

## Letter of Agreement

In order to ensure cooperative efforts and to facilitate continuity of care when serving individuals enrolled in the Warren County School District and The Meadows Psychiatric Center (“The Meadows”) agree to the following for the 2025-2026; 2026-2027 and 2027-2028 school years:

1. To respond to requests for clinical information in a timely manner and in accordance with applicable law. In accordance with appropriate Releases of Information or as otherwise permitted by applicable law, when requested, The Meadows will send Warren County School District psychiatric information, relevant to each individual to whom they mutually provide services.
2. A designated professional from Warren County School District agrees to collaborate with The Meadows for students who are receiving mental health and educational services.
3. All employees who have direct contact with children will maintain background clearances (Act 114, Act 151, and Act 34) current within 36 months, and be trained in child abuse recognition and reporting through an approved program every five years. Before hiring a new employee, The Meadows Psychiatric Center will verify employment history for Sexual Misconduct/Abuse Disclose through Act 168. The Meadows will notify the chief school administrator within 72 hours of an employee’s arrest or conviction of an offense listed in Section 111(e). All records will be made available to Warren County School District within 48 hours of the request.
4. This agreement assures that both agencies will abide by Federal and State standards regarding confidentiality of individual’s information, as well as maintain the client’s protected health information as required by law.
5. Warren County School District agrees to pay The Meadows Psychiatric Center \$100 per day for educational services offered by a Pennsylvania Certified teacher, Monday through Friday, while their student is at The Meadows.
6. This letter will remain in effect until either party requests termination by a written 30-day notice.

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Kristi L. Godin-Snyder, D.Ed.  
Director of Education  
The Meadows Psychiatric Center

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Jason Lieb, MS  
CEO/Managing Director  
The Meadows Psychiatric Center

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WCSD Board President

\_\_\_\_\_  
Date

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Date

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Date

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WCSD Board Secretary

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Date