

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
SPECIAL MEETING MINUTES
FRIDAY, JUNE 25, 2021

1. Opening Activities

1.1 Call to Order

The special meeting of the Warren County School District Board of School Directors was called to order by Mrs. Zariczny, President, at 12:07 p.m. via Zoom Meeting.

1.2 Pledge of Allegiance

Mrs. Zariczny led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mr. Joseph Colosimo
Mrs. Elizabeth Huffman
Mr. Kevin Lindvay
Mr. Paul Mangione

Mrs. Marcy Morgan
Mrs. Mary Passinger
Mr. Arthur Stewart
Mrs. Donna Zariczny

Absent:

Mr. Jeffrey Labesky

Others Present:

Mrs. Amy Stewart, Superintendent; Dr. Norbert Kennerknecht, Director of Operations; Dr. Patricia Mead, Director of Pupil Services; Mr. James Grosch, Director of Business Services; Mrs. Lynn Shultz, Supervisor of Elementary Education; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Rick Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mr. Matt Jones, Coordinator of Grants and Foundation Development; Mr. Randy Bussell, Technology and Whitney Youngren, Technology; Brian Ferry, Times Observer; and approximately two members of the public in attendance.

1.4 Reading of the Mission Statement - Mrs. Elizabeth Huffman

The mission of the Warren County School District is to support the personal and intellectual success and wellness of every student, every day.

1.5 Reading of the WCSD/PSBA Principles of Governance and Leadership - Mr. Joseph Colosimo

Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. The actions taken by the Board ultimately have both short and long-term impact in the classroom. Therefore, school directors collectively and individually will...

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mr. Gary Weber, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

Plan Thoughtfully

- Adopt and implement a collaborative comprehensive planning process, including regular reviews
- Set annual goals that are aligned with the comprehensive plan
- Develop a financial plan that anticipates both short and long-term needs
- Formulate a master facilities plan conducive to teaching and learning

1.6 Public Comment

There was no public comment.

2. New Business

2.1 Financial Reports

Financial Reports
Approved
8-0-0

MOTION: That the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Motion by Marcy Morgan, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

2.2 Open-ended Laborer Agreement - PPF - Ms. Marcy Morgan

Open-ended
Laborer
Agreement
Approved
8-0-0

MOTION: That the Board of School Directors approves the Independent Contractor agreement authorizing Gregory General Contracting, LLC to perform moving and laborer services for the District subject to the restriction that the total amount paid shall not exceed \$100,000, as presented.

Motion by Joseph Colosimo, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

2.3 Open-ended Carpenter Agreement - PPF - Ms. Marcy Morgan

Open-ended
Carpenter
Agreement
Approved
8-0-0

MOTION: That the Board of School Directors approves the Independent Contractor agreement authorizing Gregory General Contracting, LLC to perform carpentry services for the District subject to the restriction that the total amount paid shall not exceed \$100,000, as presented.

Motion by Joseph Colosimo, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

2.4 Open-ended Electrical Agreement - Ms. Marcy Morgan

Open-ended
Electrical
Agreement
Approved
8-0-0

MOTION: That the Board of School Directors approves the Independent Contractor agreement authorizing Blackhawk Neff, Inc. to perform electrical services for the District subject to the restriction that the total amount paid shall not exceed \$100,000, as presented.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan,
Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

- 2.5 Professional Service Agreement for Sanitary Sewer Evaluation and Rehabilitation - PPF - Mrs. Marcy Morgan

MOTION: That the Board of School Directors approves a professional service agreement to Deiss & Halmi Engineering, Inc., in an amount not to exceed the DGS fee schedule, for design and construction administration for the project known as the WAHS, WAEC, & WCCC Sanitary Sewer Evaluation and Rehabilitation project, as presented.

Motion by Elizabeth Huffman, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan,
Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

- 2.6 Professional Service Agreement for WCCC Roof Replacement - PPF - Mrs. Marcy Morgan

MOTION: That the Board of School Directors approves a professional service agreement to HRLC Architects, in an amount not to exceed the DGS fee schedule, for design and construction administration for the project known as the WCCC Roof Replacement project, as presented.

Motion by Elizabeth Huffman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan,
Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

- 2.7 WCCC HVAC - Preventative Maintenance Agreement - PPF - Ms. Marcy Morgan

MOTION: That the Board of School Directors approves a Semiannual Preventive Maintenance Agreement from Rabe Environmental Systems, Inc. in the amount of \$21,260.00 for HVAC equipment maintenance for the Warren County Career Center, as presented.

Motion by Elizabeth Huffman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan,
Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

- 2.8 WAHS HVAC - Preventative Maintenance Agreement - PPF - Ms. Marcy Morgan

MOTION: That the Board of School Directors approves a professional maintenance service program with Scobell Co. Inc. in the amount of \$21,218.00 for the maintenance of the Warren Area High School HVAC equipment, as presented.

