

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES**

AUGUST 28, 2023

6:00 P.M. FOLLOWING CURRICULUM, INSTRUCTION & TECHNOLOGY COMMITTEE
CENTRAL ADMINISTRATIVE OFFICES, BOARD ROOM

COMMITTEE MEMBERS PRESENT:

Ms. Donna Zariczny, Chaired meeting
Mr. Arthur Stewart
Ms. Marcy Morgan

COMMITTEE MEMBERS ABSENT:

OTHERS PRESENT:

Mr. Cody Brown	Mr. Joseph Colosimo
Mr. Jeff Dougherty	Mr. Paul Mangione
Mr. Kevin Lindvay	Ms. Amy Stewart
Mr. Gary Weber	Mr. Jim Grosch
Ms. Patricia Hawley	Mr. Eric Mineweaser
Ms. Lynn Shultz	Ms. Ruth Huck
Ms. Taylor Trisket	Mr. Brian Ferry
Mr. Rick Gignac	Ms. Jennifer Dilks
Mr. David Undercoffer	Mr. Adam VanOrd
Ms. Shelly Wagner	Ms. Amy Stimmell
Mr. Joshua Vincent	Ms. Lisa Smith
Ms. Amy Beers	Mr. Shawn Bedow

Approximately 4 members of the public were present.

1.0 Opening Activities

1.1 Call to Order

The meeting was called to order at 6:36 p.m. by Chairperson, Donna Zariczny

1.2 Public Comment

There was no public comment.

2.0 Old Business

There was no old business to discuss.

3.0 New Business

3.1 Open - Ended Electrical Agreement

Motion: That the Board of School Directors approves the Independent Contractor agreement authorizing Avail Construction to perform moving services for the District subject to the restriction that the total paid shall not exceed \$100,000, as presented.

Action: This motion will go to Consent Agenda

Discussion: There was no discussion

3.2 Box Truck Purchase - COSTARS

Motion: That the Board of School Directors approves the purchase of a box truck, in the amount of \$87,888.64 through the COSTARS purchasing, as presented.

Action: This motion will go to Consent Agenda

Discussion: There was no discussion

3.3 Sales of Pleasant Township Elementary School

Motion: That the Board of School Directors approves accepts the bid from Rick Ristau, to purchase the property known as Pleasant Township Elementary School (Parcel No. WN-733-8200), for the sum of \$ 27,500 as per the terms set forth in the bid package authorized by the Board of School Directors on June 12, 2023; authorizes the Solicitor to complete the closing for the sale of the property; and authorizes the Board President, Board Secretary, and other officers to execute the Sales Agreement, Deed, and any other documents relative to the sale of the property to Rick Ristau.

Action: This motion will go to Consent Agenda

Discussion: There was no discussion

3.4 Purchase of an Autonomous Floor Scrubber

Motion: That the Board of School Directors approves the purchase of eight autonomous floor scrubbers from DeSantis Solutions of Meadville in the amount of \$607,744 to be paid using ESSER Funds, as presented.

Action: This motion will go to Consent Agenda

Discussion: There was no discussion

3.5 Other

There was no other to discuss.

4.0 Informational Items

4.1 Pleasant Auction

Mr. David Undercoffer discussed with the committee the Pleasant Auction on October 11, 2023, at 4:30 p.m. It was explained that this will help with the clearing out the building of unused equipment for the Sale of Pleasant Township Elementary School at the end of November.

4.2 YES Boiler Upgrade Project

Mr. David Undercoffer discussed with the committee the rebidding of the YES Boiler Upgrade Project. With rebidding the YES Boiler Upgrade Project, we are hoping to have more interest from businesses. The YES Boiler Upgrade Project should have very little if any disruption to the student education during the school day.

4.3 Projects Update

Mr. David Undercoffer discussed with the committee the updates on projects throughout the school district. BWMS and Eisenhower LGI Enclosing Classroom Project (WCSD #2305) is down to punch list items. The Miscellaneous Door Replacement Project (WCSD #2302) at Eisenhower is down to punch list items. The Miscellaneous Door Replacement Project (WCSD #2302) at Sheffield, Warren County Carrer Center and other places was delayed due ordering supplies and getting the supplies in. Those doors are going to start soon. We are working with the company, having them work weekends and after school hours to get the project completed. The Miscellaneous Masonry Repair Project (WCSD #2301, the chimneys on the driveway side and courtyard are completed. They have a few chimneys on the riverside to finish. The company is willing to work with us to minimize disruption to the students' school day.

4.4 Utilities Reports

There was no discussion.

4.4. Other

There was no other to discuss.

5.0 Other

5.1 Other

There was no other to discuss.

6.0 Closing Activities

- 6.1 Next Meeting Date -Monday, September 25, 2023, following the CIT Committee Meeting
- 6.2 Executive Session- There was no executive session.
- 6.3 Adjournment at 6:43 p.m.

Respectfully Submitted,

Tracey Josephson, Secretary
Physical Plant and Facilities Committee