

**WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MEETING MINUTES**

MONDAY, MARCH 11, 2024

1. Opening Activities

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mr. Brown, Vice President, at 6:04 p.m. in the Central Office Boardroom, 6820 Market Street, Russell, PA 16345 and via Zoom meeting.

Mr. Brown announced there was an executive session prior to the board meeting from 5:30 p.m. until 6:02 p.m. to discuss personnel and the purchase and lease of real property.

1.2 Pledge of Allegiance

Mr. Brown led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mr. Cody Brown	Mrs. Mary Passinger
Ms. Savanna Cochran	Mrs. Stephanie Snell
Mrs. Tammi Holden	Mr. Daniel Sullivan
Mr. Kevin Lindvay	Mr. John Wortman

Absent:

Mr. Paul Mangione

Others Present:

Mr. Gary Weber, Superintendent; Mr. James Grosch, Director of Business Services; Mr. Eric Mineweaser, Director of Curriculum Instruction & Assessment; Dr. Patricia Mead, Director of Pupil Services; Mr. Chris Byham, Solicitor; Mrs. Taylor Trisket, Board Secretary; Mrs. Lynn Shultz, Supervisor of Elementary Education; Mr. Rick Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Jennifer Dilks, Coordinator of Technology; Mr. Mike Kiehl, Transportation Manager & Purchasing; Mr. Brandon Deppen, Safety & Security Coordinator; Mr. Philip Heubach, WCEA Representative; Mrs. Amy Beers, Principal; Ms. Nova Holeva, Assistant Principal; Mrs. Misty Weber, Principal; Mrs. Lisa Franklin, Assistant Principal; Mr. Joshua Vincent, Principal; Mr. Adam VanOrd, Special Education Supervisor; Mr. Joshua Cotton, Warren Times Observer; Mr. Brian Hagberg, Your Daily Local; and approximately 13 members of the public in attendance.

1.4 Reading of the Mission Statement - Mr. Kevin Lindvay

The mission of the Warren County School District is to support the personal and intellectual success and wellness of every student, every day.

- 1.5 Reading of the WCSD/PSBA Principles of Governance & Leadership - Mrs. Tammi Holden
Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. Our actions, as elected and appointed board members, ultimately have both short- and long-term impact in the classroom. Therefore, we pledge that we will...

Govern Effectively

- *Establish and adhere to rules and procedures for board operations.*
- *Develop, adopt, revise and review policy routinely.*
- *Align board decisions to policy, ensuring compliance with the PA School Code and other local, state, and federal laws.*
- *Remain focused on the role of governance, effectively delegating management tasks to the administration.*

- 1.6 Superintendent Oath of Office

Judge Gregory Hammond administered the Oath of Office for new Superintendent, Mr. Gary Weber.

- 1.7 Little Shop of Horrors Musical Performance

Six cast members from Little Shop of Horrors Musical performed a song for the Board of School Directors and administration.

- 1.8 100 Year Service Recognition - Johnson Transportation

Mr. Mike Kiehl, Transportation Manager for the Warren County School District, recognized Johnson Transportation for 100 years of bussing service. Recognized were 3rd, 4th, and 5th generation Johnson Transportation family members.

- 1.9 Public Comment

Heidi Palmer - Villela	Ms. Heidi Villela spoke to the board on behalf of the Pennsylvania Treasury regarding the Keystone Scholars, PA 529, and PA Able savings programs. Ms. Villela explained children entering kindergarten this year, and every year after that are eligible to receive a hundred dollars towards education through the Keystone Scholars program available to them after they turn 18 years old. She mentioned in 2018 changes were made to the PA 529 program to allow the program to cover technical and career schools rather than just universities and colleges. The final program Ms. Villela mentioned was the PA Able which is a savings program for individuals with disabilities. Ms. Villela asked if the district would place the links for the programs onto the Warren County School District webpage for easy access for parents.
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- 1.10 Agenda Adoption

Agenda
Adoption
Approved
8-0-0

MOTION: That the Board of School Directors adopts the agenda dated March 11, 2024.

