

**WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
SPECIAL MEETING MINUTES
MONDAY, MAY 22, 2023**

1. Opening Activities

1.1 Call to Order

The special meeting of the Warren County School District Board of School Directors was called to order by Mr. Mangione, President, at 9:29 p.m. in the Central Office Boardroom and via Zoom meeting.

1.2 Pledge of Allegiance

Mr. Mangione led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mr. Cody Brown	Mrs. Marcy Morgan
Mr. Joseph Colosimo	Mrs. Mary Passinger
Mr. Jeffery Dougherty	Mr. Arthur Stewart
Mr. Kevin Lindvay	Mrs. Donna Zariczny
Mr. Paul Mangione	

Others Present:

Mrs. Amy Stewart, Superintendent; Mr. Gary Weber, Director of Administrative Support Services; Mr. James Grosch, Director of Business Services; Dr. Patricia Mead, Director of Pupil Support Services; Mrs. Lynn Shultz, Supervisor of Elementary Education; Mrs. Taylor Trisket, Assistant Board Secretary; Mr. Rick Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mr. Michael Kiehl, Transportation and Purchasing Manager; Mr. Matt Jones, Coordinator of Grants and Foundation Development; Mrs. Jennifer Dilks, Coordinator of Technology; Mr. Brandon Deppen, Safety & Security Coordinator; Mr. Joshua Vincent, Principal of Warren Area High School; Mr. Brian Ferry, WTO; Mr. Brian Hagberg, *Your Daily Local*; and approximately 29 members of the public in attendance.

1.4 Reading of the Mission Statement - Ms. Donna Zariczny

The mission of the Warren County School District is to support the personal and intellectual success and wellness of every student, every day.

1.5 Reading of the WCSD/PSBA Principles of Governance and Leadership - Mr. Joseph Colosimo

Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. Our actions, as elected and appointed board members, ultimately have

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mr. Gary Weber, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

*both short- and long-term impact in the classroom. Therefore, we pledge that we will...
Act Ethically*

- *Never use the position for improper benefit to self or others*
- *Avoid actual or perceived conflicts of interest*
- *Recognize school directors do not possess any authority outside of the collective board*
- *Accept that when a board has made a decision, it is time to move forward collectively and constructively*

1.6 Public Comment

There was no public comment.

1.7 Announcement – Executive Session

Mr. Mangione announced an executive session was held prior to committee meetings at 5:00 p.m. to receive legal advice from one of the Board’s attorneys.

2. New Business

2.1 Hearing Officer Report - Cases I and J

Hearing Officer
Report - Cases I
and J
Approved
9-0-0

MOTION: That the Board of School Directors rescinds its approval of the Hearing Officer Report from the May 8, 2023, board meeting and approves the Hearing Officer Report Case I and Case J, as presented.

Motion by Donna Zariczny, second by Cody Brown.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

2.2 Hearing Officer Report - Case K

Hearing Officer
Report - Case K
Approved
9-0-0

MOTION: That the Board of School Directors approves the Hearing Officer Report dated, May 22, 2023, Case: K, as presented.

Motion by Donna Zariczny, second by Cody Brown.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

2.3 Appointment of Treasurer 2023-2024

Appointment of
Treasurer
2023-2024
Approved
9-0-0

MOTION: That the Board of School Directors approves the appointment of James Grosch as Board Treasurer for the Warren County School District for a term of one (1) year beginning on July 1, 2023, with an increase in the supplemental salary at the 2022 PSBA Market Rate for the 2023/2024 fiscal year and that the Board of School Directors further approves the bond amount of \$100,000.00 for the Board Treasurer.

Motion by Donna Zariczny, second by Cody Brown.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

2.4 Board Secretary - Supplemental Salary

MOTION: That the Board of School Directors approves a supplemental salary adjustment for the Board Secretary from July 1, 2023, for the remainder of the term with the increase set by the 2022 PSBA Market Rate for fiscal year 2023/2024.

