

**WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MEETING MINUTES**

MONDAY, APRIL 7, 2025

1. Opening Activities

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mr. Mangione, President, at 6:00 p.m. in the Central Office Boardroom, 6820 Market Street, Russell, PA 16345 and via Zoom meeting.

1.2 Pledge of Allegiance

Mr. Mangione led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mr. Cody Brown	Mr. Paul Mangione
Ms. Savanna Cochran	Mrs. Stephanie Snell
Mrs. Tammi Holden	Mr. Daniel Sullivan
Mr. Kevin Lindvay	Mr. John Wortman

Absent:

Mrs. Mary Passinger

Others Present:

Mr. Gary Weber, Superintendent; Mr. Mike Kiehl, Assistant Director of Business Services; Mr. Eric Mineweaser, Director of Administrative Support Services; Dr. Patricia Hawley-Mead, Director of Pupil Services; Mrs. Lynn Shultz, Director of Curriculum Instruction & Assessment; Mrs. Liz Kent, Supervisor of Secondary Education; Mrs. Taylor Trisket, Board Secretary; Mr. Christopher Byham, Solicitor; Mr. David Undercoffer, Operations Manager; Mr. Rick Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Jennifer Dilks, Coordinator of Technology; Ms. Kylie Harris, Principal; Mr. Shawn Bedow, Principal; Ms. Lisa Franklin, Assistant Principal; Ms. Amy Stimmell, Principal; Mr. Lyle Dosser, Principal; Ms. Kim Yourchisin, Special Education Supervisor; Mr. Brian Hagberg, Your Daily Local; Ms. Monica Keller, Warren Times Observer; approximately 60 members of the public in attendance during recognitions; and approximately 10 members of the public in attendance following recognitions.

1.4 Reading of the Mission Statement – Mr. Kevin Lindvay

The mission of the Warren County School District is to support the personal and intellectual success and wellness of every student, every day.

1.5 Reading of the WCSD/PSBA Principles of Governance & Leadership – Mrs. Tammi Holden

Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. Our actions, as elected and appointed board members, ultimately have both short- and long-term impact in the classroom. Therefore, we pledge that we will...

Plan Thoughtfully

- *Implement a collaborative strategic planning process*
- *Set annual goals that are aligned with the comprehensive plans, recognizing the need to adapt as situations change*
- *Develop a comprehensive financial plan and master facilities plan that anticipates short- and long-term needs*
- *Allocate resources to effectively impact student success*

1.6 Recognitions

1. Beaty Gold B Students - presented by Addison Leach, Addison Lilly, and Joseph Blasco

2. Youngsville Elementary School SOAR Ambassadors - presented by Mrs. Amy Stimmell

Lauria Bierbower, School Counselor; Maddyn Lewis; Hunter Olewine; Laura Shellhouse; Avery Shoemaker; Jayce Vincent; Jansen Walters

3. Youngsville Eagles Wrestling - presented by Mr. David Myers, Head Coach & Mr. Timothy Suydan, Jr. High Coach

Collin Havers; Johnathan Sullivan; Kinsley Dean; Tucker Sanford; Ryker Chase; Jacob Battko; Brenton Myers; McKenzie Hodak; Maci Hodak; Khloe Rulander; Levi Eger; Sam Haag; Brian Riel

4. WCSD Battle of the Books 2025 High School Winning Team (Alphas from WAHS) - presented by Mrs. Tiffany Mandeville

Grace Carr; Lily Walker; Madeline Walker; Lexi Paris; Sophie Walker; Alyssa Farr; Madison McDunn; Noel Alexander; Charolette Keeperts; Alyssa Wismar; Annie Lin

5. WAHS Robotics - presented by Mr. Eric Mineweaser

Mr. Art Anderson, Advisor; Donald Anderson; Rebecca Anderson; Abigail Cornman; Liam Ferry; Mason Moore; Philip Nickerson; Lincoln Olsen

1.7 Public Comment

Raymond Hagg	Pittsfield	Mr. Raymond Hagg discussed the challenges small communities face, particularly around transportation and funding for extracurricular programs. He expressed concern that parents, especially younger ones, struggle to stay informed and involved due to busy schedules. Mr. Hagg emphasized the importance of community programs in shaping students' lives, recalling how his small-town experience helped him succeed. He asked the school board how they could better engage parents and ensure these programs remain financially sustainable.
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1.8 Agenda Adoption

MOTION: That the Board of School Directors adopts the agenda dated April 7, 2025.

