

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
SPECIAL MEETING MINUTES
MONDAY, AUGUST 26, 2024

1. Opening Activities

1.1 Call to Order

The special meeting of the Warren County School District Board of School Directors was called to order by Mr. Mangione, President, at 7:34 p.m. in the Central Office Boardroom, 6820 Market Street, Russell, PA 16345 and via Zoom meeting.

1.2 Pledge of Allegiance

Mr. Mangione led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mr. Cody Brown	Mrs. Mary Passinger
Mrs. Tammi Holden	Mr. Daniel Sullivan
Mr. Kevin Lindvay	Mr. John Wortman
Mr. Paul Mangione	

Absent:

Ms. Savanna Cochran
Mrs. Stephanie Snell

Others Present:

Mr. Gary Weber, Superintendent; Mr. Jim Grosch, Director of Business Services; Mr. Eric Mineweaser, Director of Administrative Support Services; Mrs. Lynn Shultz, Director of Curriculum Instruction & Assessment; Dr. Patricia Mead, Director of Pupil Services; Mrs. Liz Kent, Supervisor of Secondary Education; Mrs. Taylor Trisket, Board Secretary; Mr. Brian Ferry, Assistant Board Secretary; Mr. Rick Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Jennifer Dilks, Coordinator of Technology; Mr. David Undercoffer, Operations Manager; Ms. Lisa Franklin, Assistant Principal; Mr. Adam VanOrd, Special Education Supervisor; Ms. Lynette Swab, Special Education Supervisor; Mr. Joshua Cotton, Warren Times Observer; Mr. Brian Hagberg, Your Daily Local; and approximately 24 members of the public in attendance.

1.4 Reading of the Mission Statement - Mr. Kevin Lindvay

The mission of the Warren County School District is to support the personal and intellectual success and wellness of every student, every day.

1.5 Reading of the WCSD/PSBA Principles of Governance and Leadership - Mrs. Tammi Holden

Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. Our actions, as elected and appointed board members, ultimately have both short- and long-term impact in the classroom. Therefore, we pledge that we will...

Act Ethically

- *Never use the position for improper benefit to self or others*
- *Avoid actual or perceived conflicts of interest*
- *Recognize school directors do not possess any authority outside of the collective board*
- *Accept that when a board has made a decision, it is time to move forward collectively and constructively*

1.6 Public Comment

There was no public comment.

1.7 Financial Reports

Financial
Reports
Approved
7-0-0

MOTION: That the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Motion by John Wortman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Cody Brown, Kevin Lindvay, Paul Mangione, Mary Passinger, John Wortman, Daniel Sullivan, Tammi Holden

2. New Business - Consent Agenda

2.0 Consent Agenda

Consent
Agenda
Approved
7-0-0

Items Removed for Separate Action

2.2 Support Personnel Report – Mr. Cody Brown

MOTION: That the Board of School Directors approves the consent agenda.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Kevin Lindvay, Paul Mangione, Mary Passinger, John Wortman, Daniel Sullivan, Tammi Holden

2.1 Certificated Personnel Report - PACCA

Certificated
Personnel
Report
Approved
7-0-0

MOTION: That the Board of School Directors approves the Certificated Personnel Report, as presented.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Kevin Lindvay, Paul Mangione, Mary Passinger, John Wortman, Daniel Sullivan, Tammi Holden

2.2 Support Personnel Report – PACCA

Removed for Separate Action.

2.3 Volunteer Report - PACCA

MOTION: That the Board of School Directors approves the Volunteer Report, as presented.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Kevin Lindvay, Paul Mangione, Mary Passinger, John Wortman, Daniel Sullivan, Tammi Holden

Volunteer
Report
Approved
7-0-0

2.4 New Bus Drivers - PACCA

MOTION: That the Board of School Directors approves the list of new bus drivers, as presented.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Kevin Lindvay, Paul Mangione, Mary Passinger, John Wortman, Daniel Sullivan, Tammi Holden

New Bus
Drivers
Approved
7-0-0

2.5 New Position Request - Certified School Nurse (SSSC PCCD) - PACCA

MOTION: That the Board of School Directors approves the new position of Certified School Nurse, as presented.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Kevin Lindvay, Paul Mangione, Mary Passinger, John Wortman, Daniel Sullivan, Tammi Holden

