

**WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
SPECIAL MEETING MINUTES
MONDAY, JULY 31, 2023**

1. Opening Activities

1.1 Call to Order

The special meeting of the Warren County School District Board of School Directors was called to order by Mr. Mangione, President, at 6:45 p.m. in the Central Office Boardroom and via Zoom meeting.

1.2 Pledge of Allegiance

Mr. Mangione led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mr. Cody Brown	Mr. Paul Mangione
Mr. Joseph Colosimo	Mrs. Marcy Morgan
Mr. Jeffery Dougherty	Mr. Arthur Stewart
Mr. Kevin Lindvay	Mrs. Donna Zariczny

Absent:

Mrs. Mary Passinger

Others Present:

Mr. Gary Weber, Director of Administrative Support Services; Mr. James Grosch, Director of Business Services; Mr. Eric Mineweaser, Director of Curriculum Instruction & Assessment; Mrs. Lynn Shultz, Supervisor of Elementary Education; Mrs. Taylor Trisket, Assistant Board Secretary; Mr. Rick Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mr. Michael Kiehl, Transportation and Purchasing Manager; Mrs. Jennifer Dilks, Coordinator of Technology; Mr. Paul Crider, Principal of Youngsville Middle/High School; Mr. Adam VanOrd, Special Education Supervisor; Mr. Shawn Bedow, Special Education Supervisor; Mr. Brian Ferry; Mr. Brian Hagberg, *Your Daily Local*; and approximately 15 members of the public in attendance.

1.4 Reading of the Mission Statement - Mr. Cody Brown

The mission of the Warren County School District is to support the personal and intellectual success and wellness of every student, every day.

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mr. Gary Weber, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

- 1.5 Reading of the WCSD/PSBA Principles of Governance and Leadership - Mrs. Donna Zariczny

Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. Our actions, as elected and appointed board members, ultimately have both short- and long-term impact in the classroom. Therefore, we pledge that we will...

Govern Effectively

- *Establish and adhere to rules and procedures for board operations*
- *Develop, adopt, revise and review policy routinely*
- *Align board decisions to policy, ensuring compliance with the PA School Code and other local, state and federal laws*
- *Remain focused on the role of governance, effectively delegating management tasks to the administration*

- 1.6 Public Comment

There was no public comment.

2. New Business

Items removed for separate action:

- 2.2 Policy 5506, titled - Individual Food Service Accounts - First Reading – Donna Zariczny

- 2.0 Items 2.1 through 2.23 with the exception of Item 2.2

Items 2.1
through 2.23
with the
exception of
Item 2.2
Approved
8-0-0

MOTION: That the Board of School Directors approves Items 2.1 through 2.23 under one motion with the exception of Item 2.2, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Arthur Stewart, Donna Zariczny

- 2.1 Act 93 - Memorandum of Agreement

Act 93 –
Memorandum
of Agreement
Approved
8-0-0

MOTION: That the Board of School Directors approves the Act 93 Memorandum of Agreement, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Arthur Stewart, Donna Zariczny

- 2.2 Policy 5506, titled - Individual Food Service Accounts - First Reading (**Acted on Separately**)

Policy 5506,
titled –
Individual Food
Service
Accounts – First
Reading
Approved
8-0-0

MOTION: That the Board of School Directors approves changes on first reading to Policy 5506, titled - Individual Food Service Accounts, as presented.

Motion by Donna Zariczny, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Arthur Stewart, Donna Zariczny

2.3 PSBA Dues and All Access Package - FIN - Mr. Arthur Stewart

MOTION: That the Board of School Directors approves payment of its PSBA's dues and All Access package including Board training, Board Self-Assessment, Policy Maintenance, School Safety Institute, and subscriptions in the amount of \$15,875.40 for the 2023-2024 fiscal year, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Arthur Stewart, Donna Zariczny

PSBA Dues and
All Access
Package
Approved
8-0-0

2.4 Financial Reports and Bill Payments - FIN - Mr. Arthur Stewart

MOTION: That the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills, with the understanding that the Superintendent is authorized to delay payment of any bill to a third-party entity if deemed necessary by the Superintendent due to the state budget impasse; further, that a copy as presented be submitted for audit.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Arthur Stewart, Donna Zariczny

Financial
Reports and Bill
Payments
Approved
8-0-0

2.5 Warren-Forest Counties EOC Head Start Food Agreement - FIN - Mr. Arthur Stewart

MOTION: That the Board of School Directors approves the Warren-Forest Counties EOC Head Start Food Service Agreement for a period of one (1) year, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Arthur Stewart, Donna Zariczny

Warren-Forest
Counties EOC
Head Start Food
Agreement
Approved
8-0-0

2.6 Voluntary Vision Agreement - FIN - Mr. Arthur Stewart

MOTION: That the Board of School Directors approves the Voluntary Vision Agreement, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Arthur Stewart, Donna Zariczny

Voluntary
Vision
Agreement
Approved
8-0-0

2.7 Certificated Personnel Report - PACCA - Mr. Kevin Lindvay

MOTION: That the Board of School Directors approves the Certificated Personnel Report, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Arthur Stewart, Donna Zariczny

Certificated
Personnel
Report
Approved
8-0-0

2.8 Support Personnel Report - PACCA - Mr. Kevin Lindvay

Support
Personnel
Report
Approved
8-0-0

MOTION: That the Board of School Directors approves the Support Personnel Report, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Arthur Stewart, Donna Zariczny

2.9 Volunteer Report - PACCA - Mr. Kevin Lindvay

Volunteer
Report
Approved
8-0-0

MOTION: That the Board of School Directors approves the Volunteer Report, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Arthur Stewart, Donna Zariczny

