

**WARREN COUNTY SCHOOL DISTRICT**  
**BOARD OF SCHOOL DIRECTORS**  
**MEETING MINUTES**

**MONDAY, MAY 6, 2024**

**1. Opening Activities**

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mr. Mangione, President, at 6:00 p.m. in the Central Office Boardroom, 6820 Market Street, Russell, PA 16345 and via Zoom meeting.

1.2 Pledge of Allegiance

Mr. Mangione led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mr. Cody Brown	Mr. Paul Mangione
Ms. Savanna Cochran	Mrs. Mary Passinger
Mrs. Tammi Holden	Mr. Daniel Sullivan
Mr. Kevin Lindvay	Mr. John Wortman

Absent:

Mrs. Stephanie Snell

Others Present:

Mr. Gary Weber, Superintendent; Mr. James Grosch, Director of Business Services; Mr. Eric Mineweaser, Director of Administrative Support Services; Mrs. Lynn Shultz, Director of Curriculum Instruction & Assessment; Dr. Patricia Mead, Director of Pupil Services; Mrs. Taylor Trisket, Board Secretary; Mr. Christopher Byham, Board Solicitor; Mr. Rick Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Jennifer Dilks, Coordinator of Technology; Ms. Nova Holeva, Assistant Principal; Mr. Joshua Vincent, Principal; Mr. Adam VanOrd, Special Education Supervisor; Mr. Shawn Bedow, Special Education Supervisor; Mr. Joshua Cotton, Warren Times Observer; Mr. Brian Hagberg, Your Daily Local; and approximately 7 members of the public in attendance.

1.4 Reading of the Mission Statement - Mr. Cody Brown

*The mission of the Warren County School District is to support the personal and intellectual success and wellness of every student, every day.*

1.5 Reading of the WCSD/PSBA Principles of Governance & Leadership - Mr. Paul Mangione

*Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. Our actions, as elected and appointed board members, ultimately have both short- and long-term impact in the classroom. Therefore, we pledge that we will...*

*Plan Thoughtfully*

- *Implement a collaborative strategic planning process*
- *Set annual goals that are aligned with the comprehensive plans, recognizing the need to adapt as situations change*
- *Develop a comprehensive financial plan and master facilities plan that anticipates short- and long-term needs*
- *Allocate resources to effectively impact student success*

1.6 Recognition for the Laurretta Woodson Award

Mrs. Gloria Warner, from the Pennsylvania Association of School retirees, presented the Loretta Woodson award to Ms. Erin Richardson. Ms. Richardson was nominated by Eisenhower Middle High School Assistant Principal, Ms. Nova Holeva for her success in helping students improve their math scores, as well as acknowledging positive social, emotional, and behavioral skills for students.

1.7 Public Comment

Joe Colosimo	Warren	Mr. Joe Colosimo announced he is speaking to the board as a Region II taxpayer, a parent, and a former school board member regarding the budget. He explained for over 50 years, some of these communities within the county have had to address their population and decrease of students. He provided brief history on the consolidation in the 1960s explaining the vote to consolidate failed and the state forced it. Mr. Colosimo stated Central Office is not the reason there is budgetary trouble. He referred to the audit while mentioning Central Office makes up 3.24% of the total budget; 3.07 million a year but it will not stem the flow of dollars going out of the district. He explained three times that amount of money goes to bond interest payments annually due to renovating buildings. He mentioned he feels Warren County undervalues teachers. Mr. Colosimo emphasized the budget and audit are public record and available on BoardDocs for those who would like to see how money gets spent. He stated the district has spent 126 million dollars on bond interest and payments over the last 19 years in order to renovate buildings. Mr. Colosimo ended by stating the financial crisis comes from wanting to have four mascots and four high schools.
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1.8 Agenda Adoption

Agenda  
Adoption  
Approved  
8-0-0

**MOTION:** That the Board of School Directors adopts the agenda dated May 6, 2024.

Motion by John Wortman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione, Mary Passinger, Daniel Sullivan, John Wortman

