

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES**

March 24, 2025

6:00 P.M. FOLLOWING CURRICULUM, INSTRUCTION & TECHNOLOGY COMMITTEE
CENTRAL ADMINISTRATIVE OFFICES, BOARD ROOM

COMMITTEE MEMBERS PRESENT:

Mr. Cody Brown- Chairperson

Mr. Daniel Sullivan

Ms. Stephanie Snell

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Ms. Tammi Holden

Mr. Kevin Lindvay

Mr. Paul Mangione

Ms. Mary Passinger

Mr. John Wortman

Mr. Gary Weber

Mr. Eric Mineweaser

Mr. Jim Grosch

Mr. Mike Kiehl

Ms. Liz Kent

Ms. Taylor Trisket

Mr. Rick Gignac

Ms. Jennifer Dilks

Mr. David Undercoffer

Mr. Brian Hagberg, Your Daily
Local

Ms. Monica Keller, WTO

Mr. Adam VanOrd

Ms. Amy Stimmell

Mr. Brian Reynolds

Ms. Julie Murphy

Ms. Kendra Darr

Ms. Kim Yourchisin

Ms. Kylie Harris

Ms. Nova Holeva

Mr. Shawn Bedow

Approximately 21 members of the public were present.

1.0 Opening Activities

1.1 Call to Order

The meeting was called to order at 7:50 p.m.

1.2 Public Comment

Wendy Doneyhue	Youngsville	Ms. Wendy Doneyhue inquired about consolidating buildings that are underutilized, like Sugar Grove, to reduce overhead costs. She also inquired about staffing for before and after school programs at Youngsville Elementary -Middle School. Mr. Gary Weber confirmed that Youngsville Elementary-Middle School would be staffed as usual for before and after school programs. Staffing will be supplemented as necessary, and there will be no major changes compared to traditional staffing in other schools. Mr. Gary Weber mentioned that both Warren and Eisenhower are working on after-school programming, particularly for students who need to stay between sports practices (e.g., those with practices starting at 6 p.m.). Information will be updated and shared as it becomes available including the cost of staffing the before and after school programs. Mr. Gary Weber explained efforts are being made to ensure students who stay after school, particularly for sports, have access to food, as there are no local community options. This issue is being addressed in collaboration with the principals.
Wendy Wilcox	Youngsville	Mrs. Wendy Wilcox asked about teachers being shared between schools. Mrs. Liz Kent confirmed that staff, particularly <i>specials teachers</i> (e.g., library, art, PE), are currently shared between the elementary and high schools. She explained that while PE may require a full schedule and cannot be easily split, subjects like Family Consumer Science might only need a few periods and can be taught at multiple buildings. Some teachers will travel between buildings to cover classes. The schedule for specialists will reflect previous practices, ensuring consistency, with adjustments made for the different school locations.
Harold Dunkle	Pittsfield	Mr. Harold Dunkle criticized the district for not following through on previous assessments for school buildings, making them a waste of money. He presented two assessments: one from March 2020 and another from August 2024. Mr. Dunkle noted that the March 2020 assessment included costly upgrades like new TVs, mixers, and stage curtains, which Mr. Dunkle deemed unnecessary, particularly given the lack of community plays at Youngsville. He also noted that certain items,

		<p>like flagpoles and doors with minor dents, were listed for replacement even though the assessment stated these items were in good condition. The cost estimates for these upgrades were significant: \$20.8 million for Youngsville and \$13 million for Eisenhower over a 20-year span. Mr. Dunkle also noted, the August 2024 assessment, which he believes should be followed, provides more practical recommendations. The proposed costs for improvements are much lower: \$915,000 for Youngsville Middle High School and \$998,000 for Eisenhower over the next 7 years. He highlighted the district's financial challenges, including a potential loss of \$800,000 in revenue due to students leaving, a drop in property tax revenue, and additional transportation costs of around \$240,000 for new vans, which would need to be replaced again in the future. Mr. Dunkle recommends that we make Youngsville Middle High School a K- 12 and save on transportation cost.</p>
--	--	--

2.0 Old Business

There was no old business to discuss.

