ms. Marcy Morgan.

1.2 Public Comment

There was no public comment.

2.0 Old Business

There was no old business to discuss.

3.0 New Business

There was no new business to discuss.

4.0 Informational Items

4.1 Board Initiatives/Project Reports

Discussion:

The contractors at the WCCC project have about 2 weeks left of work to complete on the building with the exception of punch list items, sidewalks, curbs and lawn restoration. Those items will need to wait until the spring when the weather warms up. There are issues with Verizon following up on their work of moving a network from one building to new location. Dr. Kennerknecht is investigating that.

4.2 Utilities Reports

Discussion:

None.

4.3. Thomas and Williamson Report Presentation

Discussion:

Mr. Jon Thomas, from Thomas and Williamson, presented a facility study for the WCSD which details the future facility expenses over a period of time. The results of the report indicate that there is about \$40 million worth of facility work that would need to be completed over the next 5 years; Sheffield K-12 Campus and Youngsville High School needing the most amount.

There is also an electronic program that Thomas and Williamson offers to accompany the study. The program works as a project management tool and can help the District to prioritize projects based on needs which will help to build an annual budget. There are command buttons that will run reports and will also generate step by step actions that can be approved and signed off on.

Mr. Thomas suggested the District look at building utilization and determine which ones are worth holding onto. Dr. Kennerknecht said the next step is to look at developing strategies.

4.4. Other

Discussion:

Mr. Joe Colosimo asked if the District is still planning on looking into the Master Facility Plan. Dr. Kennerknecht explained that before COVID-19, the District sought proposals from firms to complete the project, however, no presentation was done and no firm has been chosen. The facility study completed by Thomas and Williamson is one of the components needed to complete the Master Facility Plan. It was suggested that the Board of School Directors and Administrators get together in the fall to get a better understanding of the process prior to moving forward with selecting a firm and completing the Master Facilities Plan.

5.0 Other

There was no other to discuss.

6.0 Closing Activities

6.1 Next Meeting Date - March 29, 2021 – following CIT

6.2 Executive Session – There was no executive session.

6.3 Adjournment at 6:45 p.m.

Respectfully Submitted,

Taylor Trisket, Secretary
Physical Plant and Facilities Committee