Motion by Kevin Lindvay, second by Cody Brown.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Kevin Lindvay, Paul Mangione, John Wortman, Stephanie Snell, Daniel Sullivan, Tammi Holden

Agenda
Adoption
Approved
8-0-0

1.9 Approval of Minutes

MOTION: That the Board of School Directors approves the regular meeting minutes dated March 10, 2025.

Motion by Stephanie Snell, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Kevin Lindvay, Paul Mangione, John Wortman, Stephanie Snell, Daniel Sullivan, Tammi Holden

Approval of
Minutes
Approved
8-0-0

1.10 Financial Reports

MOTION: That the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Motion by Kevin Lindvay, second by Cody Brown.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Kevin Lindvay, Paul Mangione, Stephanie Snell, Daniel Sullivan, Tammi Holden

Abstain: John Wortman

Financial
Reports
Approved
7-0-1

1.11 Hearing Officer Report

MOTION: That the Board of School Directors approves the Hearing Officer Report, (Case D 24.25, Case E 24.25, Case F 24.25, Case G 24.25), as presented.

Motion by Kevin Lindvay, second by Stephanie Snell.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Kevin Lindvay, Paul Mangione, John Wortman, Stephanie Snell, Daniel Sullivan, Tammi Holden

Hearing Officer
Report
Approved
8-0-0

2. President's Statement

2.1 Reports & Information

1. IU5 - Mr. Paul Mangione

Mr. Paul Mangione shared that the IU5 was awarded the early intervention contract for the City of Erie schools. He noted that, like with other tasks they've been given, IU5 has been handling it well.

2. PSBA Liaison - Mrs. Mary Passinger

There was no update.

3. Career Center Advisory - Mr. John Wortman and Mr. Daniel Sullivan

Mr. John Wortman shared that the Warren County Career Center was excited to host Gannon University's Biz Accelerator. Additionally, 12 new members were inducted into the National Technical Honor Society, and the NOCTI testing is currently underway.

2.2 Important Dates

BOARD/COMMITTEE MEETING DATES				
1.	March 24, 2025	6:00 p.m.	Committee Meetings	Zoom Meeting Central Office
2.	April 7, 2025	6:00 p.m.	Board Meeting	Zoom Meeting Central Office

2.3 Announcements

2.4 Other

3. Superintendent's Reports and Recommendations

3.1 General Comments - Mr. Gary Weber

1. Recognition of Lifesaving Effort: Mr. Weber shared that a Johnsonburg coach who collapsed at the Sheffield track meet and was saved by the quick actions of parents, a nurse, and the athletic trainer. He emphasized the importance of first aid and safety training for students and adults alike, and plans to recognize those involved at a later date.
2. Local Representation in Rural Revitalization: Mr. Weber noted that local representatives, including John Papalia from the Warren County Chamber of Business and Industry, testified at a public hearing on rural revitalization, highlighting local perspectives.
3. Meeting with Congressman Thompson: Mr. Weber mentioned that Congressman Thompson will meet with the district's administrative team in May to discuss mental health needs in response to a letter Mr. Weber had mailed to him.
4. Game Commission Bill Clarification: Mr. Weber shared he had a phone call with Representative Mandy Steel about the bill regarding the Game Commission's land purchases. During the conversation, it became clear that there was confusion on both sides about the interpretation of the bill. It was discovered that the wrong bill had been referenced. Representative Steel assured Mr. Weber that the correct bill will be introduced, and it will specify that rural areas, such as Warren County, will be excluded.
5. Board Tours at Central Office: Mr. Weber encouraged board members to participate in the upcoming Central Office tours, scheduled for April 15-17, to gain a better understanding of operations.

3.2 Committee Reports

3.3 Other

4. New Business - Consent Agenda

Items Removed for Separate Action:

- 4.7 *Agreement with Warren General Hospital - Employee Physicals and TB – Mrs. Tammi Holden*

4.19 *Waste Disposal and Recycling Services (WCSD #2501)-Casella Waste Management of N.Y. Inc. – Mr. Kevin Lindvay*

4.1 Consent Agenda

MOTION: That the Board of School Directors approves the consent agenda.

