

**PHYSICAL PLANTS AND FACILITIES COMMITTEE  
MINUTES**

**FEBRUARY 27, 2023**

**6:00 P.M.**

**CENTRAL ADMINISTRATIVE OFFICES, BOARD ROOM**

COMMITTEE MEMBERS PRESENT:

Ms. Donna Zariczny, Chairperson

Mr. Arthur Stewart

Mr. Cody Brown, filled in for Ms. Marcy Morgan

COMMITTEE MEMBERS ABSENT:

Ms. Marcy Morgan

OTHERS PRESENT:

Mr. Joseph Colosimo

Mr. Jeffery Dougherty

Mr. Paul Mangione

Mr. Kevin Lindvay

Ms. Mary Passinger

Ms. Amy Stewart

Mr. Gary Weber

Mr. Jim Grosch

Mr. Eric Mineweaser

Dr. Patricia Mead

Ms. Leslie Bloomgren

Mr. David Undercoffer

Ms. Lynn Shultz

Ms. Taylor Trisket

Ms. Jennifer Dilks

Mr. Brandon Deppen

Mr. Mike Kiehl

Mr. Matt Jones

Mr. Brian Ferry, *WTO*

Ms. Amy Beers

Mr. Adam VanOrd

Ms. Betsy Sobkowski

Mr. Brian Reynolds

Ms. Ericka Alm

Mr. Glenn Smith

Ms. Heather Stover

Mr. Jason Markiewicz

Mr. Jeff Flickner

Ms. Jennifer Hobbs

Mr. Joshua Vincent

Ms. Julia Murphy

Ms. Kim Yourchisin

Ms. Kylie Harris

Ms. Lisa Smith

Ms. Liz Kent

Mr. Mike Cradduck

Ms. Misty Weber

Ms. Nova Holeva

Mr. Paul Crider

Mr. Shawn Bedow

Ms. Shelly Wagner

Approximately 109 members of the public present.

## 1.0 Opening Activities

### 1.1 Call to Order

The meeting was called to order at 6:00 p.m. by chairperson, Ms. Donna Zariczny.

### 1.2 Public Comment

Trudy Kysor	Youngsville	Master Facilities Planning
Wendy Wilcox	Youngsville Borough	Master Facilities Planning
Kelly Sullivan	Youngsville	Master Facilities Planning
Carl Lewis	Youngsville	Master Facilities Planning

Ms. Trudy Kysor submitted a written public comment which was read by Committee Chair, Ms. Donna Zariczny. Ms. Kysor said she served as a Board member 20 years ago and had to make the same decision the Board members are making now. She explained her grandchildren attend school in Youngsville and participate in every sport available because it is a small school, and everyone can play.

Ms. Wendy Wilcox, the Youngsville Borough Manager, spoke to the Board stating she is not taking sides but would like to identify the problems and work together to solve the problems. She presented four facts that she would like the Board to use as objective criteria when making a decision. She presented fact number one saying the drop in attendance in Youngsville and Eisenhower are about the same although Eisenhower has a faster decline which would result in more Youngsville students attending Eisenhower than Eisenhower students. She continued with fact number two explaining by looking at a map, Youngsville is directly located in the center of the county which would help with the transportation issue that many community members express concern about. Fact number three identified the 2011 studies which resulted in making Eisenhower and Sheffield a K-12 campus and the same should be considered for Youngsville. For Fact number four, Ms. Wilcox explained Youngsville has Law Enforcement and a fire department with in-house ambulance service located very closely to Youngsville Middle High School. She explained the closet Fire Department for Eisenhower is about two miles away and the Law Enforcement jurisdiction is Pennsylvania State Police.

Ms. Kelly Sullivan spoke to the Board with concerns on the amount of time students would be on a bus. She also questioned why the Community Engagement sessions are being held at the Central Office location but are not being offered via Zoom for those who are unable to attend. Ms. Sullivan has been told the consolidation and Master Facilities Planning is for the county to save money but is wondering what the plan is and why the options have not been published for the community to see prior to the March 8<sup>th</sup> Community Engagement session. She fears that students are being looked at as a number.

