

## **DUAL ENROLLMENT AGREEMENT**

This dual credit agreement is entered into by and between the Warren County School District (hereafter referred to as the “School District”) and the University of Pittsburgh at Bradford (hereafter referred to as the “College”). This agreement sets out the terms and conditions of the dual credit program offered by these two institutions in accordance with 24 Pa. Stat. § 15-1525 of the Public School Code and other applicable law (hereafter “Program”).

The College and the School District do hereby agree to the following:

### **1. Term**

The term of this agreement shall be from August 1, 2024 to June 30, 2025.

### **2. Student Eligibility**

A. Students who meet all of the following criteria are qualified to participate in the program:

- i. The student demonstrates a readiness for college-level coursework in the intended subject area of study, as determined by the School District.
- ii. The student is making satisfactory progress toward fulfilling applicable school graduation requirements, as determined by the School District. The School District will determine satisfactory progress based on student report card grading.
- iii. The student has scored at least proficient on all prerequisite Keystone Exams in the intended subject area of study.
- iv. The student is a junior or senior.

B. Students who do not meet the criteria under Section A may be permitted to enroll in dual credit courses if they meet the following alternative criteria and receive approval from both the College and the school District:

- i. Student is pursuing the Academic or Advanced Academic status.
- ii. The student demonstrates readiness for college-level coursework in the intended subject area of study, as determined by the College. The College will determine readiness based on the School District administration and faculty recommendation.
- iii. Student scores proficient in the areas of reading, writing and math on the district’s assessment system.

C. In order to remain in this program, the student must maintain a secondary school grade point average of 2.75 in the applicable subject area of study. The student also must

maintain a minimum grade of 2.0 in each dual credit course in which the student is enrolled.

### **3. Courses Offered**

The following criteria apply to all courses covered by this Agreement:

- A. The courses, as offered to dual credit students, are identical to those offered when dual credit students are not enrolled, including the use of an identical curriculum, assessments, and instructional materials.
- B. The courses enforce prerequisite coursework requirements identical to those offered when dual credit students are not enrolled.
- C. The courses can only be offered in the school to students in grades 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup>.
- D. The courses offered as well as the instructors shall be assessed annually by the parties using a survey instrument.

The following courses may be offered in accordance with the terms of this Agreement:

- ACCT 0201 Financial Accounting Concepts
- BIOL 0091 Concepts of Biology
- BIOL 0108 Plants & People: Introduction to Ethnobotany
- BIOL 0112 Human Biology, CHEM 0089 Concepts of Chemistry
- COMM 0101 Introduction to Human Communication
- ECON 0101 Economics in the Modern World
- ENG 0101 English Composition I
- ENG 0110 Literature and Interpretation
- ES 0110 Introduction to Environmental Science
- FR 0201 Intermediate French
- GEOG 0101 World Regional Geography
- MATH 0098 College Algebra II
- MATH 0132 Precalculus
- MATH 0133 Statistics
- MATH 0140 Calculus I
- MGMT 0110 Principles of Management
- MIS 0103 Computer Applications for Management
- PHYS 0103 Concepts of Modern Physics
- PS 0102 American Political Process
- PSY 0101 Introduction to Psychology
- SPAN 0201 Intermediate Spanish I.

Tuition for each course is \$125.00.

### **4. Student Credit**

Students will not be allowed to enroll in more than **13** post-secondary credits through dual credit per academic year.

The University of Pittsburgh at Bradford will award postsecondary credit to students who successfully complete courses identified in this Agreement as identified above. The University of Pittsburgh at Bradford will transcript this credit in a manner similar to other students who take a course at this institution. If a dual credit student becomes a regularly enrolled student at the University of Pittsburgh at Bradford following graduation from secondary school, the University of Pittsburgh at Bradford shall recognize those credits as applying to the student's degree requirements as it would for any regularly enrolled postsecondary student who took the courses.

The School District will award credit for and recognize courses that are successfully completed under this Agreement as fulfilling the graduation requirements identified above.

## **5. Promotional Material**

Both the College and the School District agree to provide a mechanism for communicating the educational and economic benefits of higher education as well as the requirements for participation and enrollment procedures for dual credit to parents and students.

The School District will commit to displaying information on the University of Pittsburgh at Bradford in the counseling suite.

## **6. Additional Administrative Responsibilities**

The following people will be responsible for the tasks listed below:

- A. Registration: The University of Pittsburgh at Bradford will supply teachers with the necessary course registration materials by September 1st for the school year.
- B. Fiscal Transactions: Students and parents will be responsible for paying all applicable tuition costs directly to the University of Pittsburgh at Bradford. The University will determine the timeline and the deadline for all payments.
- C. Textbooks: University of Pittsburgh at Bradford commits to using the same textbook in the course for two-year periods, as long as the textbooks are being used in any sections of the dual credit course.
- D. Nondiscrimination: No party hereunder shall discriminate on the basis of disability, race, color, religion, national origin, ancestry, genetic information, marital status, familial status, sex, age, sexual orientation, veteran status or gender identity and expression in its programs and activities.
- E. Student Privacy: Each party agrees to treat exchange student's personally identifiable information and educational records with the same standard of care with which it treats its own student's personally identifiable information and educational records. Each party hereunder shall comply with applicable laws related to the protection and

disclosure of student personal information and student educational records, including but not limited to the Family Educational Rights and Privacy Act and each party agrees to cooperate with the other in complying with such applicable laws.

- F. The parties agree to cooperate in the provision of disability related accommodations for students. Students requesting accommodations should be directed to the University of Pittsburgh's Disability Resources and Services (DRS) and in the School District should be directed to: Mrs. Elizabeth Kent.
- G. Each party appoints the following individuals as the primary contacts for the implementation of this Agreement:

**For the University:**

Dr. James Baldwin, Co-Director  
College in the High School Program  
Email: jlb20@pitt.edu  
814-362-7676

OR

Dr. Stephen Robar, Co-Director  
College in the High School Program  
Email: robar@pitt.edu  
814-362-0242

**For the District:**

Mrs. Elizabeth Kent  
Supervisor of Secondary Education  
kentel@wcspda.org  
814-723-6900 x 1071

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Signature

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Signature