Motion by Kevin Lindvay, second by John Wortman.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

1.11 Approval of Minutes

MOTION: That the Board of School Directors approves the regular meeting minutes dated February 12, 2024.

Motion by Mary Passinger, second by Tammi Holden.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

Approval of
Minutes
Approved
8-0-0

1.12 Approval of Special Meeting Minutes

MOTION: That the Board of School Directors approves the special meeting minutes dated February 26, 2024.

Motion by John Wortman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

Approval of
Special Meeting
Minutes
Approved
8-0-0

1.13 Financial Reports

MOTION: That the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan

Abstain: John Wortman

Financial
Reports
Approved
7-0-1

2. President's Statement

2.1 Reports & Information

1. IU5 - Mr. Paul Mangione

There was no update.

2. PSBA Liaison - Mrs. Mary Passinger

There was no update.

3. Career Center Advisory - Mr. John Wortman and Mr. Dan Sullivan

Mr. Wortman updated the board with recent Career Center activity.

- The WCCC recently held its annual Mock Interview Day on February 29th.
- The WCCC had over 40 local businesses participate in providing interviewing practice to our student. The end was showcased on Erie News. Special thanks go out to Mrs. Cathie Cummings for organizing the event.
- Building Construction Occupations finished building the North Warren bridge that goes to the ball fields in North Warren. They were previously off limits to all vehicles. The BCO class built the decking for the bridge and the borough installed the completed decking.

- The WCCC will be holding its National Technical Honor Society Induction ceremony on March 15th at the career center.
- The state correctional facility in Marienville will be touring the WCCC on March 7th.
- NOCTI testing begins March 19th.

2.2 Important Dates

BOARD/COMMITTEE OF THE WHOLE MEETING DATES				
1.	March 25, 2024	6:00 p.m.	Committee of the Whole Meeting	Zoom Meeting Central Office
2.	TBD	TBD	Budget Meeting	Central Office
3.	April 8, 2024	6:00 p.m.	Regular Board Meeting	Zoom Meeting Central Office
4.	TBD	TBD	Budget Meeting	Central Office

2.3 Announcements

Mr. Cody Brown announced there is a need to schedule two budget meetings within the first two weeks of April, which are currently on the Important Dates Calendar as “TBD”. Mr. Brown proposed Wednesday, April 3rd at 5:30 p.m. and Wednesday, April 10th at 5:30 p.m. A majority of the board confirmed they would be available to attend.

2.4 Other

3. Superintendent's Reports and Recommendations

3.1 General Comments - Mr. Gary Weber

Mr. Gary Weber thanked all those who were involved with the interview and hiring process of the Superintendent as he knows it went beyond the board members and included, administrators, teachers, support staff, and community members. He announced he is excited to be carry on the work of the superintendent of the Warren County School District.

Mr. Weber mentioned there are a lot of current competitions going in extracurriculars. The district already had several state qualifiers, a state winner, and a national competition is coming up.

Mr. Weber informed the board he will be at the Pennsylvania Association of School Administrators (PASA) conference Wednesday thru Friday this week and is looking forward to making connections with the same organization that he will work with for course work throughout his superintendency.

3.2 Committee of the Whole Report

3.3 Other

4. New Business - Consent Agenda

4.1 Consent Agenda

Items removed for separate action:

Item 4.6 Support Personnel Report – Mrs. Stephanie Snell

MOTION: That the Board of School Directors approves the consent agenda.

Motion by John Wortman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

Consent
Agenda
Approved
8-0-0

4.2 2024 Hazardous Waste Recycling License Agreement with Warren County

MOTION: That the Board of School Directors approves the license agreement with Warren County for the 2024 Hazardous Waste Recycling event, as presented.

Motion by John Wortman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

2024 Hazardous
Waste Recycling
License
Agreement with
Warren County
Approved
8-0-0

4.3 Budget Transfer- \$2,115.00

MOTION: That the Board of School Directors approves the Resolution and Budget Transfer in the amount of \$2,115.00

Motion by John Wortman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

Budget Transfer -
\$2,115.00
Approved
8-0-0

4.4 Summer Food Service Program 2024

MOTION: That the Board of School Directors instructs the administration to apply to the Pennsylvania Department of Education to serve as a sponsor for the Summer Food Service Program (SFSP) for the summer of 2024, with programming beginning on June 10, 2024, with the understanding the program will be run at no cost to the district via state reimbursement for SFSP-related expenses.

