

# **CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE MINUTES**

**FEBRUARY 24, 2025**

**FOLLOWING PERSONNEL, ATHLETICS & CO-CURRICULAR ACTIVITIES**

**CENTRAL ADMINISTRATIVE OFFICES, BOARD ROOM**

## **COMMITTEE MEMBERS PRESENT:**

Mr. John Wortman, Committee Chairperson

Mrs. Tammi Holden, Committee Member

Mr. Kevin Lindvay, Serving as Committee Member Pro Tem

## **COMMITTEE MEMBERS ABSENT:**

Mr. Daniel Sullivan, Committee Member

## **OTHERS PRESENT:**

Mrs. Savanna Cochran

Mrs. Stephanie Snell

Ms. Monica Keller

Mr. Mike Kiehl

Mrs. Lynn Shultz

Mrs. Jennifer Dilks

Mr. Adam VanOrd

Mrs. Julia Murphy

Mrs. Kendra Darr

Mrs. Nova Holeva

Mr. Paul Mangione

Mr. Gary Weber

Mr. Shawn Bedow

Dr. Patricia Hawley-Mead

Mrs. Taylor Trisket

Mr. David Undercoffer

Mrs. Amy Stimmell

Ms. Kim Yourchisin

Mrs. Lacey Schuler

Mrs. Mary Passinger

Mr. Eric Mineweaser

Mrs. Shelly Wagner

Mrs. Liz Kent

Mr. Rick Gignac

Mr. Brian Hagberg

Mrs. Kylie Harris

Mrs. Betsy Sobkowski

Mr. Matt Madigan

Approximately 28 members of the public were present.

## **1.0 Opening Activities**

### **1.1 Call to Order**

The meeting was called to order at 6:46 p.m.

### **1.2 Public Comment**

There was no public comment.

## **2.0 Old Business**

### **2.1 Other**

There was no old business to discuss.

### 3.0 New Business

#### 3.1 Incident IQ Renewal Subscription – Quote #45598

**Discussion:** Incident IQ Renewal Subscription is a Technology item renewal. Incident IQ is used for facilities management, school bucks, inventory, creating policies, and a ticketing system. There was a question regarding cost comparison from last year. Mr. Eric Mineweaser confirmed that there is a \$900.00 increase this year. Mrs. Jen Dilks confirmed that last year there were two quotes.

**Action:** Forward the motion to the Board meeting on March 10, 2025.

**Motion:** That the Board of School Directors approves Incident IQ Renewal Subscription Quote #45598, as presented.

#### 3.2 ePlus-Erate Quote 23287400

**Discussion:** The remaining funds will be used to purchase the wireless licensing this year which is 85% reimbursable. Mr. Gary Weber pointed out that our technology department has utilized erate funds with a reimbursement between 85 and 90% at the tune of \$675.000 that we were able to get reimbursement on.

**Action:** Forward the motion to the Board meeting on March 10, 2025.

**Motion:** That the Board of School Directors approves the ePlus Erate quote #23287400, as presented.

#### 3.3 Anatomy Honors Planned Instruction

**Discussion:** This course is being changed to an Honors level, with the addition of STEELS standards, updated prerequisites, and corrections to the way the standards and marking periods are listed. Mr. John Wortman shared his excitement that we are adding an additional honors course by moving the Anatomy to an honors level course.

**Action:** Forward the motion to the Board meeting on March 10, 2025.

**Motion:** That the Board of Directors approves the Anatomy Honors Planned Instruction, as presented.

#### 3.4 Entomology Planned Instruction

**Discussion:** This course has been updated to include STEELS standards, transitioned to the new course form, revised standards and marking period listings, and updated assessment options. Entomology currently has 14 students in the class at Warren Area High School. Warren Area High School was the only school that had the sufficient numbers over 12 to be able to offer Entomology. The course requests are still in progress and will be finalized at the end of this week, and so we'll be able to see that of the students across the district that are requesting Entomology.

**Action:** Forward the motion to the Board meeting on March 10, 2025.

**Motion:** That the Board of School Directors approves the Entomology Planned Instruction, as presented.

#### 3.5 Applying Technology 7 Planned Instruction

**Discussion:** Revisions to this course include the addition of STEELS standards, updates to the new course form, revisions to standards and marking period listings, and modifications to assessment options.

**Action:** Forward the motion to the Board meeting on March 10, 2025.

**Motion:** That the Board of School Directors approves the Applying Technology 7 Planned Instruction, as presented.

3.6 Applying Technology 8 Planned Instruction

**Discussion:** Applying Technology 8 (24-25): This course has been revised to include STEELS and other relevant standards, transitioned to the new course form, updated assessment options, revised the course description, and remove the prerequisite.

**Action:** Forward the motion to the Board meeting on March 10, 2025.

**Motion:** That the Board of School Directors approves the Applying Technology 8 Planned Instruction, as presented.

3.7 Advanced Biology Honors Planned Instruction

**Discussion:** Advanced Biology Honors (24-25): Updates to this course include transitioning to the new course form, listing units, aligning with current standards, and revising assessment options.

