



# WARREN COUNTY SCHOOL DISTRICT

CENTRAL ADMINISTRATIVE OFFICES  
6820 MARKET STREET  
RUSSELL PA 16345-3406

AMY J. STEWART  
SUPERINTENDENT

August 29, 2023

Erin Sudul  
Warren County Education Coordinator  
Women's Care Center of Warren  
203 W Third Ave  
Warren, PA 16365

Dear Erin,

On behalf of Warren County School District, I am pleased to submit this Memorandum of Understanding (MOU) to the Women's Care Center of Warren (WCC-W) for the 2023-2024 school year. Warren County School District (WCSD) understands and agrees to the roles and responsibilities outlined below.

**Women's Care Center of Warren (WCC-W) will be responsible for:**

- Implementing live in-person REAL Essentials lessons at no fee to the WCSD or WCSD students, in any of the District's schools or programs that choose to participate. It is understood that neither the WCC-W nor any representative or facilitator of the WCC-W shall be provided any educational records that contain personally identifiable student information and that are protected under FERPA. The WCC-W agrees that neither the WCC-W nor any representative or facilitator of the WCC-W shall disclose the identity of any student participating in the program, except as required by PA mandated reporter laws.
- Arranging for observational evaluation of WCC-W facilitators during REAL Essentials programs. This will be at no fee to the WCSD and will be according to the procedures and policies of WCSD.
- Providing the handouts, technical equipment (other than that named below) and program incentives for scheduled REAL Essentials programs.
- At its cost, provide proof of compliance with all applicable requirements of 24 P.S. §1-111, 24 P.S. §1-111.1, 24 P.S. §12-1205.6, 22 Pa. Code §8.1, *et. seq.* and 23 Pa.C.S.A. §6301, *et. seq.* for any WCC-W employee, representative, or facilitator who will have direct contact with children. Proof of compliance must be provided before the person permitted on school property, and the WCSD reserves the right, at its discretion, to reject any person based on clearance results.
- Pursuing community funding to provide the REAL Essentials programs to WCSD students.

**In collaboration, Warren County School District (WCSD) will commit to:**

- Schedule access to Warren County School District's students for REAL Essentials programs by WCC-W staff. This access will be in the classroom setting as described above for the amount of time agreed upon by the WCC-W Education Coordinator and WCSD teachers and curriculum directors during the school year named above.
- Provide accurate class schedules, teacher schedules, room assignments, school policies and/or practices regarding student incentives and standard classroom management procedures.
- Provide classroom(s), wall/screen space/SMART boards, carts or tables and power source and/or remote access for students to participate for the scheduled live programs.
- Assuring that at least one WCSD teacher or other WCSD staff member will be in each classroom during WCC-W programs at all times to provide general program observation and disciplinary support.
- Assist with completion of student and teacher attendance and feedback for the scheduled programming.

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mr. Gary Weber, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

Each person signing this MOU represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Agreement. Each party represents and warrants to the other that the execution and delivery of the MOU and the performance of such party's obligations hereunder have been duly authorized and that the MOU is a valid and legal agreement binding on such party and enforceable in accordance with its terms.

The parties hereto, intending to be legally bound hereby, have caused this Agreement to be executed the day and year first above written.

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Signature \_\_\_\_\_ Date \_\_\_\_\_

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Name \_\_\_\_\_ Title \_\_\_\_\_

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Warren County School District

ATTEST:

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Signature \_\_\_\_\_ Date \_\_\_\_\_

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Name \_\_\_\_\_ Title \_\_\_\_\_

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Warren County School District

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Signature \_\_\_\_\_ Date \_\_\_\_\_

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Name \_\_\_\_\_ Title \_\_\_\_\_

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Women's Care Center of Erie Co.  
Organization

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