

**PHYSICAL PLANTS AND FACILITIES COMMITTEE**

**MINUTES**

MAY 22, 2023

6:00 P.M. FOLLOWING CURRICULUM, INSTRUCTION & TECHNOLOGY COMMITTEE

CENTRAL ADMINISTRATIVE OFFICES, BOARD ROOM

COMMITTEE MEMBERS PRESENT:

Ms. Donna Zariczny, Chairperson

Ms. Marcy Morgan

Mr. Arthur Stewart

COMMITTEE MEMBERS ABSENT:

OTHERS PRESENT:

Mr. Cody Brown

Ms. Lynn Shultz

Mr. Adam VanOrd

Mr. Joseph Colosimo

Ms. Leslie Bloomgren

Ms. Betsy Sobkowski

Mr. Jeffery Dougherty

Mr. David Undercoffer

Mr. Brian Reynolds

Mr. Paul Mangione

Ms. Taylor Trisquet

Ms. Ericka Alm

Mr. Kevin Lindvay

Mr. Rick Gignac

Ms. Heather Stover

Ms. Mary Passinger

Ms. Jennifer Dilks

Mr. Joshua Vincent

Ms. Amy Stewart

Mr. Brandon Deppen

Ms. Liz Kent

Mr. Gary Weber

Mr. Mike Kiehl

Mr. Shawn Bedow

Mr. Jim Grosch

Mr. Matt Jones

Dr. Patricia Mead

Mr. Brian Ferry, *WTO*

Approximately 47 members of the public were present.

**1.0 Opening Activities**

**1.1 Call to Order**

The meeting was called to order at 7:18 p.m. by chairperson, Ms. Donna Zariczny.

**1.2 Public Comment**

Marcia Hoffman	Sheffield	Ms. Marcia Hoffman stated she agrees with a hybrid option, which would give students the best opportunities but believes
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		executing this in the fall would result in failure. She believes the only way to make this option succeed would be to establish block scheduling that would gain an additional block, or period, in the morning. She explained how providing a four block schedule, with an advisory after the second block, and alternating with an A and B schedule, would help create an equal learning opportunity. Ms. Hoffman believes extending the school day is in opposition to what the state is trying to accomplish. She expressed this option needs a lot of thought and time to be executed properly to benefit the students and the staff.
Kari Smith	Sheffield	Ms. Kari Smith agreed the hybrid option could be great if it replicates the Warren County Career Center (WCCC) but believes the first step is to determine what makes the WCCC so great. She feels the WCCC is successful because students are attending career focused classes, they are interested in. How would sending Sheffield students to Warren in the morning for core courses duplicate the success of the WCCC? It also doesn't reduce teacher preps, which she noted was one of the biggest goals in discussing reconfiguration. She feels that offering electives in Warren and core courses in Sheffield would help to replicate the WCCC success. Ms. Smith expressed she feels this is just a proposal to push students out of Sheffield.

## 2.0 Old Business

There was no old business to discuss.

## 3.0 New Business.

### 3.1. 2023-2024 Building Usage Rental Rates

Motion: That the Board of School Directors approves the 2023-2024 Building Usage Rentals Rates, as presented.

Action: This motion will go to the consent agenda.

Discussion: There was no discussion.

### 3.2 Warren Area Elementary Center Rauland Hybrid TCU Paging System Purchase and Installation

Motion: That the Board of School Directors approves a quote from Open Systems for the purchase and installation of a Rauland TCU paging system for Warren Area Elementary Center in the amount of \$49,874.00 through Co-Stars #040-E23-255, as presented.

Action: This motion will go to the Special Board Meeting.

Discussion: There was no discussion.

### 3.3 Award of Contracts for the Warren County Career Center AHU Upgrades and Plasma Exhaust, WCSD Project #2303

Motion: That the Board of School Directors awards a contract to Scobell Company, Inc. in the amount of \$494,000 for the base bid of the mechanical contract and a contract to LP Electric in the amount of \$59,250 for the base bid of the electrical contract, for the project known as the Warren

County Career Center (WCCC) AHU Upgrades and Plasma Exhaust, WCSD Project #2303, as presented.

Action: This motion will go to the consent agenda.

Discussion: Ms. Amy Stewart clarified when the Warren County Career Center was renovated, the annex and the welding shop did not get much renovation but was set up with the anticipation of needing to complete this project in the future.

#### **4.0 Informational Items**

##### **4.1 Projects Update**

Mr. David Undercoffer announced the BWMS & Eisenhower Middle High School Enclosing Classrooms, WCSD Project #2303 is out to bid and will be bringing the results of the bid to the June 12<sup>th</sup> Board meeting.

##### **4.2 Pleasant Elementary**

Mr. David Undercoffer said he believes there is enough space throughout the district for the storage of paper and other stored materials to be able to list Pleasant Elementary for sale. He explained there are some limitations to storage such as wider doorways and solid, reinforced floors. Ms. Donna Zariczny asked if there were a lot of other miscellaneous items being stored as she knows there was just an auction. Mr. Undercoffer explained there are some items, but Buildings and Grounds has worked to streamline what is being kept and what is waste. Ms. Zariczny understands the need to not fill gymnasiums and cafeterias at buildings without students such as Central Office as those large areas get used for practices and trainings but feels if we can be efficient on how the district handles auctions, we can take advantage of the community interest and interest rates to put the building on the market. Mr. Undercoffer explained he will work with the solicitor to bring a motion to the June 12<sup>th</sup> board meeting that would deem Pleasant Elementary unnecessary and unused. Mr. Arthur Stewart inquired which property in the district would provide enough space and accessibility to hold a small storage facility if the need presented itself. Ms. Amy Stewart mentioned there has been discussion that a small storage facility could be placed in the lower parking lot of Warren Area High School as it would be centralized but explained there is also a lot of property at Eisenhower and Sheffield.