3.0 New Business

3.1 2025-2026 Custodial Supplies Co-Stars Purchases

Motion: That the Board of School Directors approves the purchase of custodial supplies for the 2025-2026 school year through Co-Stars from Janitor Supply (Co-Stars #005-E23-204) and DeSantis (Co-Stars #005-115), as presented

Action: This motion will go to the April 7th Board Consent Agenda.

Discussion: There was no discussion.

3.2 Waste Disposal and Recycling Services (WCSD#2501)-Waste Management of Pennsylvania

Motion: That the Board of School Directors approves a contract to Waste Management of Pennsylvania for five years in the amount of \$325,925.00 for waste disposal and recycling services for the Beaty Warren Middle School (waste disposal only), Eisenhower Elementary School/Eisenhower Middle High School, Sheffield Area Elementary School/Sheffield Area Middle High School, Warren Area Elementary Center, Warren Area High School, Warren Area High School Shop, and the Youngsville Elementary School, known as WCSD Project# 2501, as presented.

Action: This motion will go to the April 7th Board Consent Agenda

Discussion: Mr. David Undercoffer briefly spoke about both waste disposal contracts. Ms. Tammi Holden asked where Waste Management was located. Mr. Undercoffer replied the facility is located in Pittsfield. Mr. Undercoffer confirmed for Ms. Holden that Casella is located in Jamestown. Ms. Holden inquired why Waste Management quoted their services for Sheffield at \$15,000.00 annually, when other schools are half the cost. Mr. Undercoffer

explained that the location (Sheffield) is difficult for waste disposal companies due to its distance from other services. Ms. Holden asked why not use local companies. Mr. Undercoffer explained that the local companies lack the capacity (e.g., large dumpster) to service the school effectively. The school district puts out a traditional bid, so every company had the opportunity to bid. Waste Management was the only company to bid the services for Sheffield. Mr. Undercoffer explained that the quote from Waste Management is lower than the previous bid 5 years ago, which was about \$29,000.00 annually.

3.2 Waste Disposal and Recycling Services (WCSD#2501)- Casella Waste Management of N.Y. Inc.

Motion: That the Board of School Directors approves a contract to Casella Waste Management of N.Y. Inc. for five years in the amount of \$32,670.00 for waste disposal and recycling services for the Beaty Warren Middle School (recycling only), Warren County Career and Technology Center, Warren County School District Central Office, and the Sugar Grove Operations Center, known as WCSD Project# 2501, as presented.

Action: This motion will go to the April 7th Board Consent Agenda

Discussion: The discussion for the item was combined with the agenda item 3.1.

4.0 Informational Items

4.1 Work Order Reports

4.2 Other - Sugar Grove Operational Costs

Discussion: Mr. Gary Weber explained that he was asked about the operational costs for the Sugar Grove building. The operational costs for Sugar Grove building over the last few years are as follows: 2021: \$23,000.00; 2022: \$26,000.00; 2023: \$26,000.00; 2024: \$28,000.00. The costs cover electricity, gas, sewer, trash, snow plowing, and repairs. When the maintenance department moved into the building in 2018-2019, repair costs were necessary to get the building in good condition. The operational cost is running in the mid to upper twenties annually. Mr. Weber is going to look into an appraisal for the building. The results of the appraisal will help to better understand its value, after which the board can decide on its future. If the building is sold, the existing easement will remain in effect and the new owner will have to comply with it.

5.0 Other

There was no other to discuss.

6.0 Closing Activities

6.1 Next Meeting Date – Monday, April 21, 2025, following the Curriculum, Instruction & Technology Committee

6.2 Executive Session – There was an Executive Session following the meeting to discuss legalities regarding the RFP for the substitute staffing with no action to follow.

6.3 Adjournment at 8:05 p.m.

Respectfully Submitted,

Tracey Josephson, Secretary
Physical Plant and Facilities Committee