

RESOLUTION

A RESOLUTION OF THE GOVERNING BOARD OF Warren County School District,
Warren COUNTY, PENNSYLVANIA, AUTHORIZING, EMPOWERING AND
DIRECTING THE PROPER OFFICERS OF THE GOVERNING BOARD TO APPOINT A
LIAISON BETWEEN IT AND BERKHEIMER, THE DULY APPOINTED COLLECTOR OF
LOCAL TAXES FOR THE DISTRICT, FOR THE EXPRESS PURPOSE OF SHARING
CONFIDENTIAL TAX INFORMATION WITH THE DISTRICT FOR OFFICIAL PURPOSES.

WHEREAS, Act No. 511 of the 1965 General Assembly of the Commonwealth of Pennsylvania (53
P.S. §6901 et seq.), enacted December 31, 1965, and effective January 1, 1966, authorizes certain political
subdivisions, including Warren County School District, Warren COUNTY, to provide for the
creation of such bureaus or the appointment and compensation of such officers, clerks, collectors and other
assistants and employees as may be deemed necessary for the assessment and collection of taxes imposed
under the authority of that Act; and

WHEREAS, Warren County School District, Warren COUNTY, has entered into
contractual agreement with **BERKHEIMER** of Bangor, Pennsylvania, whereby and whereunder
Warren County School District appointed Berkheimer to collect **certain local taxes**; and

WHEREAS, said Act 511 specifically mandates that any information gained by the appointed tax
officer, his agents or by any other official or agent of the taxing district, as a result of any declarations,
returns, investigations, hearings or verifications required or authorized by the taxing municipality's ordinance
or resolution, be kept confidential, except for official purposes; and

WHEREAS, any person who divulges any information which is confidential under the provisions of
any ordinance or resolution, upon conviction may be subject to fines and/or imprisonment, upon conviction,
and dismissal from office or discharge from employment; and

WHEREAS, Berkheimer requires passage of a resolution by the governing body of
Warren County School District, Warren COUNTY specifying that said confidential
information is needed for official purposes and absolving Berkheimer from any liability in connection with
the release of said confidential information;

NOW, THEREFORE, BE IT RESOLVED that:

1. Warren County School District, Warren COUNTY hereby **appoints**
Business Admin, Staff Accountant & Information Specialist as **its authorized representative to make**
(Job Title)

requests upon and receive any and all tax information and records **from Berkheimer**, relative to the
collection of taxes for Warren County School District, as desired and deemed necessary by
Warren County School District, to be used for official purposes only; and

2. Berkheimer is hereby directed to provide and/or transmit any and all tax information and
records, or any portion thereof, relating to the collection of taxes for the Warren County School District, upon
request, to Business Admin, Staff Accountant & Information Specialist as the authorized contact
(Job Title)
representative for it.

3. Warren County School District, Warren COUNTY hereby saves harmless,
indemnifies and/or absolves Berkheimer from and against any and all liability in connection with the release
of said confidential information.

RESOLVED, ENACTED AND ADOPTED at a meeting held on the _____ day of _____

BY: _____

ATTEST:
