



pennsylvania
DEPARTMENT OF HUMAN SERVICES

Mr. Jeff White
Athletic Coordinator
Warren Area High School
345 East Fifth Avenue
Warren, PA 16365

RE: Letter of Agreement between Warren State Hospital and Warren Area High School

Dear Mr. White:

Warren State Hospital will be pleased to share the fields located on the east side of Hospital Drive between Building 12 and the North Warren Municipal Authority Building, and to the East of Hospital Drive between Building 12 and Jackson Avenue, for your high school soccer program. ***Please coordinate the use of the fields with the Kinzua Soccer Club since there is an agreement in place with their organization as well.***

NOTE: This agreement must be renewed each calendar year.

Dates of Use: August 1 – October 31, 2022

Days/Times of Use: Daily: 8:00 AM – 8:00 PM

It is understood that in case of any incident resulting from the use of our facilities, you assume responsibility to save the Department, its employees, and the Commonwealth harmless from all liability. In order to clarify specific liability issues it is required that you meet with our Safety Department **prior to** use of any Hospital space. Due to the current social distancing recommendations, we are allowing this to be conducted via the telephone. Mr. Todd Lake, Safety Manager, will brief you on all pertinent issues and answer any questions you may have regarding use of our facility. Following this interview, Mr. Lake will sign the appropriate space on page two finalizing your agreement with the facility. Please contact Mr. Lake at 814-726-4446 to discuss liability issues.

It is further understood that you will provide all members of your group with a copy of this letter of agreement prior to use of the field at Warren State Hospital. In addition, failure to comply with the attached rules will result in immediate termination of this letter of agreement.

All persons using the grounds are expected to obey all traffic and safety regulations posted, in particular, the 15 mph speed limit. Parking is available and persons must park front-to-curb. No parking is permitted along the roadways or on the grass. Also, no alcoholic beverages are permitted on Hospital grounds.

Please understand that the patients of the Hospital are permitted to observe the event and are to be treated with dignity and respect.

****If your group uses a portable toilet, please lock it when not in use. Most of these receptacles are able to be padlocked. Contact the Business Office at 814-726-4478 if you have any questions about this.**

**Warren Area High School - Soccer
August 1 – October 31, 2022**

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If for some reason you find it necessary to cancel any of the scheduled uses of our facility, please notify us promptly. You may contact my office if you have any questions, 814-726-4478.

Sincerely,

Kaylee Knepp
Administrative Assistant

kk:Agreements:Soccer:WAHS Soccer for 2022

I have carefully read this letter and understand and agree to the conditions regarding the sharing of Warren State Hospital's facilities.

WCSD Board President Date

Telephone Number (s)

Enclosure: WSH Traffic & Parking Rules

Cc: Approved: Kinzua Soccer, Safety, Security, Fire, Maintenance

WARREN STATE HOSPITAL TRAFFIC & PARKING RULES

While on Warren State Hospital Grounds, you must comply with the traffic and parking regulations. Failure to comply with any of these regulations will result in further action.

There are the rules enforced by the Hospital's Security Officers:

- Remember where you are: Warren State Hospital. Always respect the dignity of our patients.
- Vehicles must stop and provide identification if requested by a Security Officer.
- Alcohol, Firearms are prohibited on State Hospital grounds.
- Warren State Hospital is a tobacco-free campus – this includes the use of smokeless tobacco or vaping.
- Pedestrians on roadways and cross walks have the Right-of-Way.
- Please, do not leave small children unattended at any time.
- Visitors, Students, and Staff must observe all posted signs.
- Posted speed limit on Hospital property is **15 miles per hour**.
- Vehicles must come to a complete, full stop at all posted STOP signs.
- All vehicles must park "front to curb"
- **Parked vehicles must have the engine shut off, keys removed from the vehicle, windows closed and all doors locked.**
- All potentially dangerous items that may be inside the vehicle must be inaccessible.
- **DO NOT PARK ON THE GRASS OR ALONG THE ROADWAYS AT ANY TIME.**
- Do not park in any reserved parking areas.
- **ABSOLUTELY NO CAMERAS/VIDEO CAMERAS – NO PICTURES OF ANY KIND ARE TO BE TAKEN ON WSH GROUNDS.**

THANK YOU FOR YOUR CONSIDERATION. IF YOU HAVE ANY QUESTIONS, PLEASE STOP BY THE STATE HOSPITAL'S SECURITY OFFICE AT THE FRONT ENTRANCE OF THE CENTER MAIN BUILDING, OR TELEPHONE 814-726-4444.