

**WARREN COUNTY SCHOOL DISTRICT**  
**BOARD OF SCHOOL DIRECTORS**  
**MEETING MINUTES**  
**MONDAY, AUGUST 8, 2022**

**1. Opening Activities**

**1.1 Call to Order**

The regular meeting of the Warren County School District Board of School Directors was called to order by Mr. Mangione, President, at 6:34 p.m. in the Central Office boardroom, 6820 Market Street, Russell, PA and via Zoom meeting.

**1.2 Pledge of Allegiance**

Mr. Mangione led the Pledge of Allegiance.

**1.3 Roll Call**

Present:

Mr. Cody Brown

Mrs. Marcy Morgan

Mr. Jeffery Dougherty (arrived at 6:59 p.m.)

Mrs. Mary Passinger

Mr. Paul Mangione

Mr. Arthur Stewart

Absent:

Mr. Joseph Colosimo

Mr. Kevin Lindvay

Mrs. Donna Zariczny

Others Present:

Mrs. Amy Stewart, Superintendent; Mr. Gary Weber, Director of Administrative Support Services; Dr. Patricia Mead, Director of Pupil Services; Mr. James Grosch, Director of Business Services; Mr. Eric Mineweaser, Director of Curriculum, Instruction and Assessment; Mrs. Lynn Shultz, Supervisor of Elementary Education; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mrs. Jen Dilks, Coordinator of Technology and Information Management; Mr. Rick Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mr. Michael Kiehl, Transportation and Purchasing Manager; Mr. Matt Jones, Coordinator of Grants and Foundation Development; Mr. Brian Ferry, Times Observer; and approximately nine members of the public in attendance.

**1.4 Reading of the Mission Statement - Mr. Cody Brown**

*The mission of the Warren County School District is to support the personal and intellectual success and wellness of every student, every day.*

**1.5 Reading of the WCSD/PSBA Principles of Governance & Leadership - Mr. Paul Mangione**

*Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. The actions taken by the Board ultimately have both short and long-term impact in the classroom. Therefore, school directors collectively and individually will...*

*Lead Responsibly*

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mr. Gary Weber, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

- *Prepare for, attend and actively participate in board meetings*
- *Work together in a spirit of harmony, respect, and cooperation*
- *Participate in professional development, training and board retreats*
- *Collaborate with the Superintendent as the Team of 10*

1.6 Public Comment

There was no public comment.

1.7 Agenda Adoption

Agenda Adoption  
Approved  
5-0-0

**MOTION:** That the Board of School Directors adopts the agenda dated August 8, 2022, as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

1.8 Approval of Minutes - June 13, 2022

Minutes of  
June 13, 2022  
Approved  
5-0-0

**MOTION:** That the Board of School Directors approves the regular meeting minutes dated June 13, 2022, as presented.

Motion by Mary Passinger, second by Cody Brown.

Final Resolution: Motion Passed

Yes: Cody Brown, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

1.9 Approval of Special Meeting Minutes - June 27, 2022

Special Meeting  
Minutes of  
June 27, 2022  
Approved  
5-0-0

**MOTION:** That the Board of School Directors approves the special meeting minutes dated June 27, 2022, as presented.

Motion by Cody Brown, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

1.10 Approval of Special Meeting Minutes - July 25, 2022

Special Meeting  
Minutes of  
July 25, 2022  
Approved  
5-0-0

**MOTION:** That the Board of School Directors approves the special meeting minutes dated July 25, 2022, as presented.

Motion by Cody Brown, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

1.11 Financial Reports

Financial Reports  
Approved  
5-0-0

**MOTION:** That the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Motion by Arthur Stewart, second by Cody Brown.

Final Resolution: Motion Passed

Yes: Cody Brown, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

1.12 Hearing Officer Report – Case M

**MOTION:** That the Board of School Directors approves the Hearing Officer Report dated July 12, 2022, Case M, as presented.

Motion by Mary Passinger, second by Cody Brown.

Final Resolution: Motion Passed

Yes: Cody Brown, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

Hearing Officer  
Report – Case M  
Approved  
5-0-0

**2. President's Statement**

2.1 Reports & Information

1. IU5 - Mr. Paul Mangione

There was no meeting of the IU5 Board in July and nothing to report.