Motion by John Wortman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

Summer Food
Service Program
2024
Approved
8-0-0

4.5 Certificated Personnel Report

Certificated
Personnel
Report
Approved
8-0-0

MOTION: That the Board of School Directors approves the Certificated Personnel Report, as presented.

Motion by John Wortman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

4.6 Support Personnel Report

Removed for separate action.

4.7 Volunteer Report

Volunteer
Report
Approved
8-0-0

MOTION: That the Board of School Directors approves the Volunteer Report, as presented.

Motion by John Wortman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

4.8 New Bus Drivers

New Bus
Drivers
Approved
8-0-0

MOTION: That the Board of School Directors approves the list of new bus drivers, as presented.

Motion by John Wortman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

4.9 Affiliation Agreements - Liberty University

Affiliation
Agreements -
Liberty
University
Approved
8-0-0

MOTION: That the Board of School Directors approves the Student Teaching Agreement and the Practicum Articulation Agreement with Liberty University, as presented.

Motion by John Wortman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

4.10 Athletic Supplemental Contracts and Resignations

Athletic
Supplemental
Contracts and
Resignations
Approved
8-0-0

MOTION: That the Board of School Directors approves the Athletic Supplemental Contracts and Resignations, as presented.

Motion by John Wortman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

4.11 Vimeo.com Inc. Annual Renewal

MOTION: That the Board of School Directors approves Vimeo.com Inc. Annual Renewal, as presented.

Motion by John Wortman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

Vimeo.com Inc.
Annual
Renewal
Approved
8-0-0

4.12 ePlus Technology Inc. Meraki Licenses Quote #23099097

MOTION: That the Board of School Directors approves ePlus Technology Inc. Meraki Licenses Quote #23099097, as presented

Motion by John Wortman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

ePlus Technology
Inc. Meraki
Licenses Quote
23099097
Approved
8-0-0

4.13 Memorandum of Understanding Between Warren County School District and Warren County Head Start Agency

MOTION: That the Board of School Directors approves the Memorandum of Understanding Between Warren County School District and Warren County Head Start Agency, as presented.

Motion by John Wortman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

Memorandum of
Understanding
Between Warren
County School
District and
Warren County
Head Start
Agency
Approved
8-0-0

4.14 ORIONVEGA Video Production Estimate for Warren County Career Center

MOTION: That the Board of School Directors approves the ORIONVEGA Video Production Estimate for Warren County Career Center, as presented.

Motion by John Wortman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

ORIONVEGA
Video Production
Estimate for
Warren County
Career Center
Approved
8-0-0

4.15 GRANT: 2024-25 Highmark School Grants Program

MOTION: That the Board of School Directors instructs the administration to work with interested staff to write and submit applications to the Highmark Foundation School Grants and Awards program for eligible projects.

Motion by John Wortman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

GRANT: 2024-25
Highmark School
Grants Program
Approved
8-0-0

4.16 GRANT: Zonta Community Grant for the WCCC

GRANT: Zonta
Community
Grant for the
WCCC
Approved
8-0-0

MOTION: That the Board of School Directors instructs the administration to submit an application to the Zonta Community Grant for \$1,000.00 to assist in the purchase of an Infant Simulator for use by students in the Warren County Career Center Early Childhood Development Program of Study.

Motion by John Wortman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

5. Items Removed for Separate Action

5.1 (4.6) Support Personnel Report

Support
Personnel
Report
Approved
7-0-1

MOTION: That the Board of School Directors approves the Support Personnel Report, as presented.

Motion by Kevin Lindvay, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Daniel Sullivan, John Wortman

Abstain: Stephanie Snell

6. Future Business for Committee Review

7. Other

7.1 Policy Number 9005, titled - School Year - Second Reading

Policy Number
9005, titled -
School Year -
Second Reading
Approved
8-0-0

MOTION: That the Board of Schools Directors approves changes on second reading to Policy Number 9005, titled - School Year, as presented.