1.9 Approval of Minutes

**MOTION:** That the Board of School Directors approves the regular meeting minutes dated April 8, 2024.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione, Mary Passinger, Daniel Sullivan, John Wortman

Approval of  
Minutes  
Approved  
8-0-0

1.10 Approval of Special Meeting Minutes

**MOTION:** That the Board of School Directors approves the special meeting minutes dated April 22, 2024.

Motion by John Wortman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione, Mary Passinger, Daniel Sullivan, John Wortman

Approval of  
Special Meeting  
Minutes  
Approved  
8-0-0

1.11 Financial Reports

**MOTION:** That the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione, Mary Passinger, Daniel Sullivan

Abstain: John Wortman

Financial  
Reports  
Approved  
7-0-1

2. President's Statement

2.1 Reports & Information

1. IU5 - Mr. Paul Mangione

Mr. Mangione reported he was at the IU5 on the day the STEM challenge took place. The Warren County School District did extremely well compared to other districts. He said he was proud to be there. Mr. Mangione mentioned if any board members would like a list of the state mandates, to let him know and he can send the electronic version to them.

2. PSBA Liaison - Mrs. Mary Passinger

Mrs. Passinger reported there is a bill for a Cyber Charter Reform that is still in the works. She also reminded Board members the annual school leadership conference is October 6<sup>th</sup>-8<sup>th</sup> at the Kalahari resorts.

3. Career Center Advisory - Mr. John Wortman and Mr. Daniel Sullivan

Mr. John Wortman reported the following information:

- During the month of April, the WCCC was actively involved in NOCTI testing - which includes both a written and performance evaluation. All NOCTI testing is complete.

- On April 13, 2024, the WCCC was involved in the Passport to Manufacturing day. About 50 students participated in this event. They went to various local industries (Whirley, Betts, Superior and Targeted Pet Treats). The students, along with their parents, finished at the WCCC for a tour of several programs before getting lunch and prizes. We had 6 teachers volunteer to assist with the day's events: Colton Black, Greg Waterman, John Winkelbauer, Michael Noe, Nate McNett, and Scott Burroughs.
- The students at the WCCC participated in a Penny Wars to raise money for Early Childhood Developments book fund raising. The students raised over \$3,000 to purchase books for pre-school students in Warren County. Our morning Health/Medical Assisting and our afternoon Culinary programs were the winning classes.
- The annual 5th grade tours are scheduled for May 2<sup>nd</sup> and 3<sup>rd</sup>.

## 2.2 Important Dates

BOARD/COMMITTEE OF THE WHOLE MEETING DATES				
1.	May 20, 2024	6:00 p.m.	Committee of the Whole Meeting	Zoom Meeting Central Office
2.	May 20, 2024	Following the Committee of the Whole Meeting	Special Board Meeting	Zoom Meeting Central Office
3.	June 10, 2024	6:00 p.m.	Board Meeting	Zoom Meeting Central Office

## 2.3 PSBA Delegates - 2024 Delegate Assembly

PSBA Delegates  
- 2024 Delegate  
Assembly  
Approved  
8-0-0

**MOTION:** That the Board of School Directors appoints Cody Brown, Tammi Holden, and John Wortman to serve as voting delegates to the 2024 PSBA Delegate Assembly meeting Saturday, November 2, 2024, at PSBA Headquarters or via Zoom.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione, Mary Passinger, Daniel Sullivan, John Wortman

## 2.4 Announcements

## 3. Superintendent's Reports and Recommendations

### 3.1 General Comments - Mr. Gary Weber

Mr. Weber mentioned he was able to attend the PARSS conference last week on rural schools and found it to be very educational. He heard from other areas of the state and noticed the Warren County School District is uniquely different compared to most of the schools who attended.