2. PSBA Liaison - Mrs. Marcy Morgan

Mrs. Morgan reported that the CDC is coming out with revised guidelines for schools, which are less restrictive.

3. Career Center Advisory - Mrs. Donna Zariczny

There was no report.

2.2 Important Dates

BOARD/COMMITTEE MEETING DATES				
1.	August 29, 2022	6:00 p.m.	Personnel/ Athletics & Co-Curricular Activities Committee Curriculum, Instruction, & Technology Committee Physical Plant & Facilities Committee Finance Committee	Zoom Meeting Central Office
2.	August 29, 2022	6:00 p.m.	Special Meeting	Zoom Meeting Central Office
3.	September 12, 2022	6:00 p.m.	Board Meeting	Zoom Meeting Central Office

2.3 Announcements

2.4 Other

**3. Superintendent's Reports and Recommendations**

3.1 General Comments - Mrs. Amy Stewart

- Mrs. Stewart reported that all efforts are on the start of school. Everyone is staffed, and there are six positions needing filled. Support positions are in good shape after the open interviews.

- IU5 has asked districts to report to them if they are going to delay the start of school because of staffing shortages. The Secretary of Education is concerned with some of the shortages in the cities and larger districts.
- Football helmets are still causing difficulties, because of the supply chain issues. The district is doing everything it can.

3.2 Committee Reports

3.3 Other

**4. New Business**

4.0 Approve New Business Under One Motion

New Business  
Under One Motion  
Approved  
5-0-0

**MOTION:** That the Board of School Directors approves New Business items under one motion, as presented, in a consent format.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

4.1 Certificated Personnel Report - PACCA - Mr. Kevin Lindvay

Certificated  
Personnel Report  
Approved  
5-0-0

**MOTION:** That the Board of School Directors approves the Certificated Personnel Report as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

4.2 Support Personnel Report - PACCA - Mr. Kevin Lindvay

Support Personnel  
Report  
Approved  
5-0-0

**MOTION:** That the Board of School Directors approves the Support Personnel Report as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

4.3 Informational Report - PACCA - Mr. Kevin Lindvay

Informational  
Report  
Approved  
5-0-0

**MOTION:** That the Board of School Directors approves the Informational Report as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

4.4 Volunteer Report - PACCA - Mr. Kevin Lindvay

Volunteer Report  
Approved  
5-0-0

**MOTION:** That the Board of School Directors approves the Volunteer Report as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

4.5 New Bus Drivers - PACCA - Mr. Kevin Lindvay

**MOTION:** That the Board of School Directors approves the list of new bus drivers, as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

New Bus Drivers  
Approved  
5-0-0

4.6 New Position Request-Cafeteria - PACCA - Mr. Kevin Lindvay

**MOTION:** That the Board of School Directors approves the new cafeteria positions, as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

New Position  
Request-  
Cafeteria  
Approved  
5-0-0

4.7 New Position Request - Home and School Visitor - PACCA - Mr. Kevin Lindvay

**MOTION:** That the Board of School Directors approve the new position of Home and School Visitor, as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

New Position  
Request - Home  
and School  
Visitor  
Approved  
5-0-0

4.8 Athletic Supplemental Contracts and Resignations - PACCA - Mr. Kevin Lindvay

**MOTION:** That the Board of School Directors approves the Athletic Supplemental Contracts and Resignations, as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

Athletic  
Supplemental  
Contracts and  
Resignations  
Approved  
5-0-0

4.9 Co-Curricular Supplemental Contracts and Resignations - PACCA - Mr. Kevin Lindvay

**MOTION:** That the Board of School Directors approves the Co-Curricular Supplemental Contracts and Resignations, as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

Co-Curricular  
Supplemental  
Contracts and  
Resignations  
Approved  
5-0-0

4.10 GRANT: PA Manufacturing Training to Career Grant – CIT – Mr. Joseph Colosimo

Submission of PA  
Manufacturing  
Training to Career  
Grant  
Approved  
5-0-0

**MOTION:** That the Board of School Directors instructs the administration to submit a PA Manufacturing Training to Career Grant application on behalf of the Warren County Career Center to establish a pilot, student-run, manufacturing program to provide real-world experience to students.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

**5. Items Removed for Separate Action**

**6. Future Business for Committee Review**

There were no items for committee review.

**7. Other**

7.1 Policy Number 10120, titled - Part-Time Students – First Reading

Policy Number  
10120, titled -  
Part-Time  
Students – First  
Reading  
Approved  
6-0-0

**MOTION:** That the Board of School Directors approves on first reading changes to Policy Number 10120, titled - Part-Time Students, as presented.

Motion by Arthur Stewart, second by Cody Brown.

Final Resolution: Motion Passed

Yes: Cody Brown, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

7.2 Policy Number 10102, titled – Assignment of Students to School – First Reading

Policy Number  
10102, titled –  
Assignment of  
Students to  
School – First  
Reading  
Approved  
6-0-0

**MOTION:** That the Board of School Directors approves on first reading changes to Policy Number 10102, titled – Assignment of Students to School as presented.

Motion by Mary Passinger, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Cody Brown, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

**Mr. Dougherty connected to the meeting via Zoom at 6:59 p.m.**

7.3 Policy Number 10520, titled – Alternative Education for Disruptive Youth (AEDY) – First Reading

Policy Number  
10520, titled –  
Alternative  
Education for  
Disruptive  
Youth (AEDY)  
– First Reading  
Approved  
6-0-0

**MOTION:** That the Board of School Directors approves on first reading changes to Policy Number 10520, titled – Alternative Education for Disruptive Youth (AEDY), as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Jeffery Dougherty, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

7.4 Policy Number 9710, titled – Grading Student Progress – First Reading

**MOTION:** That the Board of School Directors approves on first reading changes to Policy Number 9710, titled – Grading Student Progress, as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Jeffery Dougherty, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

Policy  
Number 9710,  
titled –  
Grading  
Student  
Progress –  
First Reading  
Approved  
6-0-0

7.5 Policy Number 10615, titled – Student Wellness – First Reading

**MOTION:** That the Board of School Directors approves on first reading changes to Policy 10615, titled - Student Wellness, as presented.

Motion by Mary Passinger, second by Cody Brown.

**MOTION TO TABLE:** That the Board of School Directors tables Policy Number 10615, titled – Student Wellness for a future meeting for more input.

Motion by Mary Passinger, second by Jeffery Dougherty.

Final Resolution: Motion Passed

Yes: Cody Brown, Jeffery Dougherty, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

Policy  
Number  
10615, titled  
– Student  
Wellness –  
First  
Reading  
Tabled  
6-0-0

7.6.0 Approve Items 7.6 - 7.12 Under One Motion.

**MOTION:** That the Board of School Directors approves items 7.6 through 7.12 inclusive under one motion, as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Jeffery Dougherty, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

Items 7.6 -  
7.12 Under  
One Motion  
Approved  
6-0-0

7.6 Signature Authorization Warren Area High School Activity Account

**MOTION:** That the Board of School Directors authorizes Joshua Vincent, Cheri Tutmaher, and Amy Stimmell as signatories for the Warren Area High School Activity Account, as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Jeffery Dougherty, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

Signature  
Authorization  
Warren Area  
High School  
Activity  
Account  
Approved  
6-0-0

7.7 Signature Authorization Warren Area High School Athletic Account

**MOTION:** That the Board of School Directors authorizes Joshua Vincent, Cheri Tutmaher, and Amy Stimmell as signatories for the Warren Area High School Activity Account, as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Jeffery Dougherty, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

Signature  
Authorization  
Warren Area  
High School  
Athletic  
Account  
Approved  
6-0-0



7.8 Signature Authorization Youngsville Area High School Athletic Account

Signature  
Authorization  
Youngsville  
Area High  
School Athletic  
Account  
Approved  
6-0-0

**MOTION:** That the Board of School Directors authorizes Paul Crider, Jason Markiewicz, and Beth Haight as signatories for the Youngsville High School Athletic Account, as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Jeffery Dougherty, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

7.9 Signature Authorization Youngsville Area High School Activity Account

Signature  
Authorization  
Youngsville  
Area High  
School Activity  
Account  
Approved  
6-0-0

