

## Executive Summary

**Topic:** Emerald Data Solutions, Inc. - BoardDocs Pro Agreement and PSBA Web-Based Policy System Integration

**Committee Meetings:** December 15, 2014

### Summary:

Emerald Data Solutions, Inc. has partnered with PSBA to offer BoardDocs and the PSBA Policy System as a cloud-based, state-of-the-art e-governance system.

The system offers:

- video interface which allows stakeholders to see action on each individual agenda item
- custom interfaces for multiple platforms without the need to install custom software
- dedicated database to assure that no other subscriber will have unauthorized access to private data
- document archive provides 20 years of instant access storage and after 20-years will be stored on optical media and provided to the district
- customization for agenda, formatting, and workflow needs
- search and meta-search of any document in the system and any public agenda items and policies of other BoardDocs users
- 24/7 technical support
- full training by an implementation specialist
- BoardDocs library with Events, News, Board Goals and Board Member pages
- goal tracking
- private annotations for board members
- on-line voting
- automated minutes generation
- XML capabilities to drive BoardDocs data to the district's website
- social sharing via Twitter, Facebook and email
- full access to district policies integrated via PSBA web-based policy system at no additional cost (Policies are customized and include links to legal references)

### Cost Summary:

PSBA BoardDocs Pro Document Management System (one time set-up fee)	\$1,000
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PSBA BoardDocs Pro Document Management System (Recurring Cost: Includes maintenance/support, installation, training, updates, upgrades, implementation and customization)	\$9,000/year
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