Motion by Mary Passinger, second by Stephanie Snell.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

7.2 Policy Number 10115, titled - Educational Opportunity for Military Children - Second Reading

Policy Number
10115, titled -
Educational
Opportunity for
Military Children
- Second
Reading
Approved
8-0-0

MOTION: That the Board of School Directors approves on second reading Policy Number 10115, titled - Educational Opportunity for Military Children, as presented.

Motion by Mary Passinger, second by Savanna Cochran.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

7.3 Policy Number 9950, titled - Technology and Internet Safety - First Reading

MOTION: That the Board of School Directors approves changes on first reading to Policy Number 9950, titled- Technology and Internet Safety, as presented.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

Policy Number
9950, titled -
Technology and
Internet Safety -
First Reading
Approved
8-0-0

7.4 2024-2025 Proposed School Calendar

MOTION: That the Board of School Directors approves the 2024-2025 proposed school calendar, as presented.

Motion by Mary Passinger, second by Savanna Cochran.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan

No: John Wortman

2024-2025
Proposed School
Calendar
Approved
7-1-0

7.5 Heartland Terms and Conditions Acknowledgement

MOTION: That the Board of School Directors approves the Terms and Conditions Acknowledgement for Heartland, as presented.

Motion by John Wortman, second by Stephanie Snell.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

Heartland Terms
and Conditions
Acknowledgement
Approved
8-0-0

7.6 IU5 2024-2025 Budget

MOTION: That the Board of School Directors approves the preliminary 2024-2025 Northwest Tri-County Intermediate Unit 5 budget and resolution, as presented.

Motion by Mary Passinger, second by Savanna Cochran.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

IU5 2024-2025
Budget
Approved
8-0-0

7.7 Title IX/504 Coordinator

MOTION: That the Board of School Directors appoints Mr. Eric Mineweaser as Title IX/Section 504 Coordinator for the Warren County School District.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

Title IX/504
Coordinator
Approved
8-0-0

7.8 eSig Resolution - Warren County AVTS

eSig Resolution -
Warren County
AVTS
Approved
8-0-0

MOTION: That the Board of School Directors approves the eSig resolution for the Warren County Area Vocational Technical School (AVTS), as presented.

Motion by Mary Passinger, second by John Wortman.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

7.9 Transportation Agreements

Transportation
Agreements
Approved
8-0-0

MOTION: That the Board of School Directors approves D & R Transportation, LLC, Johnson Transportation, LLC, Lewis Busing, Suppa Transportation, Inc., Taraska Bus, LLC, and Warren Bus Lines, Inc. as transportation contractors for the District for the 2024/2025 through 2028/2029 school years and approves the associated contract(s) with each entity, as presented.

Motion by Mary Passinger, second by Savanna Cochran.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

7.10 Superintendents Contract

Superintendents
Contract
Approved
7-1-0

MOTION: That the Board of School Directors approves an employment agreement for Superintendent Gary Weber, effective March 2, 2024, as presented.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan

No: John Wortman

Mr. Brown announced there would be an executive session at 6:35 p.m. with action to follow.

The meeting reconvened at 7:39 p.m. Mr. Brown announced the executive session was held to hear and discuss an employee grievance.

7.11 Grievance # 01.12.15.2023 Determination

Grievance
#01.12.15.2023
Determination
Approved
8-0-0

MOTION: That the Board of School Directors denies Grievance # 01.12.15.2023.

Motion by John Wortman, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Mary Passinger, Stephanie Snell, Daniel Sullivan, John Wortman

8. Closing Activities

8.1 Public Comment

There was no public comment.

8.2 Executive Session

There was no executive session.

8.3 Adjournment

MOTION: It was moved by Mary Passinger, and seconded by Kevin Lindvay, that the meeting be adjourned.

The meeting adjourned at 7:40 p.m.

Respectfully submitted,

Taylor M. Trisket, Board Secretary