



**NORTHERN  
PENNSYLVANIA  
REGIONAL COLLEGE**

Date: 11/21/2023

To: Warren County School District Warren County Career Center

From: Northern Pennsylvania Regional College

Re: Training proposal for CPR

We appreciate your partnership at Northern Pennsylvania Regional College (NPRC) and the opportunity to meet your CPR training needs. This proposal is based on communication with Jim Evers, Director of Warren County Career Center, and Mike Noe, Protective Services Instructor, Warren County Career Center, on November 10<sup>th</sup>, 2023.

The training will be provided onsite at 347 East Fifth Avenue Warren, PA 16365. The training will be conducted by Mike Noe, Protective Services Instructor at WCCC. Mike Noe will complete the course registration form for each student and forward all forms to the Business Outreach and Training Specialist at least 14 days prior to the start date of the course.

The training will include the following topics/descriptions:

- CPR Adult, Child, Infant
- AED Adult, Child, Infant
- BLS for Healthcare Providers

The expected outcomes for this training are:

Students will pass the exam and obtain CPR Certification. An official CPR Certificate will be sent by email upon passing the course. The total cost for the certificate is \$6.00 per student.

*Term Changes:* If this proposal changes in terms of logistics or number of participants, the fee is subject to change.

*Cancellation of Training:* If the Organization cancels the scheduled training, they will be responsible for all associated fees.

*Payment:* The Organization will have 14 days to provide a purchase order in the amount for each class and e-mail it to [studentbilling@rrcnpa.org](mailto:studentbilling@rrcnpa.org) and (person executing proposal). Payment is due upon commencement of the training.

*Employee/Student Privacy Rights:* By signing this proposal, you agree that your employees/students are students at Northern Pennsylvania Regional College (NPRC) and that prior to the start of class, you will collect permission from your employees/students to receive their enrollment information including, but not limited to: bill, grades, attendance, and certificates and you will notify NPRC of any employees/students who did not consent to the release of their enrollment information. WFD FORM-9040-02\_FERPA Waiver is attached for your reference or use.

*The undersigned are in concurrence with the contents of the course quote and outline.*

Northern Pennsylvania Regional College

Signature Andrea Digitally signed by Andrea Kessler  
DN: cn=Andrea Kessler, c=US,  
o=NPRC, ou=WFD,

Title Kessler email=akessler@rrcnpa.org  
Date: 2023.12.13 08:30:37 -05'00'

Date \_\_\_\_\_

WARREN COUNTY SCHOOL DISTRICT

---

*Paul J. Mangione* *Date*  
*President, Board of School Directors*

ATTEST:

---

*Taylor Trisket* *Date*  
*Secretary, Board of School Directors*

WARREN COUNTY CAREER CENTER

---

*Paul J. Mangione* *Date*  
*President, Board of School Directors*

ATTEST:

---

*Taylor Trisket* *Date*  
*Secretary, Board of School Directors*