Motion by Donna Zariczny, second by Cody Brown.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

Board Secretary
- Supplemental
Salary
Approved
9-0-0

2.5 ST Math Addendum - CIT - Mr. Joseph Colosimo

MOTION: That the Board of School Directors approves an addendum to the ST Math Annual Service/Renewal for the 2023-2024 school year, as presented. (The renewal was approved on May 8, 2023).

Motion by Mary Passinger, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

ST Math
Addendum
Approved
9-0-0

2.6 ESGI Addendum - CIT - Mr. Joseph Colosimo

MOTION: That the Board of School Directors approves an addendum to the ESGI Annual Renewal for 2023-2024, as presented. (ESGI Annual Renewal was approved on May 8, 2023).

Motion by Mary Passinger, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

ESGI
Addendum
Approved
9-0-0

2.7 Heartland School Solutions - My School Bucks Training - CIT - Mr. Joseph Colosimo

MOTION: That the Board of School Directors approves a quote from Heartland School Solutions for My School Bucks training in the amount of \$1,499.00, as presented.

Motion by Mary Passinger, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

Heartland
School
Solutions
Approved
9-0-0

2.8 Warren Area Elementary Center Rauland Hybrid TCU Paging System Purchase and Installation - PPF - Ms. Donna Zariczny

MOTION: That the Board of School Directors approves a quote from Open Systems for the purchase and installation of a Rauland TCU paging system for Warren Area Elementary Center in the amount of \$49,874.00 through Co-Stars #040-E23-255, as presented.

Motion by Mary Passinger, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

Warren Area
Elementary
Center Rauland
Hybrid TCU
Paging System
Purchase and
Installation
Approved
9-0-0

2.9 School Supplies Bid - FIN - Mr. Arthur Stewart

School Supplies
Bid
Approved
9-0-0

MOTION: That the Board of School Directors approves the school supply bid, as presented.

Motion by Mary Passinger, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

2.10 Kitchen Equipment Bid - FIN - Mr. Arthur Stewart

Kitchen
Equipment Bid
Approved
9-0-0

MOTION: That the Board of School Directors (i) approves the purchase of a one Combi-oven for Eisenhower Elementary School in the amount of \$22,090.00, (ii) directs that Food Service Equipment Grants in the estimated amount of \$18,332.00, if received, be used toward the purchases; (iii) and authorizes the use of additional food service/cafeteria funds to complete the purchases in the event that all, or any portion, of the grant funds are not received. Also, that the Board of School Directors (i) approves the purchase of a one Combi-oven for Sheffield Area Middle High School in the amount of \$23,967.00, (ii) directs that Food Service Equipment Grants in the estimated amount of \$20,205.00, if received, be used toward the purchases; (iii) and authorizes the use of additional food service/cafeteria funds to complete the purchases in the event that all, or any portion, of the grant funds are not received.

Motion by Mary Passinger, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

2.11 Purchase of the Pitney Bowes MailCenter 2000 Postage Meter Plus Meter and Maintenance Agreement - FIN - Mr. Arthur Stewart

Purchase of the
Pitney Bowes
MailCenter
2000 Postage
Meter Plus
Meter and
Maintenance
Agreement
Approved
9-0-0

MOTION: That the Board of School Board Directors approves the purchase of a MailCenter 2000 postage meter for the central office. This purchase includes a contract to rent the mailcenter meter and a yearly maintenance agreement, as presented.

Motion by Mary Passinger, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

2.12 Proposed Final Budget 2023-2024 -FIN- Mr. Arthur Stewart

Proposed Final
Budget
2023-2024
Approved
9-0-0

MOTION: That the Board of School Directors adopts the proposed final budget for the 2023-2024 fiscal year as presented and (i) adds \$500,000 contingency for staffing and (ii) removes the one mil tax increase; directs the proposed final budget to be made available for public inspection at each school within the District, at Central Office, and the District's website at least 20 days prior to the adoption of the final budget; and directs the publication of the Board's intent to adopt the final budget at least 10 days prior to the adoption of the final budget.