**MOTION:** That the Board of School Directors authorizes Paul Crider, Jason Markiewicz, and Beth Haight as signatories for the Youngsville High School Activity Account, as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Jeffery Dougherty, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

7.10 Signature Authorization Eisenhower Middle/High School Activity Account

Signature  
Authorization  
Eisenhower  
Middle/High  
School Activity  
Account  
Approved  
6-0-0

**MOTION:** That the Board of School Directors authorizes Amy Beers, Nova Holeva, and Shelly Darts as signatories for Eisenhower Middle/High School Activity Account, as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Jeffery Dougherty, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

7.11 Signature Authorization Eisenhower Middle/High School Athletic Account

Signature  
Authorization  
Eisenhower  
Middle/High  
School Athletic  
Account  
Approved  
6-0-0

**MOTION:** That the Board of School Directors authorizes Amy Beers, Nova Holeva, and Shelly Darts as signatories for Eisenhower Middle/High School Athletic Account, as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Jeffery Dougherty, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

7.12 Signature Authorizations Warren County Career Center Accounts

Signature  
Authorizations  
Warren County  
Career Center  
Accounts  
Approved  
6-0-0

**MOTION:** That the Board of School Directors approves signature authorizations for Warren County Career Center accounts, as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Jeffery Dougherty, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart



- 7.13 Knox, McLaughlin, Gornall & Sennett – Letter of Engagement for Special Education Services Rates

**MOTION:** That the Board of School Directors approves the Knox, McLaughlin, Gornall, and Sennett Special Education Letter of Engagement and services rates for the 2022-2023 school year, as presented.

Motion by Mary Passinger, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Cody Brown, Jeffery Dougherty, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

Knox,  
McLaughlin,  
Gornall &  
Sennett –  
Letter of  
Engagement  
for Special  
Education  
Services Rates  
Approved  
6-0-0

- 7.14 2022-23 Recommended A la Carte Prices

**MOTION:** That the Board of School Directors approves the A la Carte pricing for the 2022-23 school year, as presented.

Motion by Mary Passinger, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Cody Brown, Jeffery Dougherty, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

2022-23  
Recommended  
A la Carte  
Prices  
Approved  
6-0-0

- 7.15 Bus Routes & Drivers for 2022-2023

**MOTION:** That the Board of School Directors approves the vehicle routes and drivers for the 2022-2023 school year, as presented.

Motion by Mary Passinger, second by Cody Brown.

Final Resolution: Motion Passed

Yes: Cody Brown, Jeffery Dougherty, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

Bus Routes &  
Drivers for  
2022-2023  
Approved  
6-0-0

- 7.16 Board Goals 2022-2023

**MOTION:** That the Board of School Directors adopts the Board goals for 2022-2023, as presented, and schedules a goal setting session to discuss and modify goals as a result of that input.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Jeffery Dougherty, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

Board Goals  
2022-2023  
Approved  
6-0-0

- 7.17 BEP Grant Cooperative Education Student Wage Reimbursement Request

**MOTION:** That the Board of School Directors approves the request from D&R Transportation for reimbursement of student cooperative education wages through the Business Education Partnership grant in the amount of \$474.00.

Motion by Mary Passinger, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Cody Brown, Jeffery Dougherty, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

BEP Grant  
Cooperative  
Education  
Student Wage  
Reimbursement  
Request  
Approved  
6-0-0

7.18 Statement of Charges

Statement of  
Charges  
Approved  
5-0-1

**MOTION:** That the Board of School Directors authorizes the issuance of a statement of charges for a professional employee, as presented, and authorizes that the employee be placed on unpaid leave effective immediately pending the resolution of the matter.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Jeffery Dougherty, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart

Abstain: Cody Brown

**8. Closing Activities**

8.1 Public Comment

There was no public comment.

8.2 Executive Session

Mr. Mangione announced there would be an executive session at the conclusion of the meeting to discuss negotiations with no action to follow.

8.3 Adjournment

It was moved by Mary Passinger and seconded by Cody Brown that the meeting be adjourned.

The meeting adjourned at 7:39 p.m.

Respectfully Submitted,

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Ruth A. Huck, Board Secretary