

BUDGETARY TRANSFER REQUEST FORM

Warren County School District

**Individual Requesting
Transfer of Funds:**

DR. PATRICIA A. HAWLEY

Date: 5.11.2021

Building: CENTRAL OFFICE

Budget

Year: 2020-2021

This is the current "budget," amount not the current balance

Budget Request

The amount of funds requested for transfer from this account indicates more funds are available than required this year.

#1	From(Cr):					
BUN #	Acct #	Account Description	Amount of Transfer Requested	Current Budget Amount	Adjusted Budget After Transfer	
01-2271-000-00-00-173	360	CONFERENCES/REGISTRATION	6001.67	8920.00	2,918.33	
01-1290-000-00-00-173	580	MILEAGE	433.91	4,096.00	3,662.09	
					0.00	
					0.00	
					0.00	
					0.00	
					0.00	
					0.00	
					0.00	
					0.00	
					0.00	
		TOTAL CREDITS	6,435.58	13,016.00	6,580.42	

This is the current "budget," amount not the current balance

Budget Request

The amount of funds requested for transfer to this account indicates more funds are needed than estimated for this year.

#1	To (Db):					
	BUN #	Acct #	Account Description	Amount of Transfer Requested	Current Budget Amount	Adjusted Budget After Transfer
	01-2834-000-00-00-173	360	CONFERENCES/REGISTRATION	5,060.00	0.00 /	5060.00
	01-2836-000-00-00-173	360	CONFERENCES/REGISTRATION	941.67	0.00 /	941.67
	01-2834-000-00-00-173	580	MILEAGE	377.75	0.00 /	377.75
	01-2271-000-00-00-173	580	MILEAGE	56.16	0.00 /	56.16
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
			TOTAL DEBITS	6435.58	0.00	6435.58

Directions: This form is to be submitted by the individual who has "budget oversight responsibility" and the authority to transfer funds in accordance with Board Policy. When it is determined that a specific budget account requires additional funds beyond those originally budgeted to meet approved/planned expenditures, a request may be made to transfer funds from a budget account that has "excess funds" available from what was estimated in the budget. Questions on any requested budget transfers should be forwarded to the Director of Business Services.

CENTRAL OFFICE APPROVAL:

4.12.2017

ACT2 Budgetary Transfer Request Form

DATE: 5/11/2021

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