Motion by John Wortman, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Kevin Lindvay, Paul Mangione, John Wortman, Stephanie Snell, Daniel Sullivan, Tammi Holden

Consent
Agenda
Approved
8-0-0

4.2 Food Service Management Company Renewal

MOTION: That the Board of School Directors approves The Nutrition Group Inc for a 1-year renewal as the Food Services Management Company (FSMC) for the WCSD for the 2025-26 School Year. And directs Administration to submit to the PDE the renewal for the National School Lunch Program using the Community Eligibility Provision (CEP) for the district.

Motion by John Wortman, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Kevin Lindvay, Paul Mangione, John Wortman, Stephanie Snell, Daniel Sullivan, Tammi Holden

Food Service
Management
Company
Renewal
Approved
8-0-0

4.3 GRANT: 2025-26 Fresh Fruit and Vegetable Program

MOTION: That the Board of School Directors instructs the administration to submit applications to the 2025-26 Fresh Fruit and Vegetable Program on behalf of Sheffield Area Elementary School, Youngsville Elementary Middle School, Eisenhower Elementary School, Warren Area Elementary Center, and Beaty Warren Middle School (5th/6th grades).

Motion by John Wortman, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Kevin Lindvay, Paul Mangione, John Wortman, Stephanie Snell, Daniel Sullivan, Tammi Holden

GRANT: 2025-26
Fresh Fruit and
Vegetable
Program
Approved
8-0-0

4.4 Certificated Personnel Report - PACCA - Mrs. Mary Passinger

MOTION: That the Board of School Directors approves the Certificated Personnel Report, as presented.

Motion by John Wortman, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Kevin Lindvay, Paul Mangione, John Wortman, Stephanie Snell, Daniel Sullivan, Tammi Holden

Certificated
Personnel
Report
Approved
8-0-0

4.5 Support Personnel Report - PACCA - Mrs. Mary Passinger

MOTION: That the Board of School Directors approves the Support Personnel Report, as presented.

Motion by John Wortman, second by Kevin Lindvay.

Support
Personnel
Report
Approved
8-0-0

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Kevin Lindvay, Paul Mangione, John Wortman, Stephanie Snell, Daniel Sullivan, Tammi Holden

4.6 Volunteer Report - PACCA - Mrs. Mary Passinger

Volunteer
Report
Approved
8-0-0

MOTION: That the Board of School Directors approves the Volunteer Report, as presented.

Motion by John Wortman, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Kevin Lindvay, Paul Mangione, John Wortman, Stephanie Snell, Daniel Sullivan, Tammi Holden

4.7 Agreement with Warren General Hospital - Employee Physicals and TB - PACCA - Mrs. Mary Passinger

Removed for separate action.

4.8 Unique Need Tuition Reimbursement - A. Stebbins - PACCA - Mrs. Mary Passinger

Unique Need
Tuition
Reimbursement -
A. Stebbins
Approved
8-0-0

MOTION: That the Board of School Directors approves unique need tuition reimbursement for Amanda Stebbins in order for her to obtain her administrative certification, as presented.

Motion by John Wortman, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Kevin Lindvay, Paul Mangione, John Wortman, Stephanie Snell, Daniel Sullivan, Tammi Holden

4.9 Substitute Staffing Services Proposal

Substitute
Staffing Services
Proposal
Approved
8-0-0

MOTION: That the Board of School Directors approves the proposal submitted by ESS for Substitute Staffing Services for a 3-year contract term, with the option for annual renewals for an additional 2 years, contingent upon a written agreement being approved by the Board of School Directors and executed within 30 days of the date of this approval.

Motion by John Wortman, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Kevin Lindvay, Paul Mangione, John Wortman, Stephanie Snell, Daniel Sullivan, Tammi Holden

4.10 Termination of Substitute Staffing Services Contract

Termination of
Substitute
Staffing Services
Contract
Approved
8-0-0

MOTION: That the Board of School Directors directs the administration to provide Kelly Services with 60 days' notice of the District's termination of its Agreement for Educational Staffing with Kelly Services, as required by Section 12 of the Agreement.

Motion by John Wortman, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Kevin Lindvay, Paul Mangione, John Wortman, Stephanie Snell, Daniel Sullivan, Tammi Holden

4.11 Co-Curricular Supplemental Contracts and Resignations - PACCA

MOTION: That the Board of School Directors approves the co-curricular supplemental contracts and resignations, as presented.

Motion by John Wortman, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Kevin Lindvay, Paul Mangione, John Wortman, Stephanie Snell, Daniel Sullivan, Tammi Holden

Co-Curricular
Supplemental
Contracts and
Resignations
Approved
8-0-0

4.12 Athletic Supplemental Contracts and Resignations - PACCA

MOTION: That the Board of School Directors approves the Athletic Supplemental Contracts and Resignations, as presented.