The district was awarded the PCCD Grant in the amount of \$406,000 that was submitted with the help of Dr. Mead, Mr. Mineweaser, Mr. Deppen, and Mr. Evers. The grant will help pay for substance abuse prevention counseling, mental health services, safety, and career counseling.

Mr. Weber encouraged kids to be safe during prom time and for parents to be vigilant. He mentioned there has already been one prom and the others are coming up.

Lastly, Mr. Weber reminded everyone this is teacher appreciation week and to make sure we take time to thank our teachers for all that they do to make a difference in the lives of our students on a daily basis.

3.2 Committee of the Whole Report

3.3 Other

#### 4. New Business - Consent Agenda

4.1 Consent Agenda

**MOTION:** That the Board of School Directors approves the consent agenda.

Motion by Kevin Lindvay, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione, Mary Passinger, Daniel Sullivan, John Wortman

Consent Agenda  
Approved  
8-0-0

4.2 Certificated Personnel Report - PACCA

**MOTION:** That the Board of School Directors approves the Certificated Personnel Report, as presented.

Motion by Kevin Lindvay, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione, Mary Passinger, Daniel Sullivan, John Wortman

Certificated  
Personnel Report  
Approved  
8-0-0

4.3 Support Personnel Report - PACCA

**MOTION:** That the Board of School Directors approves the Support Personnel Report, as presented.

Motion by Kevin Lindvay, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione, Mary Passinger, Daniel Sullivan, John Wortman

Support  
Personnel Report  
Approved  
8-0-0

4.4 Volunteer Report - PACCA

**MOTION:** That the Board of School Directors approves the Volunteer Report, as presented.

Motion by Kevin Lindvay, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione, Mary Passinger, Daniel Sullivan, John Wortman

Volunteer  
Report  
Approved  
8-0-0

4.5 Administrative Support Staff Summary of Benefits and Working Conditions Revision

**MOTION:** That the Board of School Directors approves the revision of the Administrative Support Staff Summary of Benefits and Working Conditions, Article V, Section 5.05C, as presented.

Administrative  
Support Staff  
Summary of  
Benefits and  
Working Conditions  
Revision Approved  
8-0-0

Motion by Kevin Lindvay, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione,  
Mary Passinger, Daniel Sullivan, John Wortman

4.6 Athletic Supplemental Contracts and Resignations - PACCA

Athletic  
Supplemental  
Contracts and  
Resignations  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the Athletic Supplemental Contracts and Resignations, as presented.

Motion by Kevin Lindvay, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione,  
Mary Passinger, Daniel Sullivan, John Wortman

4.7 Co-Curricular Supplemental Contracts and Resignations - PACCA

Co-Curricular  
Supplemental  
Contracts and  
Resignations  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the Co-Curricular Supplemental Contracts and Resignations, as presented.

Motion by Kevin Lindvay, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione,  
Mary Passinger, Daniel Sullivan, John Wortman

4.8 Weight Room Preventative Maintenance

Weight Room  
Preventative  
Maintenance  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the Four 12-month semi-annual preventative maintenance weight room contracts, as presented.

Motion by Kevin Lindvay, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione,  
Mary Passinger, Daniel Sullivan, John Wortman

4.9 2024-2025 Learn Well Agreement

2024-2025 Learn  
Well Agreement  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the 2024-2025 Learn Well Agreement, as presented.

Motion by Kevin Lindvay, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione,  
Mary Passinger, Daniel Sullivan, John Wortman

4.10 Carahsoft Technology Corp Quote #44066501 Alteryx Designer- CIT

Carahsoft  
Technology Corp  
Quote  
#44066501 Alteryx  
Designer  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the Carahsoft Technology Corp Quote #44066501 for Alteryx Designer, as presented.

Motion by Kevin Lindvay, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione, Mary Passinger, Daniel Sullivan, John Wortman

4.11 Networking Technologies Point to Multipoint Solution for Cameras Quote #014398

**MOTION:** That the Board of School Directors approves Networking Technologies Point to Multipoint Solution for Cameras Quote #014398, as presented.

