

**WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
ORGANIZATION MEETING MINUTES
MONDAY, DECEMBER 4, 2023**

1. Opening Activities

1.01 Call to Order – Sr. Holdover Member (Mr. Paul Mangione)

The organization meeting of the Warren County School District Board of School Directors was called to order by Mr. Mangione, President, at 6:00 p.m. in the Central Office Boardroom, 6820 Market Street, Russell, PA and via Zoom meeting.

1.02 Pledge of Allegiance - Sr. Holdover Member (Mr. Paul Mangione)

Mr. Mangione led the Pledge of Allegiance.

1.03 Introduction of Holdover Board Members, Superintendent, Solicitor, Board Secretary, and Treasurer – Sr. Holdover Member (Mr. Paul Mangione)

Mr. Cody Brown

Mr. Jim Grosch, Treasurer

Mrs. Mary Passinger

Mrs. Ruth Huck, Board Secretary

Mrs. Amy Stewart, Superintendent

Mrs. Taylor Trisket, Assistant Board Secretary

Mr. Chris Byham, Solicitor

1.04 Elect Temporary President

MOTION I: I nominate Paul Mangione as the temporary president.

Motion by Cody Brown and seconded by Mary Passinger

MOTION II: I move that the nominations be closed.

Motion by Cody Brown and seconded by Mary Passinger

Motion I and Motion II were voted on simultaneously.

Final Resolution: Motion Passed

Yes: Cody Brown, Paul Mangione, Mary Passinger

Elect
Temporary
President
Approved
3-0-0

1.05 Oath of Office

- Mrs. Trisket read the certification of elections from Krystal Ransom, Director of Elections of Warren County.
- Mr. Mangione administered the oath of office to the newly elected directors.
- Oaths were signed and presented to the board secretary.
- New members were seated at the board table.

1.06 Roll Call

Present:

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mr. Gary Weber, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

Mr. Cody Brown	Mrs. Mary Passinger
Ms. Savanna Cochran	Mrs. Stephanie Snell
Mrs. Tammi Holden	Mr. Daniel Sullivan
Mr. Kevin Lindvay	Mr. John Wortman
Mr. Paul Mangione	

Others Present:

Mrs. Amy Stewart, Superintendent; Dr. Patricia Mead, Director of Pupil Services; Mr. James Grosch, Director of Business Services; Mr. Eric Mineweaser, Director of Curriculum, Instruction and Assessment; Mr. Gary Weber, Director of Administrative Support Services; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mrs. Taylor Trisket, Assistant Board Secretary; Mr. Brian Ferry; Mr. Rick Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mr. Mike Kiehl, Transportation Manager and Purchasing; Mrs. Jennifer Dilks, Coordinator of Technology; Mr. Brandon Deppen, Safety and Security Coordinator; Mr. David Undercoffer, Operations Manager; Ms. Nova Holeva, Assistant Principal; Mr. Joshua Vincent, Principal; Mr. Adam VanOrd, Special Education Supervisor; Ms. Lisa Smith, Special Education Supervisor; Ms. Lynette Swab, Special Education Supervisor; Mr. Jacob Perryman, Times Observer, Brian Hagberg, Your Daily Local; and approximately 7 members of the public in attendance.

1.07 Public Comment

There was no public comment.

2. New Business

2.01 Election of President

MOTION I: I nominate Paul Mangione as the president.

Motion by Kevin Lindvay, second by Mary Passinger

MOTION II: I move that the nominations be closed.

Motion by John Wortman, second by Kevin Lindvay

Motion I and Motion II were voted on simultaneously.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

2.02 Newly Elected President Takes Seat and Presides Over Meeting

2.03 Election of Vice President

MOTION I: I nominate Cody Brown as the vice president.

Motion by Mary Passinger and second by Kevin Lindvay

MOTION II: I move that the nominations be closed.