Motion by John Wortman, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Kevin Lindvay, Paul Mangione, John Wortman, Stephanie Snell, Daniel Sullivan, Tammi Holden

Athletic
Supplemental
Contracts and
Resignations
Approved
8-0-0

4.13 Big Teams/Schedule Star Quote - PACCA

MOTION: That the Board of School Directors approves the Big Teams/Schedule Star quote #00001020, as presented.

Motion by John Wortman, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Kevin Lindvay, Paul Mangione, John Wortman, Stephanie Snell, Daniel Sullivan, Tammi Holden

Big
Teams/Schedule
Star Quote
Approved
8-0-0

4.14 Agreement 2025-2028 The Meadows Psychiatric Center

MOTION: That the Board of School Directors approves the Agreement 2025-2028 The Meadows Psychiatric Center, as presented.

Motion by John Wortman, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Kevin Lindvay, Paul Mangione, John Wortman, Stephanie Snell, Daniel Sullivan, Tammi Holden

Agreement
2025-2028
The Meadows
Psychiatric
Center
Approved
8-0-0

4.15 Purchase of XtraMath School Premium 12-month licenses for 25-26

MOTION: That the Board of School Directors approves the Purchase of XtraMath School Premium 12-month licenses for 25-26, as presented.

Motion by John Wortman, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Kevin Lindvay, Paul Mangione, John Wortman, Stephanie Snell, Daniel Sullivan, Tammi Holden

Purchase of
XtraMath School
Premium 12-
month licenses
for 25-26
Approved
8-0-0

4.16 Acellus Gold Advantage Grant Program

MOTION: That the Board of School Directors approves the Acellus Gold Advantage Grant program, as presented.

Acellus Gold
Advantage Grant
Program
Approved
8-0-0

Motion by John Wortman, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Kevin Lindvay, Paul Mangione, John Wortman,
Stephanie Snell, Daniel Sullivan, Tammi Holden

4.17 2025-2026 Custodial Supplies Co-Stars Purchases

2025-2026
Custodial
Supplies Co-Stars
Purchases
Approved
8-0-0

MOTION: That the Board of School Directors approves the purchase of custodial supplies for the 2025-2026 school year through Co-Stars from Janitor Supply (Co-Star #005-E23-204) and DeSantis (Co-Stars #005-115), as presented.

Motion by John Wortman, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Kevin Lindvay, Paul Mangione, John Wortman,
Stephanie Snell, Daniel Sullivan, Tammi Holden

4.18 Waste Disposal and Recycling Services (WCSD #2501)- Waste Management of Pennsylvania

Waste Disposal
and Recycling
Services
(WCSD#2501) -
Waste
Management of
Pennsylvania
Approved
8-0-0

MOTION: That the Board of School Directors approves a contract to Waste Management of Pennsylvania for five (5) years in the amount of \$325,925.00 for waste disposal and recycling services for the Beaty Warren Middle School (waste disposal only), Eisenhower Elementary School/Eisenhower Middle High School, Sheffield Area Elementary School/Sheffield Area Middle High School, Warren Area Elementary Center, Warren Area High School, Warren Area High School Shop and the Youngsville Elementary School, known as WCSD Project #2501, as presented.

Motion by John Wortman, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Kevin Lindvay, Paul Mangione, John Wortman,
Stephanie Snell, Daniel Sullivan, Tammi Holden

4.19 Waste Disposal and Recycling Services (WCSD #2501)-Casella Waste Management of N.Y. Inc.

Removed for separate action.

5. Items Removed for Separate Action

5.1 (4.7) Agreement with Warren General Hospital - Employee Physicals and TB - PACCA - Mrs. Mary Passinger

Agreement with
Warren General
Hospital -
Employee
Physicals and TB
Approved
7-0-1

MOTION: That the Board of School Directors approves the agreement between Warren General Hospital and the Warren County School District to provide occupational health services to newly hired Warren County School District employees, as presented.

Motion by John Wortman, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Kevin Lindvay, Paul Mangione, John Wortman,
Stephanie Snell, Daniel Sullivan

Abstain: Tammi Holden

5.2 (4.19) Waste Disposal and Recycling Services (WCSD #2501)-Casella Waste Management of N.Y. Inc.

