

## MEETING INSTRUCTIONS

Good evening, we would like to welcome all of you to the Special Meeting of the Board of School Directors of the Warren County School District. Due to the Covid-19 virus, we are all experiencing new ways of doing business. We ask for your patience this evening as we conduct our meeting virtually through the Zoom platform.

There are a few instructions before we begin:

1. All public participants are asked to keep their microphones muted and video off during the meeting.
2. Board members please unmute your microphones to make motions, second motions, and for discussion of motions. Your video will remain on.
3. Members of the public will be afforded the opportunity to speak on the subject of each motion once the motion is moved, seconded and before Board discussion. Board President, Mrs. Zariczny, will call for public comment at the appropriate time. If you wish to make a comment you will indicate as follows:
  - a. On the toolbar at the bottom of the screen click on "Manage Participants." The "Participants Pane" will open to the right of the screen. In the participants' pane you will see a hand or yes button at the bottom of this screen. Please click the hand or yes buttons to be recognized, and it will notify us to unmute your microphone for comment.
  - b. If you are a dial-in participant, we will announce when your phones are unmuted, and we will ask for anyone calling in to speak and indicate their desire to make comment.
  - c. All those making public comment must state their name and borough or city where they live.
  - d. Public comment is limited to agenda items only. Please only comment on the current motion for which public comment is being sought, and do not comment on non-agenda items
  - e. As with any public comment period, the Board will accept comment, but will not answer questions.
  - f. Anyone who is being disruptive will be disconnected from the meeting.
  - g. This meeting is being recorded, and, following the meeting, the recording will be made available to the public on the District's website until such time as the Minutes of this meeting are approved by the Board.

I will now turn the meeting over to Mrs. Zariczny.