**Action:** Forward the motion to the Board meeting on March 10, 2025.

**Motion:** That the Board of School Directors approves the Advanced Biology Honors Planned Instruction, as presented.

3.8 Carnegie Museums of Pittsburgh Trip

**Discussion:** The Romaine Barrett Gifted Learning Enrichment will fund a gifted field trip to the Carnegie Museums of Art and Natural History. This agreement is a requirement of the Carnegie Museum.

**Action:** Forward the motion to the Board meeting on March 10, 2025.

**Motion:** That the Board of School Directors approves the Carnegie Museums of Pittsburgh Agreement, nunc pro tunc, to be effective retroactive to February 14, 2025, as presented.

3.9 Remake Learning Days

**Discussion:** Mrs. Liz Kent stated that the Warren County Career Center will be requested to be used as the host site. She would like to incorporate the Stem Academy, and the students within that and their supplies and utilize other spaces within the building. These are Saturday events in the community and the target audience is 5-10-year-olds and will be open to the community. The Warren County School District has applied to be a host site for a Remake Learning Day on May 10<sup>th</sup>. This waiver is a requirement of this host application.

**Action:** Forward the motion to the Board meeting on March 10, 2025.

**Motion:** That the Board of School Directors approves the Remake Learning Days, as presented.

3.10 GRANT: 2025-26 Highmark School Grants Program

**Discussion:** This is a grant that comes before the board each year, and it offers funding to schools for a variety of topics, and we invite our teachers to review the different initiatives that are available, and to submit a proposal for review.

**Action:** Forward the motion to the Board meeting on March 10, 2025.

**Motion:** That the Board of School Directors instructs the administration to work with interested staff to write and submit applications to the Highmark Foundation School Grants Program for eligible projects.

3.11 GRANT: 2025 Dollar General Youth Literacy Grant

**Discussion:** This grant provides funding for schools to help students who are struggling to read. The administrative team right now is brainstorming different possible funding in which we would utilize this funding to help our students who are struggling in reading across all of our elementary schools.

**Action:** Forward the motion to the Board meeting on March 10, 2025.

**Motion:** That the Board of School Directors instructs the district administration to submit an application to the Dollar General Youth Literacy Grant upon its determination of an eligible project.

3.12 GRANT: Remake Learning Days Grant

**Discussion:** This is a mini grant of \$250.00 that we are applying for that will help provide supplies for the Remake Learning Days events.

**Action:** Forward the motion to the Board meeting on March 10, 2025.

**Motion:** That the Board of School Directors instructs the administration to submit a Remake Learning Days Grant application to support the district-planned Future Ready Quest event in May of 2025.

#### 4.0 Informational Items

4.1 Proposal Substance Use Prevention and Education

“On September 18, 2024, the district hosted a program to promote awareness about substance use and education. Stephen Hill, public speaker, presented the First Choice & A Second Chance program to our high school student body. The program began with an introduction video aimed at knocking down the stigma attached to substance use disorder, educating the audience on the current drug epidemic, and setting the stage for a powerful, honest and heartfelt story.

This program gave a Sheffield Area High School senior, Jessie Horning, the inspiration to share his voice and vision to promote awareness about substance use and prevention in our school community.

Jessie Horning shared his vision with administrators, the district's school nurse department head, Family Services of Warren County drug and alcohol counselor, and district safety officers. Through a collaborative effort Jessie's vision became the bases to develop a proposal.

We are pleased to present a proposal for implementing comprehensive Substance Use Prevention and Education Services within our schools. The increasing prevalence of substance use among young people poses significant risks to their health, academic success,

and overall well-being. Early prevention and education efforts have been shown to reduce substance use, improve student decision-making, and create a safer, more supportive learning environment.

This initiative will provide students, teachers, and parents with education, information about tools and community resources, and intervention strategies to equip them with the knowledge and skills needed to support healthy choices. By fostering collaboration between educators, parents, and community partners, we aim to address this critical issue proactively, ensuring our students have the support they need to thrive.

We seek your approval and support in implementing these services to safeguard our students and strengthen our school community.”

*\*A presentation from student, Mr. Jessie Horning, was presented during the Physical Plants & Facilities committee meeting.*

#### **4.2 7-Year Textbook Plan**

This is the annual plan that is presented to the board that projects future costs of our textbooks and online resources. It is a projection we’re in the process now of gathering quotes for the online resources and textbooks that we would like to purchase for the 2025-2026 school year.

#### **4.3 7- Year Technology Plan**

This is the annual plan that is presented to the board that projects future costs for our Technology Department.

#### **4.4 Positive Happenings**

This monthly report highlights positive happenings in our schools and showcases learning in action across the district.

#### **4.5 Other**

There was no other to discuss.

### **5.0 Other**

#### **5.1 Other**

There was no other to discuss.

### **6.0 Closing Activities**

#### **6.1 Next Meeting Date – Monday, March 24, 2025**

#### **6.2 Executive Session**

Mr. Paul Mangione, Board President, announced there would be an executive session after the meeting to discuss personnel and property with no action to follow.

#### **6.3 Adjournment at 7:08 p.m.**

Respectfully Submitted,

Shellie Olsen, Secretary to Director

Curriculum, Instruction, and Technology Committee