Mr. Carl Lewis spoke to the Board saying he feels the Master Facilities Plan is not complete as it does not provide any information on Pleasant Elementary, Sugar Grove Elementary and Central Office and lacks information regarding building functions, utility usage, building expenditures and building renovations. He asks that the Board slow the process down until the fall so the Master Facilities Plan can be completed, and the public can review. He expressed concern that the public

cannot engage if the information is not provided. Mr. Lewis would like to see that the Community Engagement sessions be held at Youngsville and Sheffield locations to accommodate the communities.

## **2.0 Old Business**

There was no old business to discuss.

## **3.0 New Business**

There was no new business to discuss.

## **4.0 Informational Items**

### **4.1 Master Facilities Planning - Update**

Ms. Jacqui Catrabone from Strategy Solutions presented the results of the interviews from Board members and administrators which is step two in the process. The presentation included questions asked by the Board and staff, ratings of the current building configuration, comments on the current configuration, academic impacts of the current building configuration, comments on changes to improve academic impacts, options to consider, and comments on the options. The presentation included a summary which stated most staff and board members are onboard with a 9-12 reconfiguration which will expand academic and extracurricular options for students. It also stated that the students already know one another, the teacher shortage is impacting student learning and there is a lack of academic consistency across buildings at all grade levels. The next step of the process is the Public Engagement session is scheduled for March 8<sup>th</sup>.

Ms. Amy Stewart asked Ms. Catrabone to explain what the public engagement session will look like. Ms. Catrabone said the goal for the session is to hear from the public what is the important criteria the Board should consider when making their decision and adding other options that can be discussed.

A Board member is concerned the community does not have the data they need to give feedback to the Board. They propose that the board look further into the data, share the data with the community, staff, and administration, gather feedback and then discuss options after that. They would like to see comparative data for each building provided to the community such as number of AP and college prep courses and other offerings. They are concerned about rushing to options without establishing the needs provided by the community and would like to see information presented to the community in a more meaningful way.

Another Board member agreed and added some of the information has been talked about through previous meetings, but the public did not attend so they may not be aware of it as clearly as the Board is. They asked Ms. Amy Stewart how that information can be given to the community. Ms. Stewart said she will add some of this data to the FAQ to be distributed to the public. A board member is concerned the public is not aware of what the data means to be able to formulate feedback. Ms. Stewart mentioned adding an educational session prior to the public engagement session so the data can be presented.

Ms. Amy Stewart said that the documents will be available on Board-Docs after the meeting and on the Warren County School District website for viewing.

### **4.2 Pleasant Elementary - Update**

Mr. Undercoffer explained he has been in the process of getting some estimates on what it would cost to update the building but has not received any specific numbers at this time. He would also like to use the Master Facilities Plan as it develops to help inform the decision.

#### **4.3 Projects Update**

Mr. Undercoffer said the Warren County Career Center Partial Re-Roof Project (WCSD #2101) is only waiting on the warranty inspection to be completed but the company is waiting on the right weather. He explained the Beaty Masonry Repair Project (WCSD #2301), Miscellaneous Door Replacement Project (WCSD #2302), and the Warren County Career Center Ventilation and Exhaust Project (WCSD #2303) are in the design phase and are still on schedule for bidding in April.

#### **4.4 Utilities Report**

There was no discussion.

#### **4.5 Other**

There was no other to discuss.

#### **5.0 Other**

There was no other to discuss.

#### **6.0 Closing Activities**

6.1 **Next Meeting Date** – Monday, March 27, 2023, following the CIT committee.

6.2 **Executive Session** – There was no executive session.

6.3 **Adjournment** at 7:09 p.m.

Respectfully Submitted,

Taylor Trisket, Secretary  
Physical Plant and Facilities Committee