Motion by Elizabeth Huffman, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan,
Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

Professional Service
Agreement for
Sanitary Sewer
Evaluation and
Rehabilitation
Approved
8-0-0

Professional Service
Agreement for
WCCC Roof
Replacement
Approved
8-0-0

WCCC HVAC -
Preventative
Maintenance
Agreement
Approved
8-0-0

WAHS HVAC -
Preventative
Maintenance
Agreement
Approved
8-0-0

2.9 Siemens Service Agreement Proposal - PPF - Ms. Marcy Morgan

Siemens Service
Agreement
Proposal
Approved
8-0-0

MOTION: That the Board of School Directors approves a proposal for a Siemens Service Agreement in the amount of \$176,800.75 for a 3 year term for the servicing of district wide building controls, as presented.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

2.10 21st Century Community Learning Center Program External Evaluator Renewal Agreement for Cohort 10 2021-2022

21st Century
Community
Learning Center
Program External
Evaluator Renewal
Agreement for
Cohort 10
2021-2022
Approved
8-0-0

MOTION: That the Board of School Directors approves the Renewal Agreement for the District's 21st Century Community Learning Center Program's External Evaluator for Cohort 10 for the 2021/2022 fiscal year, as presented.

Motion by Elizabeth Huffman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

2.11 Uhaul Rental

Uhaul Rental
Approved
8-0-0

MOTION: That the Board of School Directors increases the not-to-exceed dollar amount for the U-Haul rental agreement approved by the Board at its June 14, 2021 regular meeting from \$2,000 to \$3,000.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

2.12 Committed Fund Balance Use 2020-2021

Committed Fund
Balance Use 2020-
2021
Approved
8-0-0

MOTION: That the Board of School Directors approves the use of and transfer of committed fund balance (account 0830) to the General Fund in the total amount of \$300,000 for the purpose of Capital Projects in the amount of \$100,000 and PSERS mandated expenditures in the amount of \$200,000.

Motion by Elizabeth Huffman, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

2.13 Final Budget Approval 2021-22

Final Budget
2021-22
Approved
8-0-0

MOTION: That the Board of School Directors approves the Final Budget with a 0 Mill increase for the 2021-2022 fiscal year, as presented.

Motion by Elizabeth Huffman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

2.14 Annual Tax Levy & Resource Allocation Resolution 2021-22

MOTION: That the Board of School Directors approves the 2021-2022 Annual Tax Levy and Resolution with a 0 Mill increase, as presented.

Motion by Elizabeth Huffman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

Annual Tax Levy &
Resource Allocation
Resolution 2021-22
Approved
8-0-0

2.15 Homestead Farmstead Resolution

MOTION: That the Board of School Directors adopts the Homestead and Farmstead Resolution with a 0 Mill increase for the 2021-2022 fiscal year, as presented.

Motion by Elizabeth Huffman, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

Homestead
Farmstead
Resolution
Approved
8-0-0

2.16 Certificated Personnel Report - PACCA - Mr. Paul Mangione

MOTION: That the Board of School Directors approves the Certificated Personnel Report as presented.

Motion by Elizabeth Huffman, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

Certificated
Personnel Report
Approved
8-0-0

2.17 Support Personnel Report - PACCA - Mr. Paul Mangione

MOTION: That the Board of School Directors approves the Support Personnel Report as presented.

Motion by Elizabeth Huffman, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

Support Personnel
Report
Approved
8-0-0

2.18 Informational Report - PACCA - Mr. Paul Mangione

MOTION: That the Board of School Directors approves the Informational Report as presented.

Motion by Marcy Morgan, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

Informational
Report
Approved
8-0-0

2.19 New Bus Drivers – PACCA – Mr. Paul Mangione

New Bus Drivers
Approved
8-0-0

MOTION: That the Board of School Directors approves the list of new bus drivers, as presented.

Motion by Elizabeth Huffman, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

2.20 ARP ESSER Health and Safety Plan

ARP ESSER
Health and Safety
Plan
Approved
8-0-0

MOTION: That the Board of School Directors approves the ARP ESSER Health and Safety Plan, as presented.

Motion by Elizabeth Huffman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

2.21 PSBA Delegates

PSBA Delegates
Approved
8-0-0

MOTION: That the Board of School Directors appoints Elizabeth Huffman, Ruth Huck, and Mary Passinger to serve as voting delegates to the 2021 PSBA Delegate Assembly meeting Saturday, October 23, 2021, at PSBA Headquarters or via Zoom.

Motion by Joseph Colosimo, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

2.22 All Lines Technology - Clear Touch TV Purchase

All Lines
Technology -
Clear Touch TV
Purchase
Approved
8-0-0

MOTION: That the Board of School Directors approves the purchase of Clear Touch TV's to replace end of life Smart technology, as presented, and rescinds approval for agenda item 4.6 from the June 14, 2021, board meeting for the same purchase in the same amount.

Motion by Marcy Morgan, second by Elizabeth Huffman.

Public Comment

There was no public comment.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

2.23 OCR Resolution - 03-19-1327

OCR Resolution -
03-19-1327
Approved
8-0-0

MOTION: That the Board of School Directors approves the resolution for OCR Complaint No. 03-19-1327, as presented and rescinds Board approval of item 7.7 OCR Resolution 03-19-1327 from the May 10, 2021, board meeting.

Motion by Elizabeth Huffman, second by Marcy Morgan.

Public Comment

There was no public comment.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger,
Arthur Stewart, Donna Zariczny, Kevin Lindvay

2.24 Other

3. Closing Activities

3.1 Adjournment

MOTION: It was moved by Joseph Colosimo and seconded by Marcy Morgan that the
meeting be adjourned.

The meeting adjourned at 12:28 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary