

**PHYSICAL PLANTS AND FACILITIES COMMITTEE  
MINUTES**

AUGUST 30, 2021

6:00 P.M. FOLLOWING CURRICULUM, INSTRUCTION & TECHNOLOGY COMMITTEE  
CENTRAL ADMINISTRATIVE OFFICES, BOARD ROOM

COMMITTEE MEMBERS PRESENT:

Ms. Marcy Morgan  
Mr. Jeffrey Labesky  
Mr. Arthur Stewart

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Ms. Elizabeth Huffman	Mr. Gary Weber
Mr. Joseph Colosimo	Mr. Jim Grosch
Mr. Kevin Lindvay	Mr. Eric Mineweaser
Mr. Paul Mangione	Ms. Lynn Shultz
Ms. Mary Passinger	Dr. Patricia Mead
Ms. Donna Zariczny	Mr. Rick Gignac
Ms. Ruth Huck, <i>Board Secretary</i>	Mr. Brian Ferry, <i>Warren Times Observer</i>
Ms. Amy Stewart, <i>Superintendent</i>	Ms. Ericka Alm
Ms. Betsy Sobkowski	

Approximately 8 members of the public present.

**1.0 Opening Activities**

**1.1 Call to Order**

The meeting was called to order at 6:52 p.m. by chairperson, Ms. Marcy Morgan.

**1.2 Public Comment**

There was no public comment.

## **2.0 Old Business**

There was no old business to discuss.

## **3.0 New Business**

### **3.1 VelocityEHS – 3-Year Renewal Agreement**

Motion: That the Board of School Directors approves a 3-year renewal agreement to VelocityEHS for an annual price of \$2,799.00, as presented.

Action: This motion will go to Consent Agenda.

Discussion: There was no discussion.

## **4.0 Informational Items**

### **4.1 Board Initiatives/Project Reports**

Discussion: There was no discussion.

### **4.2 War Memorial Field Update**

Discussion: Mr. Boyd from the Warren Sports Boosters informed the Board that they have launched a capital campaign for a new track and a new field as well as other updates at War Memorial Field, which is roughly a \$1,000,000.00 project. He asked the Board what information they need from him to be able to move forward and sign another long term agreement. Mr. Byham, the District's solicitor, suggested that the Warren Sports Boosters bring forward project description specifications, along with any modifications to the previous agreement, to the Board for approval prior to lining up contractors to begin this spring. Mr. Boyd explained they have the project specs for the track and field but not all the other details like the locker rooms. Mr. Byham suggested he bring forth what he does have acquired and then when the other specifications are available, those may be submitted in the form of an addendum to the agreement.

Mrs. Zariczny questioned whether the Warren Sports Boosters need to be following the same purchasing, bidding and regulatory guidelines that the school district is required to follow or if they are able to contract with one vendor and not bid it out. Mr. Byham said he would need to look into that as he is unsure of how it was done previously. Mr. Boyd added that they were advised that they did not have to go through prevailing wage laws or any specific bidding laws because they are the ones contracting it through a 501C3.

Mrs. Stewart informed Mr. Boyd that he can continue to direct his communication through her and she would get it to the appropriate people.

### **4.3 Naming Sheffield Facility Request**

Discussion: There was no discussion.

### **4.4 Other**

#### WCCC Open House

Mrs. Stewart wanted to announce to the Board that there will be an open-house at the Warren County Career Center on September 15, 2021 from 5:30 p.m. to 7:30 p.m. This will begin being advertised publicly and will be available for anyone interested in attending.

## **5.0 Other**

There was no other to discuss.

## **6.0 Closing Activities**

- 6.1 **Next Meeting Date** – September 27, 2021 following CIT
- 6.2 **Executive Session** – There was no executive session.
- 6.3 **Adjournment** at 7:05 p.m.

Respectfully Submitted,

Taylor Trisket, Secretary  
Physical Plant and Facilities Committee