

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES**

March 28, 2022

6:00 P.M. FOLLOWING CURRICULUM, INSTRUCTION & TECHNOLOGY COMMITTEE
CENTRAL ADMINISTRATIVE OFFICES, BOARD ROOM

COMMITTEE MEMBERS PRESENT:

Donna Zariczny, Chaired meeting
Kevin Lendvay

Arthur Stewart

COMMITTEE MEMBERS ABSENT:

Marcy Morgan, Chairperson

OTHERS PRESENT:

Cody Brown
Jeff Dougherty
Mary Passinger
Gary Weber
Patricia Hawley
Lynn Shultz
Rick Gignac
Matt Jones
Erika Alm
Shelly Wagner
Liz Kent
Amy Beers
Heather Stover
Mike Cradduck

Joseph Colosimo
Paul Mangione
Amy Stewart
Jim Grosch
Eric Mineweaser
Ruth Huck
Jennifer Dilks
Mike Kiehl
Glenn Smith
Amy Stimmell
Kylie Harris
Kim Yourchisin
Paul Crider
Leslie Bloomgren

Approximately 5 members of the public present.

1.0 Opening Activities

1.1 Call to Order

The meeting was called to order at 8:13 p.m.

1.2 Public Comment

There was no public comment.

2.0 Old Business

There was no old business to discuss.

3.0 New Business

3.1 Open – Ended Electrical Agreement

Motion: That the Board of School Directors approves the Independent Contractor agreement authorizing Blackhawk Neff, Inc. to perform electrical services for the District subject to the restriction that the total paid shall not exceed \$100,000, as presented.

Action: This motion will go to Consent Agenda

Discussion: Mrs. Amy Stewart explained to why we have the open – ended electrical contracts.

3.2 2022-2023 Youngsville Elementary School Classroom Lease (2) – IU5 Early Intervention Program

Motion: hat the Board of School Directors approves the lease agreement between the North-west Tri-County IU5 and the District for two classrooms at Youngsville Elementary School during the 2022-2023 school year for its Early Intervention Program, as presented

Action: This motion will go to Consent Agenda

Discussion: There was no discussion

3.3 Custodial Supplies Bid

Motion: That the Board of School Directors approves the Custodial Supply Bid in the amount of \$71, 498.46, as presented.

Action: This motion will go to Consent Agenda

Discussion: Mrs. Amy Stewart explained the Custodial Supplies Bid explained that this is a bid we do each year to get custodial supplies for the next school year.

3.4 Purchase of an Autonomous Floor Scrubber

Motion: That the Board of School Directors approves the purchase of the T380 AMR Autonomous Floor Scrubber from Janitor supply for \$41,900.00, as presented.

Action: This motion will go to Consent Agenda

Discussion: Mrs. Amy Stewart explained the reasoning behind the purchase of an autonomous floor scrubber.

4.0 Informational Items

4.1 Board Initiatives/Project Reports

Discussion: Mrs. Amy Stewart discussed with the committee about the difficulty of purchasing a truck at this time and is in contact with Chris Byham about preparing a motion allowing for the purchase of a truck, limiting the purchase price, so it can be secured when one is available for purchase.

Discussed: Mrs. Amy Stewart discussed with the committee that there has been interest in outside agencies purchasing the Sheffield Elementary School. Mrs. Amy Stewart has asked Dave Undercoffer to look into when the building was last put out to bid.

Discussed: Mrs. Amy Stewart discussed with the committee the possibility of Bidding out the Warren County Career Center Roof to have either a whole or partial roof replacement. It was mentioned that this economy is not great for bidding out the project with it being hard for companies to purchase the items that they need to complete the project. It was also suggested that maintenance should put together a preventative maintenance program for the roof until the project can be bid out.

4.2 Work Order Reports

There was no discussion

4.3 Utilities Reports

There was no discussion

4.4 Other

There was no discussion

5.0 Other

There was no discussion

6.0 Closing Activities

6.1 Next Meeting Date - April 25, 2022

6.3 Adjournment at 8:26 p.m.

Respectfully Submitted,

Tracey Josephson, Secretary
Physical Plant and Facilities Committee