Motion by Mary Passinger, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

2.13 Depositories for Fiscal Year 2023-2024 - FIN - Mr. Arthur Stewart

MOTION: That the Board of School Directors approves the depositories for fiscal year 2023-2024 as follows: Northwest Savings Bank, PNC Bank, PLGIT (Pennsylvania Local Government Investment Trust), Manufacturers and Traders Trust Company, KeyBank, PSDLAF (Pennsylvania School District Liquid Assets Fund), BB&T Government Finance, Wilmington Trust, Wells Fargo Bank, N.A.

Depositories for
Fiscal Year
2023-2024
Approved
9-0-0

Motion by Mary Passinger, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

2.14 Student and Athletic Accident Insurance Renewal - Bollinger, Inc. -FIN- Mr. Arthur Stewart

MOTION: That the Board of School Directors approves the Student and Athletic Insurance coverage for the 2023-2024 school year, as presented.

Student and
Athletic
Accident
Insurance
Renewal
Approved
9-0-0

Motion by Mary Passinger, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

2.15 Commercial Package Insurance Renewal -FIN- Mr. Arthur Stewart

MOTION: That the Board of School Directors approves the attached insurance renewal coverage types, coverage limits, and premium amounts to be provided by Calvert Pearson Insurance Group, Inc., and authorizes the Board President, the Board Secretary, and the administration to execute the associated policies and any other documentation required to implement the policies.

Commercial
Package
Insurance
Renewal
Approved
9-0-0

Motion by Mary Passinger, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

2.16 Workers Comp Insurance Renewal-FIN- Mr. Arthur Stewart

MOTION: That the Board of School Directors approves the Worker's Comp renewal with Eastern Alliance and authorizes the Board President, the Board Secretary, and the administration to execute the associated policy and any other documentation required to implement the policy.

Workers Comp
Insurance
Renewal
Approved
9-0-0

Motion by Mary Passinger, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

2.17 Delta Dental Contract Renewal-FIN- Mr. Arthur Stewart

Delta Dental
Contract
Renewal
Approved
9-0-0

MOTION: That the Board of School Directors authorizes Administration to exercise its renewal option with Delta Dental for the 2023-2024 school year with a 0% increase for Administration Fees.

Motion by Mary Passinger, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

2.18 2023 Bond Refunding - FIN - Mr. Arthur Stewart

2023 Bond
Refunding
Approved
9-0-0

MOTION: That the Board of School Directors of the Warren County School District, does hereby authorize the Administration to work with PFM Financial Advisors LLC as Independent Financial Advisor, Knox, McLaughlin Gornall & Sennett, P.C. as Bond Counsel and the local Solicitor to issue G.O. Bonds, Series of 2023 via a competitive internet auction for the purpose of refinancing the District's Outstanding General Obligation Bonds, Series of 2018 with a minimum net savings target of \$100,000.

Motion by Mary Passinger, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

2.19 Summer Food Service Program (SFSP) 2023-FIN- Mr. Arthur Stewart

Summer Food
Service
Program (SFSP)
2023
Approved
9-0-0

MOTION: That the Board of School Directors instructs the administration to submit an application to the Pennsylvania Department of Education to serve as a sponsor for the Summer Food Service Program (SFSP) for the summer of 2023, with programming beginning on June 12, 2023, with the understanding the program will be run at no cost to the district via state reimbursement for SFSP-related expenses.

Motion by Mary Passinger, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

2.20 Certificated Personnel Report - PACCA - Mr. Kevin Lindvay

Certified
Personnel
Report
Approved
9-0-0

MOTION: That the Board of School Directors approves the Certificated Personnel Report, as presented.

Motion by Mary Passinger, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

2.21 Support Personnel Report - PACCA - Mr. Kevin Lindvay

Support
Personnel
Report
Approved
9-0-0

MOTION: That the Board of School Directors approves the Support Personnel Report, as presented.

Motion by Mary Passinger, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny

2.22 Other

3. Closing Activities

3.1 Executive Session

Mr. Mangione announced there would be an executive session following the meeting to discuss personnel matters with no action to follow.

3.2 Adjournment

MOTION: It was moved by Joseph Colosimo and seconded by Mary Passinger that the meeting be adjourned.

The meeting was adjourned at 9:35 p.m.

Respectfully Submitted,

Taylor M. Trisket, Assistant Board Secretary