##### **4.3 Utilities Reports**

There was no discussion.

##### **4.4 Other**

#### **5.0 Other**

##### **5.1 Master Facilities Planning (MFP) Work Session**

Ms. Amy Stewart explained the work session will start by breaking down the hybrid option that was discussed at the last meeting. Ms. Stewart presented the "Considerations for Option 7 Related to Core Courses at Warren" document which is available on Board-Docs, May 22<sup>nd</sup> Physical Plants and Facilities meeting under agenda item 5.1 Master Facilities Planning (MFP) Work Session. She explained all Sheffield 9-12 students would take three core courses at Warren Area High School: English Language Arts, Mathematics, and Science. She explained how transportation would work for the students which is outlined in the document. Warren Area High School Principal, Mr. Joshua Vincent, presented the courses available at Warren Area High School for Sheffield 9-12 students as well as the bell schedule for non-Warren County Career Center Students from Sheffield. The document is broken down for both Warren County Career Center Sheffield students and non - Warren County Career Center Sheffield students. A board member inquired as to whether Sheffield students who preferred to take all their courses at Warren Area High School would be permitted to do so. Ms. Amy Stewart said yes, but it

would interfere with their eligibility to play sports at Sheffield, and they would need to participate in sports through Warren if they chose to stay longer than three periods outlined in the document "Hybrid Option" which is available on Board-Docs, May 22<sup>nd</sup> Physical Plants and Facilities meeting under agenda item 5.1 Master Facilities Planning (MFP) Work Session. Ms. Stewart reviewed the remaining document discussing sports eligibility, student status, transportation, class size, and teachers. Mr. Vincent discussed an example of which courses 9-12 students from Sheffield would be taking at Warren based on courses they had requested. He also reviewed the courses students at Sheffield requested but are unable to take due to class size. Ms. Amy Stewart clarified if the board chose to change the policy to allow class sizes under 12, the class would be able to run. A board member questioned whether a class size could run if there are not enough teachers to fill the position and Ms. Amy Stewart explained it would be a different conversation. Mr. Vincent proceeded by explaining an example of the courses 6-8 grades students would take at Sheffield as well as the inclusion of electives in the afternoon at Sheffield. A board member inquired whether there is a budget improvement to this option with the need for less teachers. Ms. Amy Stewart explained the goal is not to cut any positions but to relocate them to other buildings who need more positions. Ms. Amy Stewart mentioned there has been a desire from the community to have electives offered at Warren and core courses offered at Sheffield, however she feels this will not give students the core courses they desire. A board member thanked the administration for compiling the data and expressed how pleased they were to see students desire for classes they would have the opportunity to take by having the core courses at Warren.

Ms. Amy Stewart announced Ms. Debra Thompson and Ms. Jacqui Catrabone from Strategy Solutions will be assisting the board on narrowing down options. A board member inquired how many options they should narrow down. Ms. Amy Stewart reminded the board this was their process however Strategy Solutions would ideally like to narrow the options down to two or three. A board member recapped the problems the board would like to fix. They expressed how it is unacceptable all students in the district do not have access to instrumental courses such as physics and physics labs. The option which indicates all students from Sheffield attend core classes in Warren with specials and extracurricular at the home schools addresses the concern of students having the access to classes they desire as well as reduce the number of teacher preps, which is one criteria set by the board. They also explained they are not interested in 2.5 mills to be able to create a K-12 in Youngsville. Another board member reminded them regardless, Youngsville will need to have some renovations done no matter the option(s) that potentially move forward. A board member would like to see it kept as an option and add it to the Master Facilities Plan for future use.

Ms. Debra Thompson explained the process of how the board would rank the options using the top four criteria agreed upon by the board which were learning environment, student well-being, class size procedures, and teacher workload. The board was asked to rank all seven options using all four criteria as strongly disagree, disagree, neutral, agree, or strongly agree. Following the ranking, the board took a recess at 8:34 p.m. to allow Strategy Solutions to calculate the results and reconvened at 8:43 p.m. Ms. Thompson presented the results of the ranking. The top three options were ranked as follows: 1) All students from Sheffield attend core classes in Warren with specials and extracurricular at home schools, 2) Sheffield 9-12 moves to Warren Area High School, and 3) Create a K-12 in Youngsville. The board agreed upon keeping the top three ranked options, knowing multiple options could be chosen, and removing the four lowest. A board member asked the administration to provide numbers in a future meeting on how much creating a K-12 in Youngsville would cost compared to just completing the renovations that are needed in each Youngsville building.

## 5.2 Other

There was no other to discuss.

## **6.0 Closing Activities**

6.1 **Next Meeting Date** – Monday, June 26, 2023, at 6:00 p.m.

6.2 **Executive Session** – There was no executive session.

6.3 **Adjournment** at 8:53 p.m.

Respectfully Submitted,

Taylor Trisket, Secretary  
Physical Plant and Facilities Committee