New Position
Request -
Certified School
Nurse
(SSSC PCCD)
Approved
7-0-0

2.6 Unified Champion Schools Memorandum of Understanding

MOTION: That the Board of School Directors approves the Unified Champion Schools Memorandum of Understanding between the Special Olympics Pennsylvania and the Warren County School District, as presented.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Kevin Lindvay, Paul Mangione, Mary Passinger, John Wortman, Daniel Sullivan, Tammi Holden

Unified
Champion
Schools
Memorandum
of
Understanding
Approved
7-0-0

2.7 Athletic Supplemental Contracts and Resignations

MOTION: That the Board of School Directors approves the Athletic Supplemental Contracts and Resignations, as presented.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Kevin Lindvay, Paul Mangione, Mary Passinger, John Wortman, Daniel Sullivan, Tammi Holden

Athletic
Supplemental
Contracts and
Resignations
Approved
7-0-0

2.8 Co-Curricular Supplemental Contracts and Resignations - PACCA

Co-Curricular
Supplemental
Contracts and
Resignations
Approved
7-0-0

MOTION: That the Board of School Directors approves the Co-Curricular Contracts and Resignations, as presented.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Kevin Lindvay, Paul Mangione, Mary Passinger, John Wortman,
Daniel Sullivan, Tammi Holden

2.9 Agreement BLBHS elementary Student Assistance Program (SSSC PCCD Grant non-competitive WCSD)

Agreement BLBHS
elementary
Student Assistance
Program (SSSC
PCCD Grant non-
competitive
WCSD)
Approved
7-0-0

MOTION: That the Board of School Directors approves the Agreement BLBHS elementary Student Assistance Program (SSSC PCCD Grant non-competitive WCSD), as presented.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Kevin Lindvay, Paul Mangione, Mary Passinger, John Wortman,
Daniel Sullivan, Tammi Holden

2.10 Agreement FSWC Substance Abuse Prevention Education Counseling (SSSC PCCD Grant non-competitive WCCC & WCSD)

Agreement FSWC
Substance Abuse
Prevention
Education
Counseling (SSSC
PCCD Grant non-
competitive WCCC
& WCSD)
Approved
7-0-0

MOTION: That the Board of School Directors approves the Agreement FSWC Substance Abuse Prevention Education Counseling (SSSC PCCD Grant non-competitive WCCC & WCSD), as presented.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Kevin Lindvay, Paul Mangione, Mary Passinger, John Wortman,
Daniel Sullivan, Tammi Holden

2.11 2024-2025 Student Assistance Program (grades 6-12) Agreement

2024-2025
Student
Assistance
Program (grades
6-12) Agreement
Approved
7-0-0

MOTION: That the Board of School Directors approves the 2024-2025 Student Assistance Program (grades 6-12) Agreement, as presented.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Kevin Lindvay, Paul Mangione, Mary Passinger, John Wortman,
Daniel Sullivan, Tammi Holden

2.12 2024-2025 Agreement for Provision of Special Education and Certain Related Services

2024-2025
Agreement for
Provision of
Special
Education and
Certain Related
Services
Approved
7-0-0

MOTION: That the Board of School Directors approves the 2024-2025 Agreement for Provision of Special Education and Certain Related Services between Forest Area School District and the Warren County School District, as presented.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Kevin Lindvay, Paul Mangione, Mary Passinger, John Wortman,
Daniel Sullivan, Tammi Holden

- 2.13 Replacement of Backordered Items from the Networking Technologies Point to Multipoint Solution for Cameras Quote #014398 Approved on May 6, 2024

MOTION: That the Board of School Directors approves the replacement of 2 items from the Networking Technologies Point to Multipoint Solution for Cameras Quote #014398 approved by the Board of School Directors on May 6, 2024, due to being on backorder with a total price increase of \$160 for the replacement items, as presented

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Kevin Lindvay, Paul Mangione, Mary Passinger, John Wortman, Daniel Sullivan, Tammi Holden

Replacement of
Backordered Items
from Networking
Technologies Point
to Multipoint
Solution for Cameras
Quote #014398
Approved
7-0-0

- 2.14 CSM Consulting, Inc. Agreement - E-Rate Application Services

MOTION: That the Board of School Directors approves the quote from CSM Consulting, Inc. for E-Rate Application Services, as presented.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Kevin Lindvay, Paul Mangione, Mary Passinger, John Wortman, Daniel Sullivan, Tammi Holden

CSM
Consulting, Inc.
Agreement - E-
Rate
Application
Services
Approved
7-0-0

- 2.15 Contract for the Meraki Outdoor Upgrade E-Rate

MOTION: That the Board of Directors approves the Statement of Work Contract for the Meraki Outdoor AP Upgrade eRate - quote #23108204 approved by the Board of School Directors on April 8, 2024, as presented.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Kevin Lindvay, Paul Mangione, Mary Passinger, John Wortman, Daniel Sullivan, Tammi Holden

Contract for the
Meraki Outdoor
Upgrade E-Rate
Approved
7-0-0

- 2.16 Music Planned Instruction - CIT

MOTION: That the Board of School Directors approves the Music Planned Instruction, as presented.