Motion by Kevin Lindvay, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione, Mary Passinger, Daniel Sullivan, John Wortman

Networking  
Technologies  
Point to  
Multipoint  
Solutions for  
Cameras Quote  
#014398  
Approved  
8-0-0

4.12 GRANT: 2024-25 Temporary Assistance for Needy Families (TANF) Youth Development Program

**MOTION:** That the Board of School Directors instructs the administration to apply for 2024-25 TANF Youth Development Program funds to provide paid work experiences to eligible cooperative education students at the Warren County Career Center for the 2024-25 school year.

Motion by Kevin Lindvay, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione, Mary Passinger, Daniel Sullivan, John Wortman

GRANT: 2024-25  
Temporary  
Assistance for  
Needy Families  
(TANF) Youth  
Development  
Program  
Approved  
8-0-0

4.13 Hazardous Waste Authorization - Noble Environmental Specialty Recycling

**MOTION:** That the Board of School Directors approves the authorization for Noble Environmental Specialty Recycling access to Youngsville Middle/High School property after the Hazardous Waste Event in July, as presented.

Motion by Kevin Lindvay, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione, Mary Passinger, Daniel Sullivan, John Wortman

Hazardous  
Waste  
Authorization -  
Noble  
Environmental  
Specialty  
Recycling  
Approved  
8-0-0

5. Items Removed for Separate Action

6. Future Business for Committee Review

Mrs. Mary Passinger apologized for missing the Committee of the Whole meeting in April. She expressed her deep disappointment in getting rid of any teachers at all, especially a full-time librarian. She explained she gathered information from the Journal of Academic Librarianship and quoted: "students with prior high school research experiences, especially those with vetted, certified librarians, felt more prepared for academic research and performed at a higher level relating to their understanding and use of research tools and strategies at a college level" and "Students who did not interact with an academic librarian were less likely to use libraries, resources, had more problems accessing information, and felt more overwhelmed by the quantity of resources and services offered by the library".

Mrs. Passinger said she believes the general world of people feel libraries are becoming passe due to students having laptops and the ability to Google something. She further explained that anything can



be put on the internet, but it does not make it true. Mrs. Passinger understands the need for items to be cut from the budget however, she does not feel a librarian should be where it is done and would like that to be considered.

## 7. Other

### 7.1 Policy Number 10102, titled - Assignments of Students to School - Second Reading

**MOTION:** That the Board of School Directors approves changes on second reading to Policy Number 10102, titled- Assignments of Students to School, as presented.

Motion by Kevin Lindvay, second by Savanna Cochran.

**FRIENDLY AMENDMENT I:** Mr. John Wortman offered an amendment for consideration.

Mr. Wortman asked that under Policy 10102 Assignments of Students to School, letter I, number one be changed to “A parent/guardian may enroll their student in school regardless of attendance area if the parent/guardian provides transportation to the school or to a transportation stop already routed to that school. This provision will become effective during the 2025-2026 academic year”.

Dr. Patricia Mead brought to the Boards attention if a student with an IP were to be enrolled in a school not in their attendance area, the district could be embracing additional related service costs for transportation.

Solicitor Byham would like the Board to consider due diligence before pursuing something of this nature.

Mr. Gary Weber the changes that are in this policy as it's presented today do not cause any issues in terms of being able to manage this policy. With the additional changes it could change that quite substantially. If the board were to pass the friendly amendment that Mr. Wortman presented, he believes the policy would need to go back for review before any final vote, so the Board is aware of any implications as a result of the changes.

Mr. John Wortman stated he will consider withdrawing his amendment with the understanding that in a future meeting, the board would be able to meet in executive session to receive the pertinent information regarding legal issues as well as a Committee of the Whole meeting so the policy can be voted on again in August, allowing administration a full year to determine how to implement the policy.

