

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
SPECIAL MEETING MINUTES
MONDAY, APRIL 24, 2023

1. Opening Activities

1.1 Call to Order

The special meeting of the Warren County School District Board of School Directors was called to order by Mr. Mangione, President, at 9:47 p.m. in the Central Office Boardroom, 6820 Market Street, Russell, PA and via Zoom meeting.

1.2 Pledge of Allegiance

Mr. Mangione led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mr. Cody Brown	Mrs. Marcy Morgan
Mr. Joseph Colosimo	Mrs. Mary Passinger
Mr. Jeffery Dougherty	Mr. Arthur Stewart
Mr. Kevin Lindvay	Mrs. Donna Zariczny
Mr. Paul Mangione	

Others Present:

Mrs. Amy Stewart, Superintendent; Mr. Gary Weber, Director of Administrative Support Services; Dr. Patricia Mead, Director of Pupil Services; Mr. James Grosch, Director of Business Services; Mr. Eric Mineweaser, Director of Curriculum, Instruction and Assessment; Mrs. Lynn Shultz, Supervisor of Elementary Education; Mrs. Ruth Huck, Board Secretary; Mrs. Taylor Trisket, Assistant Board Secretary; Mr. Rick Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mr. Michael Kiehl, Transportation and Purchasing Manager; Mr. Matt Jones, Coordinator of Grants and Foundation Development; Mrs. Jennifer Dilks, Coordinator of Technology and Information Management; Mr. Brandon Deppen, Safety and Security Coordinator; Mrs. Leslie Bloomgren, Supervisor of Pupil Services; Mr. David Undercoffer, Operations Manager; Mrs. Liz Kent, Principal; Mr. Brian Ferry, *Times Observer*; Mr. Brian Hagberg, *Your Daily Local*; and approximately 50 members of the public in attendance.

1.4 Reading of the Mission Statement - Mrs. Marcy Morgan

The mission of the Warren County School District is to support the personal and intellectual success and wellness of every student, every day.

1.5 Reading of the WCSD/PSBA Principles of Governance and Leadership - Mr. Jeff Dougherty

Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. Our actions, as elected and appointed board members, ultimately have both short- and long-term impact in the classroom. Therefore, we pledge that we will...

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mr. Gary Weber, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

Govern Effectively

- *Establish and adhere to rules and procedures for board operations.*
- *Develop, adopt, revise and review policy routinely.*
- *Align board decisions to policy, ensuring compliance with the PA School Code and other local, state, and federal laws.*
- *Remain focused on the role of governance, effectively delegating management tasks to the administration.*

1.6 Public Comment

There was no public comment.

2. New Business

2.1 Food Service Management Company (FSMC) Approval 2023-2024

Food Service
Management Company
(FSMC) Approval 2023-
2024
Approved
9-0-0

MOTION: That the Board of School Directors awards the District's 2023-2024 FSMC contract commencing on July 1, 2023, with four one-year renewals upon the mutual consent of the parties, The Nutrition Group, Inc., in accordance with the RFP prepared by the District and the Proposal submitted by The Nutrition Group, Inc., which includes the attached guarantee language; directs the Director of Business Services to submit the RFP, Proposal, and any other requested documentation to the PDE Department of Food and Nutrition for final approval; authorizes the Director of Business Services, in conjunction with the Solicitor, to make only those PDE mandated changes to the contract that are necessary in order to obtain final approval from PDE; and authorizes the execution of the contract documents following final PDE approval. This recommendation is being forwarded to the Board by the Food Service Program Committee with consideration being given to the Award Criteria, Financial Implications and Overall Considerations listed above.

Motion by Donna Zariczny, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

2.2 Alertus License Renewal Quote 00145364 - CIT - Mr. Joseph Colosimo

Alertus License Renewal
Quote 00145364
Approved
9-0-0

MOTION: That the Board of School Directors approves Alertus License Renewal per quote 00145364, in the amount of \$4,950.00, as presented.

Motion by Donna Zariczny, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

2.3 Posting of Budget Materials Extended

Posting of Budget
Materials Extended
Approved
9-0-0

MOTION: That the Board of School Directors approves that the timeline for the posting of the budget material for the May 8, 2023, meeting be extended to as late as 6:00 p.m. on Sunday May 7, 2023.

Motion by Arthur Stewart, second by Cody Brown.

PUBLIC COMMENT

There was no public comment.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

3. Closing Activities

3.1 Adjournment

MOTION: It was moved by Joseph Colosimo and seconded by Mary Passinger that the meeting be adjourned.

The meeting adjourned at 9:52 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary