

**PHYSICAL PLANTS AND FACILITIES COMMITTEE  
MINUTES**

AUGUST 29, 2022

6:00 P.M. FOLLOWING CURRICULUM, INSTRUCTION & TECHNOLOGY COMMITTEE  
CENTRAL ADMINISTRATIVE OFFICES, BOARD ROOM

COMMITTEE MEMBERS PRESENT:

Ms. Marcy Morgan

Ms. Mary Passinger, fill in for Mr. Arthur Stewart

Ms. Donna Zariczny

COMMITTEE MEMBERS ABSENT:

Mr. Arthur Stewart

OTHERS PRESENT:

Mr. Cody Brown

Ms. Ruth Huck

Mr. Joseph Colosimo

Ms. Taylor Trisket

Mr. Jeffery Dougherty

Mr. Rick Gignac

Mr. Kevin Lindvay

Ms. Jennifer Dilks

Mr. Paul Mangione

Mr. Brian Ferry, *Warren Times Observer*

Ms. Amy Stewart

Mr. Jim Evers

Mr. Gary Weber

Ms. Jennifer Hobbs

Mr. Jim Grosch

Ms. Liz Kent

Dr. Patricia Mead

Ms. Misty Weber

Mr. Eric Mineweaser

Ms. Nova Holeva

Ms. Lynn Shultz

Approximately 12 members of the public present.

**1.0 Opening Activities**

**1.1 Call to Order**

The meeting was called to order at 6:48 p.m. by chairperson, Ms. Marcy Morgan.

## **1.2 Public Comment**

There was no public comment.

## **2.0 Old Business**

There was no old business to discuss.

## **3.0 New Business**

### **3.1. Land Use Agreement – Pennsylvania State University**

Motion: That the Board of School Directors approves the Land Use License Agreement at Warren Area Elementary School with Pennsylvania State University, as presented.

Action: This motion will go to Special Board Agenda.

Discussion: Ms. Amy Stewart stated that Penn State University has reached out to the district to inquire about utilizing a school district building to host a weather station. She gave them the option to use any building within the district and they chose to use WAEC due to filling a gap. The weather station will be paid for by a grant issued to Penn State University.

### **3.2. 2022-2023 Facility Rental Fees**

Motion: That the Board of School Directors approves the attached facility rental fee schedule for the 2022-2023 school year, as presented.

Action: This motion will go to Special Board Agenda.

Discussion: Ms. Amy Stewart explained that this is the annual facility rental fee schedule with an increase that is consistent with inflation.

### **3.3. Sale of Sheffield Elementary School**

Motion: That the Board of School Directors accepts the bid from Taylor Diversion Programs, Inc. to purchase the property known as the Sheffield Elementary School (Parcel No. SH-367-4660), for the sum of \$20,000 and as per the terms as set forth in the bid package authorized by the Board of School Directors on June 13, 2022; authorizes the Solicitor to complete the closing for the sale of the property; and authorizes the Board President, Board Secretary, and other officers to execute the Sales Agreement, Deed, and any other documents relative to the sale of the property to Taylor Diversion Programs, Inc.

Action: This motion will go to Special Board Agenda.

Discussion: Ms. Amy Stewart emphasized that this is the 'Old Sheffield Elementary' and to not confuse it with the new pod attached to Sheffield Middle High School. This was put out to bid on August 23<sup>rd</sup> with one interested buyer. By moving the motion forward, this will allow Mr. Byham to handle the paperwork and closing for the successful bidder.

## **4.0 Informational Items**

### **4.1 Public Auction at Pleasant**

Ms. Amy Stewart informed the Board that this is the first auction that has taken place at the old Pleasant Elementary School since COVID-19 pandemic. There are multiple items going to auction including Smart TVs, a couple of trucks and some other large items. The auction will take place on Saturday, October 1<sup>st</sup>. The preview will begin at 9:00 a.m. and the auction will begin at 10:00 a.m.

#### **4.2 Open-ended Electrical, Carpentry & Moving Agreements**

Ms. Amy Stewart announced that there will be a bid opening on Tuesday, September 20, 2022, at 10:00 a.m.

#### **4.3 Other**

There was no other to discuss.

#### **5.0 Other**

There was no other to discuss.

#### **6.0 Closing Activities**

6.1 **Next Meeting Date** – Monday, September 26, 2022, following CIT

6.2 **Executive Session** – There was no executive session.

6.3 **Adjournment** at 6:53 p.m.

Respectfully Submitted,

Taylor Trisket, Secretary  
Physical Plant and Facilities Committee