**FRIENDLY AMENDMENT II:** Mr. John Wortman withdrew his friendly amendment to go back to the original motion.

**FINAL MOTION:** That the Board of School Directors approves changes on second reading to Policy Number 10102, titled- Assignments of Students to School, as presented.

Motion by Kevin Lindvay, second by Savanna Cochran.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione, Mary Passinger, Daniel Sullivan, John Wortman

### 7.2 Policy Number 3240, titled - Information Security Policy - First Reading

Policy Number  
10102, titled -  
Assignments of  
Students to School  
- Second Reading  
Approved  
8-0-0



**MOTION:** That the Board of School Directors approves on first reading, Policy Number 3240, titled - Information Security Policy, as presented.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione, Mary Passinger, Daniel Sullivan, John Wortman

Policy Number  
3240, titled -  
Information  
Security Policy -  
First Reading  
Approved  
8-0-0

7.3 Policy Number 3245, titled - Vendor Data Protection Policy - First Reading

**MOTION:** That the Board of School Directors approves on first reading, Policy Number 3245, titled - Vendor Data Protection Policy, as presented.

Motion by Mary Passinger, second by John Wortman.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione, Mary Passinger, Daniel Sullivan, John Wortman

Policy Number  
3245, titled -  
Vendor Data  
Protection Policy -  
First Reading  
Approved  
8-0-0

7.4 Policy Number 9738, titled - Graduation Requirements for Class of 2028 and Beyond - First and Second Reading

**MOTION:** That the Board of School Directors waives the requirements of Policy 2510 and approves the revisions to Policy 9738 on first and second reading, as presented.

Motion by Mary Passinger, second by John Wortman.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione, Mary Passinger, Daniel Sullivan, John Wortman

Policy Number  
9738, titled -  
Graduation  
Requirements for  
Class of 2028 and  
Beyond - First and  
Second Reading  
Approved  
8-0-0

7.5 Appointment of Treasurer

**MOTION:** That the Board of School Directors approves the appointment of James Grosch as Board Treasurer for the Warren County School District for a term of one (1) year beginning on July 1, 2024, with an increase in the supplemental salary at the 2023 PSBA Market Rate for the 2024/2025 fiscal year and that the Board of School Directors further approves the bond amount of \$100,000.00 for the Board Treasurer.

Motion by John Wortman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione, Mary Passinger, Daniel Sullivan, John Wortman

Appointment of  
Treasurer  
Approved  
8-0-0

7.6 Affiliation Agreement - Eastern University

**MOTION:** That the Board of School Directors approves the affiliation agreement between Eastern University and the Warren County School District, as presented.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Affiliation  
Agreement -  
Eastern University  
Approved  
8-0-0

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione,  
Mary Passinger, Daniel Sullivan, John Wortman

7.7 95 Percent Group - Reading Achievement Program - CIT

95 Percent Group -  
Reading  
Achievement  
Program  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the 95 Percent Group quote, as presented.

Motion by Mary Passinger, second by Tammi Holden.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione,  
Mary Passinger, Daniel Sullivan, John Wortman

7.8 Letter of Appeal for 21st Century Community Learning Centers (21stCCLC)

Letter of Appeal for  
21<sup>st</sup> Century  
Community  
Learning Centers  
(21stCCLC)  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the letter of appeal for the 21st Century Community Learning Centers (21stCCLC) Cohort 12 grant competition, as presented.

Motion by Kevin Lindvay, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Tammi Holden, Kevin Lindvay, Paul Mangione,  
Mary Passinger, Daniel Sullivan, John Wortman

**8. Closing Activities**

8.1 Public Comment

There was no public comment.

8.2 Executive Session

There was no executive session.

8.3 Adjournment

**MOTION:** It was moved by Mary Passinger, and seconded by John Wortman, that the meeting be adjourned.

The meeting adjourned at 6:51 p.m.

Respectfully submitted,

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Taylor M. Trisket, Board Secretary