That the Board of School Directors approves the consent agenda.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Kevin Lindvay, Paul Mangione, Mary Passinger, John Wortman, Daniel Sullivan, Tammi Holden

Music Planned
Instruction
Approved
7-0-0

- 2.17 Virtual Planned Instructions - CIT

MOTION: That the Board of School Directors approves the Virtual Planned Instructions, as presented.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Virtual Planned
Instructions
Approved
7-0-0

Yes: Cody Brown, Kevin Lindvay, Paul Mangione, Mary Passinger, John Wortman,
Daniel Sullivan, Tammi Holden

2.18 2024-2025 Women's Care Center MOU - CIT

2024-2025
Women's Care
Center MOU
Approved
7-0-0

MOTION: That the Board of School Directors approves the 2024-2025 Women's Care Center MOU, as presented.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Kevin Lindvay, Paul Mangione, Mary Passinger, John Wortman,
Daniel Sullivan, Tammi Holden

2.19 American Red Cross Licensed Training Provider Agreement - CIT

American Red
Cross Licensed
Training
Provider
Agreement
Approved
7-0-0

MOTION: That the Board of School Directors approves the American Red Cross Licensed Training Provider Agreement, as presented.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Kevin Lindvay, Paul Mangione, Mary Passinger, John Wortman,
Daniel Sullivan, Tammi Holden

2.20 American Red Cross Full-Service Training Agreement - CIT

American Red
Cross Full-
Service Training
Agreement
Approved
7-0-0

MOTION: That the Board of School Directors approves the American Red Cross Full-Service Training Agreement, as presented.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Kevin Lindvay, Paul Mangione, Mary Passinger, John Wortman,
Daniel Sullivan, Tammi Holden

2.21 Tax Collector Resolution - FIN

Tax Collector
Resolution
Approved
7-0-0

MOTION: That the Board of School Directors exonerates the following Tax Collectors in the amounts as listed on real estate property returned for non-payment to the County Commissioners as certified by said collectors for the year 2023; approves the estimated tax revenue for 2024; and approves the resolution authorizing the identified Tax Collectors to collect the 2024 taxes.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Kevin Lindvay, Paul Mangione, Mary Passinger, John Wortman,
Daniel Sullivan, Tammi Holden

2.22 2024 Affordable Care Act Employer Reporting - FIN

2024 Affordable
Care Act
Employer
Reporting
Approved
7-0-0

MOTION: That the Board of School Directors approves the 2024 Affordable Care Act Reporting Agreement with Reschini, as presented.

Motion by Mary Passinger, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Kevin Lindvay, Paul Mangione, Mary Passinger, John Wortman,
Daniel Sullivan, Tammi Holden

2.23 Other

3. Items Removed for Separate Action

3.1(2.2) Support Personnel Report - PACCA

MOTION: That the Board of School Directors approves the Support
Personnel Report, as presented.

Motion by John Wortman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Kevin Lindvay, Paul Mangione, Mary Passinger, John Wortman, Daniel Sullivan,
Tammi Holden

Abstain: Cody Brown

Support
Personnel
Report
Approved
6-0-1

4. Other

4.1 Altria Client Settlement Accounting

MOTION: That the Board of School Directors approves the Altria Client
Settlement Accounting, as presented.

Motion by Mary Passinger, second by Cody Brown.

Final Resolution: Motion Passed

Yes: Cody Brown, Kevin Lindvay, Paul Mangione, Mary Passinger, John
Wortman, Daniel Sullivan, Tammi Holden

Altria Client
Settlement
Accounting
Approved
7-0-0

5. Closing Activities

5.0 Executive Session

There was an executive session held following the meeting to discuss confidential student
matters.

5.1 Adjournment

MOTION: It was moved by Mary Passinger that the meeting be adjourned.

The meeting adjourned at 7:40 p.m.

Respectfully submitted,

Taylor M. Trisket, Board Secretary