Motion by John Wortman, second by Kevin Lindvay

Motion I and Motion II were voted on simultaneously.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

2.04 Reaffirmation of the PSBA Principles of Governance & Leadership

Election
President
Approved
9-0-0

Election
Vice President
Approved
9-0-0

MOTION: That the Board of School Directors does hereby reaffirm its adoption of the resolution and commitment to the Pennsylvania School Boards Association's Principles of Governance & Leadership for members of Pennsylvania School Boards, attached hereto as the standards and expectations for the conduct of the business and fulfillment of the public responsibilities of this Board of School Directors, effective immediately.

Reaffirmation of
the PSBA
Principles of
Governance &
Leadership
Approved
9-0-0

Motion by Kevin Lindvay, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione,
Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

2.05 Committee of the Whole

MOTION: That the Board of School Directors elects to establish committees, per Policy 2201 - Board Governance and Operations, as the Committee of the Whole, effective December 4, 2023.

Committee of the
Whole
Approved
9-0-0

Motion by Mary Passinger, second by Cody Brown.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione,
Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

2.06 Officers' Authorization - Payments

MOTION: That the Board of School Directors authorizes the officers of the board to draw orders for payrolls and for payment of bonds, interest, utilities, food services, athletics, and other pertinent bills as they come due.

Officers'
Authorization -
Payments
Approved
9-0-0

Motion by Cody Brown, second by John Wortman.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione,
Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

2.07 Dates and Place of Board Meetings

January 15, 2024	6:00 p.m.
February 12, 2024	6:00 p.m.
March 11, 2024	6:00 p.m.
April 8, 2024	6:00 p.m.
May 6, 2024	6:00 p.m.
June 10, 2024	6:00 p.m.

July 15, 2024 (Tentative)	6:00 p.m.
August 12, 2024	6:00 p.m.
September 9, 2024	6:00 p.m.
October 7, 2024	6:00 p.m.
November 4, 2024	6:00 p.m.
December 5, 2024 (Organizational Meeting precedes regular meeting)	6:00 p.m.

Dates and Place
of Board
Meetings
Approved
9-0-0

MOTION: That all regular Board meetings be scheduled for 6:00 p.m. at the Warren County School District Central Administrative Office, 6820 Market Street, Russell, Pennsylvania, on the dates listed.

Motion by Kevin Lindvay, second by Cody Brown.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

2.08 Dates and Place of Committee Meetings

December 18, 2023	6:00 p.m.
January 29, 2024	6:00 p.m.
February 26, 2024	6:00 p.m.
March 25, 2024	6:00 p.m.
April 22, 2024	6:00 p.m.

May 20, 2024	6:00 p.m.
June 24, 2024	6:00 p.m.
July 29, 2024	6:00 p.m.
August 26, 2024	6:00 p.m.
September 23, 2024	6:00 p.m.
October 21, 2024	6:00 p.m.
November 18, 2024	6:00 p.m.

MOTION: That all committee meetings be scheduled for 6:00 p.m. at the Warren County School District Central Administrative Office, 6820 Market Street, Russell, Pennsylvania, on the dates and times as listed and amend the motion to reflect that those meeting dates are for the committee of the whole, and not the individual committees.

Dates and Place of Committee Meetings Approved 9-0-0
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Motion by John Wortman, second by Cody Brown.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione,
Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

2.09 Tax Collection Committee Delegates

MOTION: That the Board of School Directors approves the Director of Business Services as the District's Act 32 Tax Collection Committee Primary Voting Delegate and Michael Kiehl as the Alternate Voting Delegate for the 2024 calendar year.

Tax Collection Committee Delegates Approved 9-0-0

Motion by Cody Brown, second by John Wortman.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione,
Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

3. Closing Activities

3.01 Adjournment

MOTION: It was moved by Mary Passinger and seconded by Kevin Lindvay.

The meeting adjourned at 6:19 p.m.

Respectfully Submitted,

Taylor M. Trisket, Assistant Board Secretary