

**PHYSICAL PLANTS AND FACILITIES COMMITTEE  
MINUTES**

OCTOBER 24, 2022

6:00 P.M.

CENTRAL ADMINISTRATIVE OFFICES, BOARD ROOM

COMMITTEE MEMBERS PRESENT:

Ms. Marcy Morgan

Ms. Donna Zariczny

Mr. Jeffery Dougherty – fill in for Mr. Arthur Stewart

COMMITTEE MEMBERS ABSENT:

Mr. Arthur Stewart

OTHERS PRESENT:

Mr. Cody Brown

Mr. Joseph Colosimo

Mr. Kevin Lindvay

Mr. Paul Mangione

Ms. Mary Passinger

Ms. Amy Stewart

Mr. Gary Weber

Mr. Jim Grosch

Dr. Patricia Mead

Ms. Leslie Bloomgren

Mr. Eric Mineweaser

Ms. Lynn Shultz

Mr. David Undercoffer

Ms. Ruth Huck

Ms. Taylor Trisket

Mr. Rick Gignac

Ms. Jennifer Dilks

Mr. Randy Bussell

Mr. Brian Ferry, *Warren Times Observer*

Mr. Brian Reynolds

Mr. Glenn Smith

Ms. Kylie Harris

Ms. Shelly Wagner

Ms. Ericka Alm

Mr. Paul Crider

Ms. Kim Yourchisin

Mr. Jim Evers

Ms. Misty Weber

Mr. Mike Cradduck

Approximately 8 members of the public present.

## **1.0 Opening Activities**

### **1.1 Call to Order**

The meeting was called to order at 6:00 p.m. by chairperson, Ms. Marcy Morgan.

### **1.2 Public Comment**

There was no public comment.

## **2.0 Old Business**

There was no old business to discuss.

## **3.0 New Business**

### **3.1. Pennoni Limited Service Agreement**

Motion: That the Board of School Directors approves a Pennoni Limited Service Agreement, as presented.

Action: This motion will go to the consent agenda.

Discussion: Ms. Amy Stewart addressed the board saying that this is a safety related item therefore the content is for executive viewing only. If the Board has any questions regarding the item, it can be discussed in executive session.

## **4.0 Informational Items**

### **4.1 Master Facilities Planning Capacity Reports**

There is no content to accompany this agenda item, but Ms. Amy Stewart said there will be load capacity reports coming soon and will be given to the Board members to review upon receiving. Mr. Eric Mineweaser and Ms. Lynn Shultz provided classroom and teacher schedules to Thomas & Williamson to compile the reports. Jon Thomas, from Thomas & Williamson, will be presenting the reports during the November 7<sup>th</sup> Board meeting via Zoom. The agenda item will be placed under "Other" so that the Board may have dialog if needed.

### **4.2 BWMS Masonry Repairs and Miscellaneous Door Replacement Projects**

Ms. Amy Stewart introduced Mr. Dave Undercoffer, the Operations Manager for the District. Mr. Undercoffer explained that there will be two projects coming to the Board for approval. The first project is for Beaty-Warren Middle School and the Anderson Building Repointing and Masonry work. The second project is for door replacement, which will replace many doors that cause safety concerns throughout the district. HRLC Architects, LLC. has provided the proposals for the projects and Buildings and Grounds is currently working on a contract for the architect, which is anticipated to go to the November 7<sup>th</sup> Board meeting for approval. This item will be placed under "Other" so that the Board may have dialog if needed.

### **4.3 WCCC HVAC Project - HF Lenz Proposal**

Buildings & Grounds is waiting on a proposal from HF Lenz for a HVAC unit project at the Warren County Career Center. The project would address the four HVAC units in the annex and two HVAC units in the welding area.

### **4.4 Potential Agreement**

Ms. Amy Stewart said that she has met with the county who reached out to inquire about using space within the district. She explained that there is some empty space, especially in the

western attendance area, that could be looked at for potential leasing. She anticipates an agreement coming to the Board in the next couple of months.

**4.5 Other**

There was no other to discuss.

**5.0 Other**

There was no other to discuss.

**6.0 Closing Activities**

6.1 **Next Meeting Date** – Monday, November 21, 2022, following CIT

6.2 **Executive Session** – There was no executive session.

6.3 **Adjournment** at 6:09 p.m.

Respectfully Submitted,

Taylor Trisket, Secretary  
Physical Plant and Facilities Committee