

CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE

MINUTES

August 30, 2021

CENTRAL ADMINISTRATIVE OFFICE

**COMMITTEE MEMBERS PRESENT:**

Mr. Joseph Colosimo, Committee Chairperson  
Mrs. Mary Passinger, Committee Member  
Mrs. Elizabeth Huffman, Committee Member

**COMMITTEE MEMBERS ABSENT:**

All Present

**OTHERS PRESENT:**

Mr. Jeffrey Labesky  
Mr. Kevin Lindvay  
Mr. Paul Mangione  
Mrs. Marcy Morgan  
Mr. Arthur Stewart  
Mrs. Donna Zariczny  
Mrs. Amy Stewart  
Mr. Gary Weber  
Mr. Jim Grosch

Dr. Patty Mead  
Mr. Eric Mineweaser  
Mrs. Lynn Shultz  
Mrs. Ruth Huck  
Mr. Rick Gignac  
Mr. Brian Ferry (WTO)  
Mrs. Ericka Alm  
Ms. Betsy Sobkowski  
Approx. # of Public Present - 8

**1. Opening Activities**

**1.1 Call to Order**

Committee Chairperson, Mr. Joseph Colosimo, called the meeting to order at 6:26 PM

**1.2 Public Comment – None**

**2. Old Business**

**2.1 Other – None**

**3. New Business**

**3.1 2021-2022 Handle With Care Agreement**

This is an annual agreement for Crisis Intervention Training for our staff.

**Discussion:** No discussion.

**Action:** Forward the motion to the Special Board meeting on August 30, 2021.

**Motion:** That the Board of School Directors approves the 2021-2022 Handle With Care (HWC) Agreement for Crisis Intervention Instructor Training, as presented.

**3.2 Tritt-Schell Consulting SOW – E-Rate Application Services**

This is a statement of work for Tritt Schell to handle our E-Rate services and applications.

**Discussion:** No discussion.

**Action:** Forward the motion to the Special Board meeting on August 30, 2021.

**Motion:** That the Board of School Directors approves the quote from Tritt-Schell Consulting for E-Rate Application Services, as presented.

**3.3 All Lines Technology, Inc. – Thinkpads – CIT – Mr. Joseph Colosimo**

This is a purchase for Thinkpads for new hires in the District.

**Discussion:** No discussion.

**Action:** Forward the motion to the Special Board meeting on August 30, 2021.

**Motion:** That the Board of School Directors approves the quote from All Lines Technology Inc. for spare devices for our teachers, as presented.

**3.4 All Lines Technology, Inc. – Wireless Keyboards / Mouse Sets – CIT – Mr. Joseph Colosimo**

This is a purchase for wireless keyboards and mouse sets for new hires in the District.

**Discussion:** No discussion.

**Action:** Forward the motion to the Special Board meeting on August 30, 2021.

**Motion:** That the Board of School Directors approves the quote from All Lines Technology Inc. for spare devices for our teachers, as presented.

**3.5 Adapted Physical Education Planned Instruction – CIT – Mr. Joseph Colosimo**

The final average box needed checked under mark types and was the only revision to each course.

**Discussion:** No discussion.

**Action:** Forward the motion to the Board meeting on September 13, 2021.

**Motion:** That the Board of School Directors approves the Adapted Physical Education Planned Instruction, as presented.

**3.6 Edulink Invoice for Comply Software – CIT – Mr. Joseph Colosimo**

This is a renewal for software that houses all of our clearances and professional development hours for our district.

**Discussion:** No discussion.

**Action:** Forward the motion to the Special Board meeting on August 30, 2021.

**Motion:** That the Board of School Directors approves the Edulink Invoice in the amount of \$11,482 for Comply Software, as presented.

**3.7 Follett Invoice for Destiny District Member Library License Renewal 2021-2022 – CIT – Mr. Joseph Colosimo**

This renewal houses all of our titles in relation to books we have in the library as well as all of our textbooks.

**Discussion:** No discussion.

**Action:** Forward the motion to the Special Board meeting on August 30, 2021.

**Motion:** That the Board of School Directors approves the Follett Invoice in the amount of \$13,208.58 for Destiny District Member library License Renewal for the 2021-2022 school year, as presented.

**3.8 Graduating Class of 2021 – CIT – Mr. Joseph Colosimo**

This is a list of all graduates for the Class of 2021. Mr. Mineweaser stated that all principals were asked to check and double-check this list for accuracy.