2.10 Cooperative Agreement Resolution for Varsity Cross Country between Warren Area High School and Youngsville Middle/High School Athletics - PACCA - Mr. Kevin Lindvay

Cooperative
Agreement
Resolution for Varsity
Cross Country
between Warren Area
High School and
Youngsville
Middle/High School
Athletics
Approved
8-0-0

MOTION: That the Board of School Directors adopts the Cooperative Agreement Resolution for Varsity Cross Country between Warren Area High School (Host) and Youngsville Middle/High School, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Arthur Stewart, Donna Zariczny

2.11 21st Century Instructional Staff Wage Rate - PACCA - Mr. Kevin Lindvay

21st Century
Instructional
Staff Wage Rate
Approved
8-0-0

MOTION: That the Board of School Directors approves the 21st Century Instructional Staff Wage Rates from Kelly Education, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Arthur Stewart, Donna Zariczny

2.12 Kelly Services Agreement - PACCA - Mr. Kevin Lindvay

Kelly Services
Agreement
Approved
8-0-0

MOTION: That the Board of School Directors approves the Kelly Educational Staffing Agreement - Exhibit A as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Arthur Stewart, Donna Zariczny

2.13 Stem K-5 Planned Instruction - CIT - Mr. Joseph Colosimo

MOTION: That the Board of School Directors approves the STEM K-5 Planned Instructions, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Arthur Stewart, Donna Zariczny

Stem K-5
Planned
Instruction
Approved
8-0-0

2.14 Penn College Dual Enrollment Agreement - CIT - Mr. Joseph Colosimo

MOTION: That the Board of School Directors approves the Penn College Dual Enrollment Agreement, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Arthur Stewart, Donna Zariczny

Penn College
Dual Enrollment
Agreement
Approved
8-0-0

2.15 WAHS PAES Lab Courses Planned Instructions - CIT - Mr. Joseph Colosimo

MOTION: That the Board of School Directors approves the WAHS PAES Lab Courses Planned Instruction, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Arthur Stewart, Donna Zariczny

WAHS PAES
Lab Courses
Planned
Instructions
Approved
8-0-0

2.16 Acellus Gold School Pilot Program - CIT - Mr. Joseph Colosimo

MOTION: That the Board of School Directors approves the Purchase Order/Approval Form and the associated Standard Purchase and License Terms with the International Academy of Science for the Acellus Gold School Pilot Program, as presented, and authorizes their electronic acceptance.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Arthur Stewart, Donna Zariczny

Acellus Gold
School Pilot
Program
Approved
8-0-0

2.17 SmartLab HQ Proposal for YMHS - CIT - Mr. Joseph Colosimo

MOTION: That the Board of School Directors approves the purchase of SmartLab HQ curriculum kits and associated support for Youngsville Middle/High School, as specified on the attached Proposal, using committed funds in the amount of \$229,947.00, with said approval being contingent upon Solicitor approval of the contract terms.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Arthur Stewart, Donna Zariczny

SmartLab HQ
Proposal for
YMHS
Approved
8-0-0

2.18 NOLEJ Group License Quote - CIT - Mr. Joseph Colosimo

NOLEJ Group
License Quote
Approved
8-0-0

MOTION: That the Board of School Directors approves the NOLEJ Group License Quote, in the amount of \$5,000.00, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Arthur Stewart, Donna Zariczny

2.19 WAHS TSI non-Title I School Plan 2023-2024 - CIT - Mr. Joseph Colosimo

WAHS TSI non-
Title I School
Plan for the
2023-2024
school year
Approved
8-0-0

MOTION: That the Board of School Directors approves the WAHS TSI non-Title I School Plan for the 2023-2024 school year, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Arthur Stewart, Donna Zariczny

2.20 Science Kits for K-5 - CIT - Mr. Joseph Colosimo

Science Kits
for K-5
Approved
8-0-0

MOTION: That the Board of School Directors approves the Science Kits for K-5 purchase in the amount of \$37,500.00, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Arthur Stewart, Donna Zariczny

2.21 Health Planned Instruction for K-5 - CIT - Mr. Joseph Colosimo

Health Planned
Instruction
for K-5
Approved
8-0-0

MOTION: That the Board of School Directors approves the Health Planned Instruction for K-5, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Arthur Stewart, Donna Zariczny

2.22 Heartland School Solutions Quote/Proposal for Training/Onboard Fee - CIT - Mr. Joseph Colosimo

Heartland
School Solutions
Quote/Proposal
for Training/
Onboard Fee
Approved
8-0-0

MOTION: That the Board of School Directors approves the proposal/quote for Heartland School Solutions in the amount of \$1,499.00, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Arthur Stewart, Donna Zariczny

2.23 Filterednet Enterprise Products Agreement Quote ID L23-
0726WAR_Linewize_Purchase_Agreement - CIT - Mr. Joseph Colosimo

Filterednet
Enterprise
Products
Agreement Quote
ID L23-
0726WAR_Linewi
ze_Purchase_Agr
reement
Approved
8-0-0

MOTION: That the Board of School Directors approves the Purchase Agreement for Filterednet in the amount of \$9,100.00, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Cody Brown, Joseph Colosimo, Jeffery Dougherty, Kevin Lindvay, Paul Mangione, Marcy Morgan, Arthur Stewart, Donna Zariczny

2.24 Other

3. Closing Activities

3.1 Adjournment

MOTION: It was moved by Joseph Colosimo and seconded by Kevin Lindvay that the meeting be adjourned.

The meeting was adjourned at 6:51 p.m.

Respectfully Submitted,

Taylor M. Trisket, Assistant Board Secretary