

**PHYSICAL PLANTS AND FACILITIES COMMITTEE  
MINUTES**

MARCH 27, 2023

6:00 P.M. FOLLOWING CURRICULUM, INSTRUCTION & TECHNOLOGY COMMITTEE  
CENTRAL ADMINISTRATIVE OFFICES, BOARD ROOM

COMMITTEE MEMBERS PRESENT:

Ms. Donna Zariczny, Chairperson  
Ms. Marcy Morgan  
Mr. Arthur Stewart

COMMITTEE MEMBERS ABSENT:

OTHERS PRESENT:

Mr. Cody Brown	Mr. Rick Gignac	Mr. Joshua Vincent
Mr. Joseph Colosimo	Ms. Jennifer Dilks	Ms. Julia Murphy
Mr. Jeffery Dougherty	Mr. Brandon Deppen	Ms. Kim Yourchisin
Mr. Paul Mangione	Mr. Mike Kiehl	Ms. Kylie Harris
Mr. Kevin Lindvay	Mr. Matt Jones	Ms. Lisa Smith
Ms. Mary Passinger	Mr. Brian Ferry, <i>WTO</i>	Ms. Liz Kent
Ms. Amy Stewart	Ms. Amy Beers	Mr. Mike Craddock
Mr. Gary Weber	Mr. Adam VanOrd	Ms. Misty Weber
Mr. Jim Grosch	Ms. Betsy Sobkowski	Ms. Nova Holeva
Mr. Eric Mineweaser	Mr. Brian Reynolds	Mr. Paul Crider
Dr. Patricia Mead	Ms. Ericka Alm	Mr. Shawn Bedow
Ms. Leslie Bloomgren	Mr. Glenn Smith	Ms. Shelly Wagner
Mr. David Undercoffer	Ms. Heather Stover	Ms. Susan Nichols
Ms. Ruth Huck	Mr. Jason Markiewicz	Ms. Jennifer Hobbs
Ms. Taylor Trisket	Approximately 86 members of the public were present.	

## **1.0 Opening Activities**

### **1.1 Call to Order**

The meeting was called to order at 7:24 p.m. by chairperson, Ms. Donna Zariczny.

### **1.2 Public Comment**

There was no public comment.

## **2.0 Old Business**

There was no old business to discuss.

## **3.0 New Business.**

### **3.1. 2023-2024 Custodial Supplies Co-Stars Purchase**

Motion: That the Board of School Directors approves the purchase of custodial supplies for the 2023-2024 school year through Co-Stars from Janitor Supply (Co-Star #005-046) and DeSantis (Co-Star #005-115), as presented.

Action: This motion will go to the consent agenda.

Discussion: There was no discussion.

### **3.2. 2023-2024 Youngsville Elementary School Classroom Lease (2) - IU5 Early Intervention Program**

Motion: That the Board of School Directors approves a lease agreement between the Northwest Tri-County IU5 and the District for two classrooms at Youngsville Elementary School during the 2023-2024 school year for its Early Intervention Program, as presented.

Action: This motion will go to the consent agenda.

Discussion: There was no discussion.

## **4.0 Informational Items**

### **4.1 Projects Update**

There was no discussion. Mr. David Undercoffer would like to keep this as a placeholder for future meetings.

### **4.2 Pleasant Elementary - Update**

Ms. Amy Stewart said she will be adding Pleasant Elementary to the FAQ document and explained there will be no renovation to Pleasant Elementary. The district is looking at how to store items throughout the district so the building can be sold. Mr. David Undercoffer would like to keep this as a placeholder for future meetings.

### **4.3 Other**

Ms. Amy Stewart asked the board to look at the draft version of the survey, which was distributed during the meeting, and provide feedback to her prior to it being sent out. Ms. Donna Zariczny added the survey can be filled out by anybody and the results are anonymous.

Ms. Stewart wanted to get clarification on some of the options currently being discussed. In a previous meeting, Option Two, "Youngsville 9-12 moves to Warren" was modified to include "and Eisenhower". She inquired whether the board wanted to handle Option Four, "Sheffield 9-12 moves to Warren and Eisenhower 9-12 moves to Youngsville" in a similar manner to include "and Warren". Option Four is also the only option that has two parts to it. She explained more

than one option can be done if the board chooses so she inquired whether the board felt comfortable removing “Sheffield 9-12 moves to Warren” from option four as it is already option one. The board agreed with the modifications.

Ms. Amy Stewart also wanted to clarify how the attendance area boundaries were redistributed when discussed in the Community Engagement Sessions held on March 24<sup>th</sup>. She explained the lines were established by redistributing Warren High School students to the other high schools to create similarly equal numbers in each of the high schools. The public provided feedback that the data was taken too literally in creating the equal numbers. Ms. Amy Stewart explained there must be a line drawn somewhere and if there is another set of criteria that can be looked at to create those boundary lines, that can be addressed. Mr. Arthur Stewart would like to see a map of the boundary lines which were described during the Community Engagement Sessions so it can be reviewed and discussed prior to making any decisions on the boundary lines. He would also like to see the costs outlined for each option prior to the board members completing the survey. Ms. Amy Stewart explained the cost is outlined in one of the criteria and administration is working on pulling the information together for the board.

Ms. Amy Stewart reviewed the adjusted timeline that was distributed during the meeting to board members. She explained steps one through five have been completed and the survey will be step six and will be sent out when she receives feedback from the board. The Public Engagement Session number two on April 18<sup>th</sup> has not been modified. At the Board Work Session scheduled for April 24<sup>th</sup>, the board will narrow down to two or three options. The Public Engagement Session number three scheduled for May 9<sup>th</sup> will narrow down to two options while discussing the pluses, potentials, and concerns with each option. On May 22<sup>nd</sup>, there will be a Special Board Work Session to decide on an option.

## **5.0 Other**

There was no other to discuss.

## **6.0 Closing Activities**

- 6.1 **Next Meeting Date** – Monday, April 24, 2023, following the CIT committee.
- 6.2 **Executive Session** – There was no executive session.
- 6.3 **Adjournment** at 7:41 p.m.

Respectfully Submitted,

Taylor Trisket, Secretary  
Physical Plant and Facilities Committee