

## **WARREN COUNTY SCHOOL DISTRICT**

### **JOB DESCRIPTION: Kindergarten Bus Aide**

#### **DUTIES**

1. Ride bus to and from school.
2. Assist students in learning bus rules and appropriate bus behavior and bus stop behavior.
3. Monitor bus and bus stop behavior.
4. Intervene appropriately when children require assistance due to misbehavior and safety concerns.
5. Report student-centered problems to the principal and/or Warren County School District Transportation Office officials.

#### **SUPERVISION AND EVALUATION**

The Kindergarten Bus Aide is supervised and evaluated by the principal.

#### **HOURS**

The Kindergarten Bus Aide works a maximum of three hours a day. One and a half hours are during the morning bus run. One and a half hours are during the afternoon bus run. Specific start and ending hours are determined by the time of the bus runs. Hours are approximately 7:00 a.m. to 8:30 a.m. and 2:45 p.m. to 4:15 p.m. Monday through Friday on student days. Hours are adjusted as needed.