

BUDGET YEAR 2012-2013 W.C.S.D. PURCHASE REQUEST
THIS WILL NOT BE PROCESSED IF ALL ITEMS ARE NOT COMPLETED

ACCOUNT CLASSIFICATION

(Ex. Textbooks)

SCHOOL: Central Office

OFFICIAL USE ONLY

Vendor: (Only One Vendor Per Request)

Within Approved Budget ☒ Yes ☐ No

P.O. #:

Requested by:

Amanda Hetrick

Name of Vendor:

Houghton Mifflin Harcourt

Building Approval:

Vendor #: 38943

Date requested:

6/19/2012

USPS Address:

www.hmhschool.com

Central Office Approval

Principal

Ship to Bldg #:

Bldg#:

35

1-800-225-5425

Date Approved:

Director

Program:

Grammar

FAX 1-800-269-5232

WCSD BUN # & ACCT. #	Item #	Description/Code Info. & Dates of Subscription (To Run From - To) (Use more than one line if necessary)	Qty.	Unit	Total
				Price	Price
01 1100 000 00 00 000 640	1150451	978-0-153-49910-4 Grade 3 Grammar Practice Books Student Edition	76	8.00	\$ 608.00
↓	1150454	978-0153-49911-1 Grade 4 Grammar Practice Books Student Edition	0	8.00	\$ -
↓	1150457	978-0-153-49912-8 Grade 5 Grammar Practice Books Student Edition	0	8.00	\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Reason for Request: _____ ADD S & H					\$ 63.84
					\$ 671.84

If Equipment, Trade-In?

Yes ☐

No ☐

Make/Model:

BUDGET APPROVAL:

Mr. James M. Grosch, Director of Business Services (or authorized representative)

Brandon L. Hufnagel, Superintendent