MOTION: That the Board of School Directors approves a contract to Casella Waste Management of N.Y. Inc. for five (5) Years in the amount of \$32,670.00 for waste disposal and recycling services for the Beaty Warren Middle School (recycling only), Warren County Career and Technology Center, Warren County School District Central Office, and the Sugar Grove Operations Center, known as WCSD Project #2501, as presented.

Motion by John Wortman, second by Cody Brown.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Paul Mangione, John Wortman, Stephanie Snell, Daniel Sullivan

No: Tammi Holden

Abstain: Kevin Lindvay

Waste Disposal
and Recycling
Services (WCSD
#2501) - Casella
Waste
Management of
N.Y. Inc.
Approved
6-1-1

6. Future Business for Committee Review

7. Other

7.1 Policy 9738, titled - Graduation Requirements - Graduating Class of 2028 and Beyond - First Reading

MOTION: That the Board of School Directors approves Policy 9738, titled - Graduation Requirements - Graduating Class of 2028 and Beyond on first reading, as presented.

Motion by John Wortman, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Kevin Lindvay, Paul Mangione, John Wortman, Stephanie Snell, Daniel Sullivan, Tammi Holden

Policy 9738, titled
- Graduation
Requirements -
Graduating Class
of 2028 and
Beyond - First
Reading
Approved
8-0-0

7.2 Renaming Sheffield High School Outdoor Sports Complex to Thomas J. Dunn Sports Complex

MOTION: That the Board of School Directors approves the request from the Sheffield Township Supervisors and Sheffield Sports boosters to rename the Sheffield High School Outdoor Sports Complex to the name Thomas J. Dunn Sports Complex, as presented.

Motion by Stephanie Snell, second by Cody Brown.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Kevin Lindvay, Paul Mangione, John Wortman, Stephanie Snell, Daniel Sullivan, Tammi Holden

Renaming
Sheffield High
School Outdoor
Sports Complex
to Thomas J.
Dunn Sports
Complex
Approved
8-0-0

7.3 Updated Pricing for Kelly Education

MOTION: That the Board of School Directors approves the updated pricing for Kelly Education, as presented.

Motion by Stephanie Snell, second by Cody Brown.

Final Resolution: Motion Passed

Updated Pricing
for Kelly
Education
Approved
8-0-0

Yes: Cody Brown, Savanna Cochran, Kevin Lindvay, Paul Mangione, John Wortman, Stephanie Snell, Daniel Sullivan, Tammi Holden

7.4 Acrisure Mid-Atlantic Partners Insurance Services LLC Agreement

Acrisure Mid-Atlantic Partners Insurance Services LLC Agreement Approved 8-0-0

MOTION: That the Board of School Directors approves an agreement with Acrisure Mid-Atlantic Partners Insurance Services LLC, contingent upon Solicitor review and approval of the agreement.

Motion by John Wortman, second by Cody Brown.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Kevin Lindvay, Paul Mangione, John Wortman, Stephanie Snell, Daniel Sullivan, Tammi Holden

7.5 Department of Environmental Protection (DEP) Landowner Consent Form

Department of Environmental Protection (DEP) Landowner Consent Form Approved 8-0-0

MOTION: That the Board of School Directors approves a landowner consent form with the Department of Environmental Protection (DEP) to allow the DEP to cap an abandoned gas well on school district property, as presented.

Motion by Cody Brown, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Kevin Lindvay, Paul Mangione, John Wortman, Stephanie Snell, Daniel Sullivan, Tammi Holden

7.6 FastSigns Proposed Estimates for Window Film Safety Project

FastSigns Proposed Estimates for Window Film Safety Project Approved 8-0-0

MOTION: That the Board of School Directors approves the proposed estimates with FastSigns for the window film safety project, as presented.

Motion by Kevin Lindvay, second by Savanna Cochran.

Final Resolution: Motion Passed

Yes: Cody Brown, Savanna Cochran, Kevin Lindvay, Paul Mangione, John Wortman, Stephanie Snell, Daniel Sullivan, Tammi Holden

8. Closing Activities

8.1 Public Comment

There was no public comment.

8.2 Executive Session

There was an executive session following the meeting to receive legal updates from the Solicitor and to discuss a personnel issue with no action to follow.

8.3 Adjournment

MOTION: It was moved by Kevin Lindvay, that the meeting be adjourned.

The meeting adjourned at 7:10 p.m.

Respectfully submitted,

Taylor M. Trisket, Board Secretary