**Discussion:** No Discussion

**Action:** Forward the motion to the Board meeting on September 13, 2021.

**Motion:** That the Board of School Directors approves the Graduating Class of 2021, as presented.

**3.9 2021-2022 MOU Bureau of Career & Tech Ed Technical Assistance Program – CIT – Mr. Joseph Colosimo**

The Warren County Career Center qualified for the Technical Assistance Program. This program provides pre NOCTI's free of charge, as well as consultation with them. There are also professional development opportunities that will focus on a reading and writing initiative according to Mr. Jim Evers.

**Discussion:** Mrs. Donna Zariczny stated there has been some turnover of staff at the Warren County Career Center. She asked administration what supports are out there to help new instructors have an understanding of what is required at some of the competitions so students have the right tools and are prepared so they can be successful. Mr. Weber stated that Mr. Bob Smith has taken the lead on the competitions for the students. He has

been going from program to program working with teachers and students. He will be able to get new teacher up to speed. Mrs. Mary Passinger asked how you get a new program such as hair styling added to the WCCC. Mr. Gary Weber stated it is a yearlong process to write programing and the state must approve it. The program also has to be at the top of a list for jobs in demand not only for our area, but also for the state as well to qualify us to open a new program. Cosmetology has been a discussion, but at this time, it does not meet the qualifying criteria. Presently, health care related fields are at the top of the list.

**Action:** Forward the motion to the Special Board meeting on August 30, 2021.

**Motion:** That the Board of School Directors approves the Memorandum of Understanding for the Bureau of Career and Technical Education Technical Assistance Program, as presented.

**3.10 Brainfuse Online Tutoring Quote of 2021-2022 School Year – CIT – Mr. Joseph Colosimo**

Of the programs researched, this was chosen as the best program to provide online tutoring opportunities for learning gaps of our students. If approved, we would get them on boarded and then provide professional development for both our students and our staff. It is essentially 24/7 online tutoring access. This will provide learning opportunities, but will not give answers to problems. Mrs. Elizabeth Huffman asked if there is a certain set of classroom dynamics that we are looking to use and what at what grade level will it be used. Mr. Mineweaser stated it is for any student in K-12. Information on how to get into and use Brainfuse will need to be given to parents of younger students. This is access to about 4,500 live people, who have a bachelor's degree and are from the United States or Canada. The Board is requesting feedback from administration on how this program is going for our staff and students in three months. There is a component of tutoring in the 21<sup>st</sup> Century Program and students who attend this program would have access to the online tutoring as well. Mrs. Amy Stewart pointed out that Brainfuse is an important part of our plan should students be denied entry to school due to COVID.

**Discussion:** No Discussion

**Action:** Forward the motion to the Special Board meeting on August 30, 2021.

**Motion:** That the Board of School Directors approves the Brainfuse Online Tutoring Quote in the amount of \$24,000.00 for the 2021-2022 School Year, as presented.

**3.11 Accelerate Education K-5 Quote for 2021-2022 School Year – CIT – Mr. Joseph Colosimo**

This gives students in grade K-5 access to the Virtual Academy if or when we have a closure due to COVID.

**Discussion:** No Discussion

**Action:** Forward the motion to the Special Board meeting on August 30, 2021.

**Motion:** That the Board of School Directors approves the Accelerate Education K-5 Quote in the amount of \$54,285.00, as presented.

**3.12 Cooperative Agreement of Open Campus Initiative for 2021-2022 School Year – CIT – Mr. Joseph Colosimo**

This is an open campus agreement listing 20 schools for our Virtual Academy Program.

**Discussion:** No Discussion

**Action:** Forward the motion to the Special Board meeting on August 30, 2021.

**Motion:** That the Board of School Directors approves the Cooperative Agreement of Open Campus Initiative for the 2021-2022 School Year, as presented.

**4. Informational Items**

**4.1 Curriculum Instruction Informational Report**

Mr. Eric Minweaser provided a report on some items that were worked on since the end of the school year and through the summer. The document was sent to our professional teaching staff, as well. If teachers or board members have any questions concerning the document, they can reach out to Mr. Minweaser.

**4.2 Other** – Mr. Eric Minweaser informed the Board that there will be a new contract for the learning management system from Buzz Agilix on the September CIT meeting due to changes in seating and student enrollment licensing options.

**5. Other - None**

**5.1 Other - None**

**6. Closing Activities**

**6.1** Next Meeting – Monday, September 27, 2021 at 6:00 PM

**6.2** Adjournment – The meeting adjourned at 6:52 PM

Respectfully Submitted,

Edie Gardner, Secretary to Director  
Curriculum, Instruction, and Technology Committee